

Office Use Only:  
 Date Received: \_\_\_\_\_  
 Receipt No.: \_\_\_\_\_

# ☆☆☆ City of ☆☆☆ NEWCASTLE

CASE/PERMIT NO.: \_\_\_\_\_

## SIGNAGE PERMIT

Date: \_\_\_\_\_ Zoning: Not Known

### PHYSICAL LOCATION OF SIGNAGE

Physical Address: \_\_\_\_\_

### SIGNAGE CONTRACTOR INFORMATION

Sign Contractor: \_\_\_\_\_

Business Address: \_\_\_\_\_

Phone: \_\_\_\_\_

License Number: \_\_\_\_\_

### OWNER/BUILDER INFORMATION

Owner/Builder: \_\_\_\_\_

Phone: \_\_\_\_\_

Business Address: \_\_\_\_\_

### INTENDED USE OF STRUCTURE

Free Standing       Wall       Projecting  
 Construction Intentions:       Erect       Alter       Repair

### SIGNAGE TYPE

Accessory       Non-Accessory       Commercial  
 Informational       Billboard       Portable/Temporary  
(Non-Profit Organizations only)

### DESCRIPTION OF SIGNAGE

Illuminated:       Yes       No      Dimensions: \_\_\_\_\_  
 Electrician: \_\_\_\_\_      Existing Structure: \_\_\_\_\_  
 Height of Sign: \_\_\_\_\_      SQFT of Structure: \_\_\_\_\_  
 Value of Sign: \$ \_\_\_\_\_      SQFT of Lot: \_\_\_\_\_

### PLOT PLAN ATTACHED

- |   |  |
|---|--|
| a) Location of sign on property with dimensions shown | d) Height above ground level of both top and bottom of said sign |
| b) Type and size of sign                              | e) Information to be contained on sign                           |
| c) Material of which sign is to be constructed        |  |

Probable Completion Date: \_\_\_\_\_ Fee: \$ \_\_\_\_\_

Remarks: \_\_\_\_\_

### SIGNATURE

Signature of Owner/Contractor: \_\_\_\_\_ Date: \_\_\_\_\_

Approved:       Yes       No      Planner \_\_\_\_\_  
 Approved:       Yes       No      Code Enforcement \_\_\_\_\_  
 Remarks: \_\_\_\_\_