

Office Use Only:	
Date Received:	_____
Amount:	_____
Receipt No.:	_____



RENTAL AGREEMENT - NEWCASTLE PARKS & RECREATIONAL AREAS

The City of Newcastle is maintaining and developing parks and recreational areas for use by the citizens of the city. The following terms and conditions pertain to the use of said facilities. If you should have any questions, please contact the City of Newcastle at 405-387-4427.

FEES FOR USE*

Fee: \$10.00
**Electricity is extra, refer to item #9.*

TERMS AND CONDITIONS FOR USE

1. PERMITS FOR USE: if a group desires to reserve a portion of any of the parks or recreational areas in the City of Newcastle, a reservation may be made with the City Clerk at City Hall. Permits for such reservations may be obtained by large family groups, Church groups, scouting organizations, recognized youth programs and civic organizations located within the City of Newcastle. No reservation will be made for commercial or political activities, except those receiving endorsement by the City of Newcastle's City Council.
2. SITE AND FACILITY CLEAN UP: All users of the parks and recreational facilities are expected to completely clean up any area used. Any group obtaining a reservation must designate at least one person who will be responsible for clean up. Trash is to be deposited in dumpsters provided on site or removed from the park or recreation area by the responsible person. When finished with use of the park, please remember to remove any signs associated with your event.
3. USE OF PARK FACILITIES: Except by reservation, all park facilities are available to the general public of the City of Newcastle on a first come first serve basis. Events scheduled by the Parks and Recreation Board have priority over reservations.
4. HOURS OF OPERATION: City parks and recreational areas are open to the public from 6:00 am until Midnight, seven days per week.
5. ALCOHOLIC BEVERAGES: No alcoholic beverages may be possessed or consumed at any city park or recreational area within the city limits of the City of Newcastle.
6. AMPLIFIED SOUND: Amplified Sound is allowed only with prior approval of the Parks and Recreation Board. Permits for amplified sound may be obtained from the City Clerk at City Hall. No amplified sound will be permitted after 10:00 pm Sunday through Thursday.
7. SIGNAGE: All public displays of information concerning events at the city parks or recreational areas are subject to prior approval of the City Clerk and shall be displayed for a limited time prior to the event and shall be removed within one hour after the event. No signs shall ever be attached in any manner to any public utility pole, street sign or highway marker. No sign shall be displayed in any public right-of-way.
8. PARKING: All vehicles must be parked in the designated parking areas or along roadways in such a manner as not to impede the flow of traffic or emergency vehicles. No motorized vehicles will be allowed in the city parks or recreational areas. Non-motorized vehicles such as bicycles shall be permitted only within designated areas of the parks and recreational areas.
9. *ELECTRICITY: Any group desiring the use of electrical power may request same from the City Clerk. Power will be provided if available at that location. The City Clerk may assess and collect a fee for such power based upon the estimated usage. Such fee shall be **\$20.00** for any one day activity. All connections to the power source will be subject to the National, State and Local Electrical Codes.
10. EXCEPTIONS: Any exceptions concerning the above mentioned rules must be presented in writing and approved by the City Manager.

SIGNATURE

I (We), hereby agree to the terms and conditions set forth herein.

Name of Group/Individual/Organization: _____

Address: _____ Phone: _____

Date/Time of Event: _____ Today's Date: _____

Purpose: _____

