City of NEWCASTLE

LOT SPLIT / DEED APPROVAL APPLICATION

Date: _____ Zoning: _____

Section: _____ Township: _____ Range: _____

Desired Usage: ☐ Residential ☐ Commercial ☐ Industrial

Owner/Representative: _____ Copy of Warranty Deed Attached: ☐ Yes ☐ No

Name of Addition: _____ Lot#: _____ Block#: _____

SITE DEVELOPMENT BASIC INFORMATION

Size of Tracts: _____ # of lots created: _____ Average lot size: _____

Width of Utility Easements: _____

Width of Right of Way: _____

Proper Road Access: _____

SITE DEVELOPMENT PLAN

The following must be clearly indicated on the Site Development Plan for the application to be processed. The Site Development Plan shall be mapped to scale with the North arrow, legends and scale.

- ☐ All property owned by applicant in section
- ☐ Legal Description of property to be split and property on warranty deed
- ☐ Flood Plains / Water features (if any)
- ☐ Roads (Public & Private) shown
- ☐ Lot sizes / Dimensions & Radii
- ☐ Lot Numbers and Addresses
- ☐ Street Names
- ☐ Drainage features and easements
- ☐ Name of Surveyor or Engineer
- ☐ Building setbacks
- ☐ Site Vicinity Map
- ☐ Existing features shown
- ☐ Adjacent tracts shown
- ☐ Roads and Right of Ways
- ☐ Easements
- ☐ Connection points to Utilities
- ☐ High and Low Water Elevations (if any)
- ☐ Fire Plugs

Comments / Variances: _____

SIGNATURE

Signature of applicant: _____ Date: _____

Address: _____ Phone: _____

Office Use Only:
Date Received: _____
Case No.: _____
Receipt No.: _____

City Costs Associated:

PLATTING & LOT SPLIT / DEED APPROVALS

Preliminary Plat	$500.00 plus $5.00 per lot
Final Plat	$500.00 plus $5.00 per lot
Lot Split, Deed Approval, etc.	$50.00

BOARD OF ADJUSTMENTS

Variance	$100.00
Special Exception	$100.00