

**MINUTES OF A
SPECIAL MEETING OF THE NEWCASTLE PUBLIC WORKS AUTHORITY
(OPENING PRAYER AND FLAG SALUTE)**

DATE: September 22, 2008

TIME: 6:00 P.M.

PLACE: NEWCASTLE MULTI-PURPOSE CENTER
705 NW 10TH STREET

**ITEM 2: DISCUSSION AND POSSIBLE ACTION ON APPROVAL OF THE
AGENDA**

Chairman Karl Nail called the special meeting of the Newcastle Public Works Authority to order at 6:00 p.m.

PRESENT: Chairman Karl Nail
Vice-Chairman James Inskeep
Trustee Cindy Frizzell
Trustee Linda Molsbee

ABSENT: Trustee Richard Holland

OTHERS PRESENT: Nick Nazar-City Manager, Ted Haxel-City Attorney, Shirley Guffey-City Clerk

ITEM 3: CITIZEN'S COMMENTS

There were no comments from the audience.

**ITEM 4: DISCUSSION AND POSSIBLE ACTION ON PAYMENT TO
OKLAHOMA DEPARTMENT OF ENVIRONMENTAL QUALITY FOR
CERTIFICATION TESTING IN THE AMOUNT FOR \$183.00**

James Inskeep made the motion to pay \$183.00 to the Oklahoma Department of Environmental Quality for certification testing and Linda Molsbee seconded the motion. Board polled: Frizzell-yes, Molsbee-yes, Inskeep-yes, Holland-absent, Nail-yes. Motion carried.

**ITEM 5: DISCUSSION AND POSSIBLE ACTION ON ACCEPTING OR
REJECTING FINANCING BID FOR THE SKID STEER AND COLD
PLANER**

Linda Molsbee made the motion to accept the financing bid from Verden Bank of 3.85% for the skid streer and cold planer. James Inskeep seconded the motion. Board polled: Frizzell-yes, Molsbee-yes, Inskeep-yes, Holland-absent, Nail-yes. Motion carried.

**ITEM 6: DISCUSSION AND POSSIBLE ACTION ON ACCEPTING OR
REJECTING BID FOR LIFT STATION GENERATOR**

There was no action on this item.

ITEM 7: DISCUSSION AND POSSIBLE ACTION ON ACKNOWLEDGEMENT OF RECEIPT OF PERMIT WL000044080680 – COUNTRY CLUB ESTATES WATER LINE EXTENSION

James Inskeep made the motion to acknowledge receipt of permit WL000044080680 for the Country Club Estates Waster Lines Extension. Linda Molsbee seconded the motion. Board polled: Frizzell-yes, Molsbee-yes, Inskeep-yes, Holland-absent, Nail-yes. Motion carried.

ITEM 8: DISCUSSION AND POSSIBLE ACTION ON AN ASPHALT AREA OF 40' X 300' FOR THE SEWER PLANT LAGOON BOTTOM

Linda Molsbee made the motion to approve \$19,992.20 for an asphalt area for the sewer plant lagoon bottom and James Inskeep seconded the motion. Board polled: Frizzell-yes, Molsbee-yes, Inskeep-yes, Holland-absent, Nail-yes. Motion carried.

ITEM 9: CITY MANAGER'S COMMENTS

Mr. Nazar advised that the water department is moving to the 16th street project from Rockwell to Country Club.

ITEM 10: TRUSTEE'S COMMENTS

None

ITEM 11: OLD BUSINESS

None

ITEM 12: NEW BUSINESS

None

ITEM 13: ADJOURNMENT

James Inskeep made the motion to adjourn at 6:10 p.m. and Cindy Frizzell seconded the motion. Board polled: Frizzell-yes, Molsbee-yes, Inskeep-yes, Holland-absent, Nail-yes. Motion carried.

Except for motions, the minutes only constitute an outline of discussion made by the Council/NPWA and legal advice by the City Attorney

Chairman

Trustee

Vice Chairman

Trustee

Trustee

**MINUTES OF A SPECIAL
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DATE: September 22, 2008

TIME: 6:00 P.M.

PLACE: NEWCASTLE MULTI-PURPOSE CENTER
705 NW 10TH STREET

ITEM 1: CALL TO ORDER/ROLL CALL

Mayor Karl Nail called the special meeting of the Newcastle Public Works Authority to order at 6:10 p.m.

PRESENT: Mayor Karl Nail
Vice Mayor James Inskeep
Council Member Cindy Frizzell
Trustee Linda Molsbee

ABSENT: Council Member Richard Holland

OTHERS PRESENT: Nick Nazar-City Manager, Ted Haxel-City Attorney, Shirley Guffey-City Clerk

ITEM 2: DISCUSSION AND POSSIBLE ACTION ON APPROVAL OF THE AGENDA

James Inskeep made the motion to approve the agenda and Cindy Frizzell seconded the motion. Council polled: Molsbee-yes, Frizzell-yes, Inskeep-yes, Holland-absent, Nail-yes. Motion carried.

ITEM 3: CITIZEN'S COMMENTS

Kristy Clegg with Tri-City Home School Association said she wanted to voice her support for the year around parks & recreation programs.

ITEM 4: DISCUSSION AND POSSIBLE ACTION ON PAYMENT OF \$924.27 TO NEWCASTLE SENIOR CITIZENS FOR REIMBURSEMENT OF PAYMENT TO SYSCO FOODS

James Inskeep made the motion to approve \$924.27 payment to Newcastle Senior Citizens for reimbursement of payment to Sysco Foods and Cindy Frizzell seconded the motion. Council polled: Molsbee-yes, Frizzell-yes, Inskeep-yes, Holland-absent, Nail-yes. Motion carried.

ITEM 5: DISCUSSION AND POSSIBLE ACTION ON ACCEPTING OR REJECTING FINANCING BID FOR THE SKID STEER AND COLD PLANER

Linda Molsbee made the motion to accept the financing bid from Verden Bank of Newcastle at 3.85% for 48 months and James Inskeep seconded the motion. Council polled: Molsbee-yes, Frizzell-yes, Inskeep-yes, Holland-absent, Nail-yes. Motion carried.

ITEM 6: DISCUSSION AND POSSIBLE ACTION ON 2008-2009 PROPOSED ROAD PROJECTS

Linda Molsbee made the motion to approve the 2008-2009 proposed road projects and James Inskeep seconded the motion. Council polled: Molsbee-yes, Frizzell-yes, Inskeep-yes, Holland-absent, Nail-yes. Motion carried.

ITEM 7: DISCUSSION AND POSSIBLE ACTION ON CERTIFICATE OF REGISTERED LAND SURVEYOR CORRECTION OF FINAL PLAT OF BRADFORD PLACE SECTION III TO CORRECT SCRIVENER ERRORS

James Inskeep made the motion to acknowledge and approve certificate of registered land surveyors correction of final plat of Bradford Place, Section III to correct scrivener errors. Linda Molsbee seconded the motion. Council polled: Molsbee-yes, Frizzell-yes, Inskeep-yes, Holland-absent, Nail-yes. Motion carried.

ITEM 8: DISCUSSION AND POSSIBLE ACTION ON APPLYING FOR TRANSPORTATION ENHANCEMENT GRANT

James Inskeep made the motion to apply for the Transportation Enhancement Grant and Cindy Frizzell seconded the motion. Council polled: Molsbee-yes, Frizzell-yes, Inskeep-yes, Holland-absent, Nail-yes. Motion carried.

ITEM 9: DISCUSSION AND POSSIBLE ACTION ON REFUND OF 2008 FIREWORKS PERMITS DEPOSITS

- 2008-001 – Spirit of Oklahoma Show Chorus - \$150.00**
- 2008-002 - Newcastle 4-H Club - \$150.00**
- 2008-003 - Newcastle Cheerleaders - \$150.00**
- 2008-004 - Newcastle FFA Parents Club - \$150.00**
- 2008-005 - Newcastle Education Foundation - \$150.00**
- 2008-006 - Tri City Worship Center - \$150.00**

James Inskeep made the motion to refund the deposits to all the fireworks stands and Cindy Frizzell seconded the motion. Council polled: Molsbee-yes, Frizzell-yes, Inskeep-yes, Holland-absent, Nail-yes. Motion carried.

ITEM 10: DISCUSSION AND POSSIBLE ACTION ON ACCEPTING OR REJECTING BID FOR LIFT STATION GENERATOR

There was no action on this item.

ITEM 11: DISCUSSION AND POSSIBLE ACTION ON ACKNOWLEDGEMENT OF RECEIPT OF PERMIT WL000044080680 – COUNTRY CLUB ESTATES WATER LINE EXTENSION

James Inskeep made the motion to acknowledge receipt of permit WL000044080680, Country Club Estates Water Line Extension and Cindy Frizzell seconded the motion. Council polled: Molsbee-yes, Frizzell-yes, Inskeep-yes, Holland-absent, Nail-yes. Motion carried.

ITEM 12: DISCUSSION AND POSSIBLE ACTION ON USE OF CITY FACILITIES BY FOR PROFIT BUSINESSES

Mr. Nazar proposed incrementally bringing in a Parks and Recreation program and let it grow throughout the years and use other facilities as well.

Mr. Nazar said there could be the possibility of having CPR and self-defense classes at the storm shelter.

Cindy Frizzell said that everything needed to come through the Parks and Recreation Board and she also asked if these businesses would carry their own insurance.

Mr. Nazar said these were things that need to be decided and if they handled their own accounting it would be easier on the city.

Linda Molsbee said she had researched hiring and contracting for private businesses on public facilities as to how other cities were handling this.

Mrs. Molsbee said she had been advised that you need a program in place in order to get a recreation center.

ITEM 13: CITY MANAGER'S COMMENTS

Mr. Nazar said the road programs were going forward with paving first and oil and chip in the spring when it is warmer.

Mr. Nazar said the crews were busy finishing up the FEMA projects.

ITEM 14: COUNCIL MEMBER'S COMMENTS

James Inskeep asked about the trees in the parks and Mr. Nazar reported he had not wrapped this project up to date.

ITEM 15: OLD BUSINESS

There was no old business.

ITEM 16: NEW BUSINESS

There was no new business.

ITEM 17: A. DISCUSSION AND POSSIBLE ACTION ON ENTERING INTO AN EXECUTIVE SESSION AS PERMITTED BY OS 307 B. 4 FOR CONFIDENTIAL COMMUNICATIONS BETWEEN A PUBLIC BODY AND ITS ATTORNEY CONCERNING A PENDING INVESTIGATION, CLAM, OR ACTION IF THE PUBLIC BODY, WITH THE ADVICE OF

ITS ATTORNEY, DETERMINES THAT DISCLOSURE WILL SERIOUSLY IMPAIR THE ABILITY OF THE PUBLIC BODY TO PROCESS THE CLAIM OR CONDUCT A PENDING INVESTIGATION, LITIGATION, OR PROCEEDING IN THE PUBLIC INTEREST

B. DISCUSSION AND POSSIBLE ACTION ON ENTERING INTO AN EXECUTIVE SESSION AS PERMITTED BY OS 307 B. 3 DISCUSSING THE PURCHASE OR APPRAISAL OF REAL PROPERTY

James Inskeep made the motion to enter into executive session at 7:15 p.m. for items A and B with the City Manager and the City Attorney. Linda Molsbee seconded the motion. Council polled: Molsbee-yes, Frizzell-yes, Inskeep-yes, Holland-absent, Nail-yes. Motion carried.

James Inskeep made the motion to come out of executive session at 7:50 p.m. and Linda Molsbee seconded the motion. Council polled: Molsbee-yes, Frizzell-yes, Inskeep-yes, Holland-absent, Nail-yes. Motion carried.

C. DISCUSSION AND POSSIBLE ACTION ON ANY ITEM DISCUSSED IN EXECUTIVE SESSION

James Inskeep made the motion to sell the old City Hall building with asking price of \$300,000 and Cindy Frizzell seconded the motion. Council polled: Molsbee-yes, Frizzell-yes, Inskeep-yes, Holland-absent, Nail-yes. Motion carried.

ITEM 18: ADJOURNMENT

James Inskeep made the motion to adjourn at 7:54 p.m. and Cindy Frizzell seconded the motion. Council polled: Molsbee-yes, Frizzell-yes, Inskeep-yes, Holland-absent, Nail-yes. Motion carried.

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Council Member

Council Member

Council Member

Council Member

**AGENDA OF A
SPECIAL MEETING OF THE NEWCASTLE PUBLIC WORKS AUTHORITY
(OPENING PRAYER AND FLAG SALUTE)**

- DATE:** September 22, 2008
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705 NW 10TH STREET
- ITEM 1:** CALL TO ORDER/ROLL CALL
Chairman Karl Nail
Vice-Chairman James Inskeep
Trustee Richard Holland
Trustee Cindy Frizzell
Trustee Linda Molsbee
- ITEM 2:** DISCUSSION AND POSSIBLE ACTION ON APPROVAL OF THE
AGENDA
- ITEM 3:** CITIZEN'S COMMENTS
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- ITEM 10:** TRUSTEE'S COMMENTS
- ITEM 11:** OLD BUSINESS
- ITEM 12:** NEW BUSINESS
- ITEM 13:** ADJOURNMENT

DATE AND TIME POSTED: On or before 6:00 P.M., Thursday September 18, 2008

SIGNATURE OF PERSON

POSTING NOTICE: Shirley Guffey,

Secretary_____

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Vice Mayor James Inskeep
Council Member Richard Holland
Council Member Cindy Frizzell
Trustee Linda Molsbee

ITEM 2: DISCUSSION AND POSSIBLE ACTION ON APPROVAL OF THE
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- C. DISCUSSION AND POSSIBLE ACTION ON ANY ITEMS DISCUSSED IN EXECUTIVE SESSION**
- 8**
- ITEM 18: ADJOURNMENT**

DATE AND TIME POSTED: On or before 6:00 P.M., Thursday September 18, 2008

SIGNATURE OF PERSON

POSTING NOTICE: Shirley Guffey, City Clerk