

**MINUTES OF A SPECIAL MEETING OF THE
NEWCASTLE PUBLIC WORKS AUTHORITY
(Opening Prayer & Flag Salute)**

DATE: April 26, 2010

TIME: 6:00 P.M.

PLACE: NEWCASTLE MULTI-PURPOSE CENTER
705 NW 10TH ST.

ITEM 1: CALL TO ORDER/ROLL CALL

PRESENT: Chairman Karl Nail
Trustee Cindy Frizzell
Trustee Linda Molsbee
Trustee Chris Turner

ABSENT: Vice Chairman James Inskeep

OTHERS PRESENT: Nick Nazar, City Manager; Ted Haxel, City Attorney; Camille Dowers, City Clerk; Ian Crittenden, City Planner

ITEM 2: DISCUSSION AND POSSIBLE ACTION ON APPROVAL OF THE AGENDA

Motion was made by Linda Molsbee and seconded by Chris Turner to approve the agenda. Board polled: Inskeep, absent; Frizzell, yes; Molsbee, yes; Turner, yes; Nail, yes. Motion carried.

ITEM 3: CITIZENS' COMMENTS

None

ITEM 4: DISCUSSION AND POSSIBLE ACTION TO APPROVE BUDGET AMENDMENT IN THE AMOUNT OF \$16,000.00

City Manager Nick Nazar reported that budget amendments were for readjustment of NPWA department line items. Motion was made by Cindy Frizzell and seconded by Linda Molsbee to approve Item 4 for budget amendments in the amount of \$16,000.00 decreasing budgeted amounts for Goldsby Trust and increasing budget amounts for postage, miscellaneous supplies and insurance. Board polled: Frizzell, yes; Molsbee, yes; Turner, yes; Inskeep, absent; Nail, yes. Motion carried.

ITEM 5: DISCUSSION AND POSSIBLE ACTION ON WATER AND SEWER TAPS, UTILITY RATES & IMPACT FEES FOR MULTI-UNIT ENTITIES

No action was taken.

ITEM 6: DISCUSSION AND POSSIBLE ACTION ON AUTHORIZING THE CITY CLERK TO USE MAYOR'S SIGNATURE STAMP FOR PAYMENT OF APPROVED CLAIMS

Motion was made by Cindy Frizzell and seconded by Chris Turner to authorize the City Clerk to use the Mayor's signature stamp on checks issued for payment of approved claims, including payroll, upon permission from the Mayor in writing, by facsimile transmission or e-mail. Board polled: Molsbee, yes; Turner, yes; Inskip, absent; Frizzell, yes; Nail, yes. Motion carried.

ITEM 7: DISCUSSION AND POSSIBLE ACTION REGARDING DEDICATION AND ACCEPTANCE OF 20' PERMANENT WATERLINE UTILITY EASEMENT FROM THE COMMISSIONERS OF THE LAND OFFICE, STATE OF OKLAHOMA, COVERING PART OF THE E/2 OF SEC. 36-10N-4WIM, CLEVELAND COUNTY, OKLAHOMA

Motion was made by Chris Turner and seconded by Linda Molsbee to approve Item 7. Board polled: Turner, yes; Inskip, absent; Frizzell, yes; Molsbee, yes; Nail, yes. Motion carried.

ITEM 8: DISCUSSION AND POSSIBLE ACTION REGARDING DEDICATION AND ACCEPTANCE OF 20' PERMANENT UTILITY EASEMENT FROM MABLE E. GRIFFITH, SAUNDRA K. GRIFFITH, SHERRELL GRIFFITH AND DEBRA J. SCROGGINS, COVERING PART OF THE S/2 OF SEC. 36-10N-4WIM, McCLAIN COUNTY, OKLAHOMA, IN CONSIDERATION OF AGREEMENT TO INSTALL WATER TAPS & WAIVER OF IMPACT FEES

Motion was made by Chris Turner and seconded by Cindy Frizzell to approve Item 8, to conform to letter of understanding from City Manager Nick Nazar dated 4/26/10 and attached to these minutes, providing for taps and waiver of impact fees at time of installation. Board polled: Inskip, absent; Frizzell, yes; Molsbee, yes; Turner, yes; Nail, abstain. Motion carried.

ITEM 9: DISCUSSION AND POSSIBLE ACTION REGARDING DEDICATION AND ACCEPTANCE OF 20' PERMANENT UTILITY EASEMENT FROM MABLE E. GRIFFITH, SAUNDRA K. GRIFFITH, SHERRELL GRIFFITH AND DEBRA J. SCROGGINS, COVERING PART OF THE N/2 OF SEC. 1-9N-4WIM, McCLAIN COUNTY, OKLAHOMA, IN CONSIDERATION OF AGREEMENT TO INSTALL WATER TAPS & WAIVER OF IMPACT FEES

Motion was made by Linda Molsbee and seconded by Cindy Frizzell to approve Item 9, to conform to letter of understanding from City Manager Nick Nazar dated 4/26/10 and attached to these minutes, providing for taps and waiver of impact fees at time of installation. Board polled: Frizzell, yes; Molsbee, yes; Turner, yes; Inskip, absent; Nail, abstain. Motion carried.

ITEM 10: CITY MANAGER'S COMMENTS

Work on the OKC Connection waterline project is continuing on 24th St. east of Bradford Place. Crews are close to finishing the 12" line and will be starting on the 18" line but will work in re-routing the waterline on NE 16th St. for the bridge project. Trenches that have settled from the waterline installation are being re-filled.

ITEM 11: TRUSTEES' COMMENTS

None

ITEM 12: ADJOURNMENT

Motion was made by Cindy Frizzell and seconded by Chris Turner to adjourn. Board polled: Molsbee, yes; Turner, yes; Inskip, absent; Frizzell, yes; Nail, yes. Motion carried and the meeting was adjourned at 6:24 p.m.

Except for motions, the minutes only constitute an outline of discussion made by the Council/NPWA and legal advice by the City Attorney.

Chairman

Vice Chairman

Trustee

Trustee

Trustee

**MINUTES OF A SPECIAL MEETING
OF THE NEWCASTLE CITY COUNCIL**

DATE: April 26, 2010

TIME: 6:00 P.M.

PLACE: NEWCASTLE MULTI-PURPOSE CENTER
705 NW 10TH

ITEM 1: CALL TO ORDER/ROLL CALL

PRESENT: Mayor Karl Nail
Council Member Cindy Frizzell
Council Member Linda Molsbee
Council Member Chris Turner

ABSENT: Vice Mayor James Inskeep

OTHERS PRESENT: Nick Nazar, City Manager; Ted Haxel, City Attorney; Camille Dowers, City Clerk; Ian Crittenden, City Planner

ITEM 2: DISCUSSION AND POSSIBLE ACTION ON APPROVAL OF THE
AGENDA

Motion was made by Linda Molsbee and seconded by Cindy Frizzell to approve the agenda. Council polled: Inskeep, absent; Frizzell, yes; Molsbee, yes; Turner, yes; Nail, yes. Motion carried.

ITEM 3: CITIZENS' COMMENTS

None

ITEM 4: DISCUSSION AND POSSIBLE ACTION ON APPROPRIATION OF
FUNDS IN THE AMOUNT OF \$274,297.00

Motion was made by Cindy Frizzell and seconded by Linda Molsbee to approve the agenda. Council polled: Frizzell, yes; Molsbee, yes; Turner, yes; Inskeep, absent; Nail, yes. Motion carried.

ITEM 5: DISCUSSION AND POSSIBLE ACTION ON ANIMAL CONTROL
ORDINANCES

William Plemons, resident of The Oaks, appeared and requested greater enforcement of animal control ordinances. City attorney Ted Haxel will make recommendations. No action was taken.

ITEM 6: DISCUSSION AND POSSIBLE ACTION ON CONTRACT WITH CLARK
CONSTRUCTION FOR CONSTRUCTION MANAGEMENT ADVISORY
SERVICES FOR CONSTRUCTION OF POLICE STATION

Motion was made by Linda Molsbee and seconded by Cindy Frizzell to approve contract with Clark Construction under Item 6. Council polled: Molsbee, yes; Turner, yes; Inskeep, absent; Frizzell, yes; Nail, yes. Motion carried.

ITEM 7: DISCUSSION AND POSSIBLE ACTION ON AUTHORIZING THE CITY CLERK TO USE MAYOR'S SIGNATURE STAMP FOR PAYMENT OF APPROVED CLAIMS

Motion was made by Cindy Frizzell and seconded by Chris Turner to authorize the City Clerk to use the Mayor's signature stamp on checks issued for payment of approved claims, including payroll, upon permission from the Mayor in writing, by facsimile transmission or e-mail. Council polled: Turner, yes; Inskeep, absent; Frizzell, yes; Molsbee, yes; Nail, yes. Motion carried.

ITEM 8: DISCUSSION AND POSSIBLE ACTION ON BALLOT FOR ELECTION OF TWO (2) CANDIDATES TO OKLAHOMA MUNICIPAL ASSURANCE GROUP BOARD OF TRUSTEES

Motion was made by Linda Molsbee and seconded by Chris Turner to mark the 2010 OMAG ballot for election of trustees to vote for Micheal Bailey, City of Bartlesville, and John Sheppard, City Manager/Treasurer, City of Walters. Council polled: Inskeep, absent; Frizzell, yes; Molsbee, yes; Turner, yes; Nail, yes. Motion carried.

ITEM 9: DISCUSSION AND POSSIBLE ACTION REGARDING DEDICATION AND ACCEPTANCE OF PERMANENT WATERLINE UTILITY EASEMENT FROM THE COMMISSIONERS OF THE LAND OFFICE, STATE OF OKLAHOMA, COVERING PART OF THE E/2 OF SEC. 36-10N-4WIM, CLEVELAND COUNTY, OKLAHOMA

Motion was made by Cindy Frizzell and seconded by Linda Molsbee to approve Item 9. Council polled: Frizzell, yes; Molsbee, yes; Turner, yes; Inskeep, absent; Nail, yes. Motion carried.

ITEM 10: DISCUSSION AND POSSIBLE ACTION REGARDING DEDICATION AND ACCEPTANCE OF 20' PERMANENT UTILITY EASEMENT FROM MABLE E. GRIFFITH, SAUNDRA K. GRIFFITH, SHERRELL GRIFFITH AND DEBRA J. SCROGGINS, COVERING PART OF THE S/2 OF SEC. 36-10N-4WIM, McCLAIN COUNTY, OKLAHOMA, IN CONSIDERATION OF AGREEMENT TO INSTALL WATER TAPS & WAIVER OF IMPACT FEES

Motion was made by Chris Turner and seconded by Cindy Frizzell to approve Item 10 to conform to letter of understanding from City Manager Nick Nazar dated 4/26/10 and attached to these minutes, providing for taps and waiver of impact fees at time of installation.. Council polled: Molsbee, yes; Turner, yes; Inskeep, absent; Frizzell, yes; Nail, abstain. Motion carried.

ITEM 11: DISCUSSION AND POSSIBLE ACTION REGARDING DEDICATION AND ACCEPTANCE OF 20' PERMANENT UTILITY EASEMENT FROM MABLE E. GRIFFITH, SAUNDRA K. GRIFFITH, SHERRELL GRIFFITH AND DEBRA J. SCROGGINS, COVERING PART OF THE N/2 OF SEC. 1-9N-4WIM, McCLAIN COUNTY, OKLAHOMA, IN

CONSIDERATION OF AGREEMENT TO INSTALL WATER TAPS & WAIVER OF IMPACT FEES

Motion was made by Linda Molsbee and seconded by Chris Turner to approve Item 11 to conform to letter of understanding from City Manager Nick Nazar dated 4/26/10 and attached to these minutes, providing for taps and waiver of impact fees at time of installation. Council polled: Turner, yes; Inskip, absent; Frizzell, yes; Molsbee, yes; Nail, abstain. Motion carried.

ITEM 12: CITY MANAGER'S COMMENTS

Work on the slopes on the park are getting done. The water wells should be started soon. In connection with the Safe Routes to School grant the Department of Rehabilitative Services has requested switches on the Hwy. 62 crossing at the school crossing for visually impaired persons.

A large number of new houses are currently being built in Newcastle.

ITEM 13: COUNCIL MEMBERS' COMMENTS

Cindy Frizzell commented that retail sales were being held without licenses first being obtained.

Linda Molsbee announced she won the chili cook-off at the American Red Cross Fundraiser

Chris Turner reported that stop signs have been installed in Bradford Place.

Linda Molsbee reminded the Council about the American Red Cross, Heart of Oklahoma Chapter, Duck Race fundraiser.

ITEM 14: ADJOURNMENT

Motion was made by Linda Molsbee and seconded by Chris Turner to adjourn. Council polled: Turner, yes; Inskip, absent; Frizzell, yes; Molsbee, yes; Nail, abstain. Motion carried and the meeting was adjourned at 6:50 p.m.

Except for motions, the minutes only constitute an outline of discussion made by the Council/NPWA and legal advice by the City Attorney.

Mayor

Vice Mayor

Council Member

Council Member

Council Member