

**MINUTES OF A SPECIAL MEETING OF THE  
NEWCASTLE CITY COUNCIL**

**DATE:** January 25, 2010

**TIME:** 6:00 P.M.

**PLACE:** NEWCASTLE MULTI-PURPOSE CENTER  
705 NW 10<sup>TH</sup> STREET

**ITEM 1: CALL TO ORDER/ROLL CALL**

Mayor Karl Nail called the meeting to order at 6:07 p.m.

**PRESENT:** Mayor Karl Nail  
Council Member Cindy Frizzell  
Council Member Linda Molsbee

**ABSENT:** Vice Mayor James Inskeep  
Council Member Chris Turner

**OTHERS PRESENT:** Nick Nazar, City Manager; Ted Haxel, City Attorney; Sharon Ferguson, City Treasurer; Camille Dowers, City Clerk; Ian Crittenden, City Planner; Dinah Alizadeh, Administrative Assistant

**ITEM 2: CONSIDERATION AND POSSIBLE ACTION ON APPROVAL OF  
AGENDA**

Motion was made by Cindy Frizzell and seconded by Linda Molsbee to approve the agenda. Council polled: Inskeep, absent; Frizzell, yes; Molsbee, yes; Turner, absent; Nail, yes. Motion carried.

**ITEM 3: CITIZENS' COMMENTS**

None

**ITEM 4: DISCUSSION AND POSSIBLE ACTION REGARDING REVISION TO  
RECENT AMENDMENTS TO EMPLOYEE VACATION TIME  
ACCRUAL POLICY**

Motion was made by Cindy Frizzell and seconded by Linda Molsbee to approve Item 4, revising the amendments approved at the January 10, 2010, meeting to the City of Newcastle Personnel Manual, Sec. 304, employee vacation time accrual policy. Council polled: Frizzell, yes; Molsbee, yes; Turner, absent; Inskeep, absent; Nail, yes. Motion carried.

**ITEM 5: DISCUSSION AND POSSIBLE ACTION REGARDING  
PARTICIPATION IN OKLAHOMA HOUSING FINANCE AGENCY  
OWNER-OCCUPIED HOME REHABILITATION LOTTERY  
PROGRAM**

Motion was made by Linda Molsbee and seconded by Cindy Frizzell to approve Item 5 for

participation in OHFA lottery program for owner-occupied home rehabilitation assistance. Council polled: Molsbee, yes; Turner, absent; Inskip, absent; Frizzell, yes; Nail, yes. Motion carried.

**ITEM 6: DISCUSSION AND POSSIBLE ACTION ON PLACEMENT OF YIELD SIGN ON 10<sup>TH</sup> ST. TO PROVIDE ACCESS FOR SCHOOL BUSES ON SCHOOL BUS ROUTE**

Motion was made by Cindy Frizzell and seconded by Linda Molsbee to approve Item 6 for yield sign to be placed on 10<sup>th</sup> Street to allow school bus access. Council polled: Turner, absent; Inskip, absent; Frizzell, yes; Molsbee, yes; Nail, yes. Motion carried.

**ITEM 7: DISCUSSION AND POSSIBLE ACTION ON MEASURES TO MITIGATE REVENUE SHORTFALL**

Item 7 was addressed under Item 4 of the NPWA Meeting, immediately preceding the City Council Meeting. No action was taken.

**ITEM 8: DISCUSSION AND POSSIBLE ACTION TO EXTEND REAL ESTATE SALES CONTRACT OF PROPERTY LOCATED AT 5 N. MAIN (OLD CITY HALL)**

Motion was made by Cindy Frizzell and seconded by Linda Molsbee to approve Item 8 extending closing of real estate sales contract with Summit Church for thirty (30) days. Council polled: Turner, absent; Inskip, absent; Frizzell, yes; Molsbee, yes; Nail, yes. Motion carried.

**ITEM 9: CITY MANAGER'S REPORT**

City Manager Nick Nazar reported he has spoken with the street department about shifting employees from maintenance to capital improvements to preserve the budget. He also reported that city officials have met with FEMA and that claims from the December blizzard will probably be limited to amounts turned in for snow removal. He also reported that construction of homes was beginning in Bradford Place IV.

**ITEM 10: COUNCIL MEMBERS' COMMENTS**

Cindy Frizzell inquired regarding the Fleenor Estates issue. City attorney Ted Haxel reported he will research and report on the City's options at the next council meeting and that it will appear as an agenda item.

**ITEM 11: OLD BUSINESS**

None

**ITEM 12: NEW BUSINESS**

None

**ITEM 13: A. DISCUSSION AND POSSIBLE ACTION ON ENTERING INTO AN EXECUTIVE SESSION AS PERMITTED UNDER 25 O.S. 307.B(2) DISCUSSING NEGOTIATIONS CONCERNING EMPLOYEES AND**

**REPRESENTATIVES OF EMPLOYEES' GROUPS (TWIN CITIES FOP #135 CONTRACT)**

Motion was made by Linda Molsbee and seconded by Cindy Frizzell to go into executive session with the City Attorney and City Manager present. Council polled: Inskip, absent; Frizzell, yes; Molsbee, yes; Turner, absent; Nail, yes. Motion carried and the council entered into executive session at 6:31 p.m.

At 6:40 p.m. motion was made by Cindy Frizzell and seconded by Linda Molsbee to reconvene into open session of the special meeting of the city council. Council polled: Frizzell, yes; Molsbee, yes; Turner, absent; Inskip, absent; Nail, yes. Motion carried.

**B. DISCUSSION AND POSSIBLE ACTION ON ANY ITEMS DISCUSSED IN EXECUTIVE SESSION**

No action was taken.

**ITEM 14: ADJOURNMENT**

Motion was made by Cindy Frizzell and seconded by Linda Molsbee to adjourn. Council polled: Molsbee, yes; Turner, absent; Inskip, absent; Frizzell, yes; Nail, yes. The motion carried and the meeting was adjourned at 6:41 p.m.

Except for motions, the minutes only constitute an outline of discussion made by the Council/NPWA and legal advice by the City Attorney.

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Mayor

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Vice Mayor

\_\_\_\_\_  
Council Member

\_\_\_\_\_  
Council Member

\_\_\_\_\_  
Council Member

**MINUTES OF A SPECIAL MEETING OF THE  
NEWCASTLE PUBLIC WORKS AUTHORITY  
(Opening prayer and flag salute)**

**DATE:** January 25, 2010  
**TIME:** 6:00 P.M.  
**PLACE:** NEWCASTLE MULTI-PURPOSE CENTER  
705 NW 10<sup>TH</sup> STREET  
**ITEM 1:** CALL TO ORDER/ROLL CALL

Mayor Karl Nail called the meeting to order at 6:00 p.m.

**PRESENT:** Chairman Karl Nail  
Trustee Cindy Frizzell  
Trustee Linda Molsbee

**ABSENT:** Vice Chairman James Inskeep  
Trustee Chris Turner

**OTHERS PRESENT:** Nick Nazar, City Manager; Ted Haxel, City Attorney; Sharon Ferguson, City Treasurer; Camille Dowers, City Clerk; Ian Crittenden, City Planner; Dinah Alizadeh, Administrative Assistant

**ITEM 2:** CONSIDERATION AND POSSIBLE ACTION ON APPROVAL OF AGENDA

Motion was made by Cindy Frizzell and seconded by Linda Molsbee to approve the agenda. Board polled: Inskeep, absent; Frizzell, yes; Molsbee, yes; Turner, absent; Nail, yes. Motion carried.

**ITEM 3:** CITIZENS' COMMENTS

None

**ITEM 4:** DISCUSSION AND POSSIBLE ACTION ON MEASURES TO MITIGATE REVENUE SHORTFALL

City Manager Nick Nazar reported the police department has stepped up enforcement and that water revenues are expected to increase. Three (3) personnel from the street department have been temporarily moved to the water department which will be helpful in balancing the budget until the end of the fiscal year. A memo has been sent to all employees explaining the revenue shortfalls, and stating that the city is doing all it can to cut expenses but that there is a possibility of furloughs. He stated sales tax revenues on next month's report are expected to be down \$35,000 from a year ago. No action was taken.

**ITEM 5:** CITY MANAGER'S REPORT

The OKC Connection waterline project is underway and 1,500 feet of 12" pipe has been laid, two

of the bores have been completed. There has been some damage to private property which will be repaired by the contractors.

**ITEM 6: TRUSTEES' COMMENTS**

Linda Molsbee commented that a sign has been knocked down at 16<sup>th</sup> and Country Club Road by an oil company truck. Nick Nazar reported that the oil company has agreed to replace the sign.

**ITEM 7: OLD BUSINESS**

None

**ITEM 8: NEW BUSINESS**

None

**ITEM 9: ADJOURNMENT**

Motion was made by Cindy Frizzell and seconded by Linda Molsbee to adjourn. Board polled: Frizzell, yes; Molsbee, yes; Turner, absent; Inskip, absent; Nail, yes. The motion carried and the meeting was adjourned at 6:06 p.m.

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Chairman

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Vice Chairman

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Trustee

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Trustee

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Trustee