

**MINUTES
PLANNING & ZONING COMMISSION**

ITEM 1: CALL TO ORDER / ROLL CALL

The regularly scheduled meeting of the Newcastle Planning and Zoning Commission was held on June 29, 2009. The meeting was called to order at 7:25 p.m. by Chairman Gordon Harness.

Roll Call:

Chairman:	Gordon Harness	Present
Vice-Chairman:	Micheal Littlejohn	Present
Commissioner:	Nathan Ryker	Present
Commissioner:	Tony Speck	Present
Commissioner:	Dennis Sanders	Present

ITEM 2: CONSIDER APPROVAL OF AGENDA

Tony Speck made the motion to approve the Agenda as presented. Mike Littlejohn seconded the motion.

Board Polled:

Harness	Yes
Littlejohn	Yes
Ryker	Yes
Speck	Yes
Sanders	Yes

Motion carried

**ITEM 3: CONSIDER APPROVAL OF MINUTES
May 18, 2009**

Tony Speck made the motion to approve the Minutes of May 18, 2009. Nathan Ryker seconded the motion.

Board Polled:

Harness	Yes
Littlejohn	Yes
Ryker	Yes
Speck	Yes
Sanders	Yes

Motion carried.

ITEM 4: REPORT OF CITY COUNCIL'S DECISIONS ON PLANNING COMMISSION RECOMMENDATIONS OF LAST MEETING.

Gordon Harness reported to the City Council the Planning Commission recommendations regarding the UPOR for RockySpot Rescue. City Council continued this item.

ITEM 5: CONTINUANCE REQUESTS

None

ITEM 6: CITIZENS COMMENTS.

None

ITEM 7: LOT SPLIT/DEED APPROVAL. Discussion and/or action.
1. Ali Farzameh – Comm. Development approved.

ITEM 8: DISCUSSION AND POSSIBLE ACTION ON HIGHWAY 37 DEVELOPMENT DISTRICT, SEGMENT A AND B COVERING THAT PORTION OF HIGHWAY 37 FROM THE INTERSECTION OF I-44 EXTENDING WEST OF THE INTERSECTION WITH COUNTRY CLUB WITH NORTH AND SOUTH BOUNDARIES EXTENDING 660 FEET FROM THE HIGHWAY 37 RIGHT-OF-WAY; AND BEGINNING AT A POINT 330 FEET WEST OF THE INTERSECTION OF COUNTRY CLUB AND EXTENDING WEST TO THE CITY LIMIT WITH NORTH AND SOUTH BOUNDARIES EXTENDING 660 FEET FROM THE HIGHWAY 37 RIGHT-OF-WAY

Discussions on the following:

Section I: D. Should read "subject to review and approval by the City Council upon recommendation of the Planning Commission after hearing" instead of "Newcastle City Staff".

Section II. SCREENING OF UTILITIES

Should read: Utility systems installation: air conditioning units, cooling systems, heaters. Mechanical systems should be inconspicuously placed on roofs, at the sides of buildings, behind parapet walls, or at the rear of buildings so as to not be visually obvious from roadways or adjacent or nearby (within 500 ft.) business frontages.

Section II. D. All trash enclosures and garbage bins shall:

Chairman, Gordon Harness and City Engineer, Kenny Sullivan, will work on additions regarding keeping trash bins in back, designated route for trash truck , guard barrier, and hardening of pavement in area. Kenny will check with City of Norman standards

Section III. OUTSIDE STORAGE.

Last line needs and. Needs to read: “surrounding business, shall not create a traffic hazard and shall not create an unsightly business frontage.

Section IV. LANDSCAPING

I. Parking Area – Include both Segments A and B of Highway 37. Address driveway cuts, cross access to parking lots, and shared drives. Any Variances would go to Board of Adjustments.

Gordon Harness, along with Kenny Sullivan will work up draft from the above discussed guidelines to present to the City Council in July.

Gordon Harness made the motion to present draft of Ordinance for Highway 37 Overlay District to the City Council. (Gordon is out of town, so draft will be presented at Special meeting after regular July City Council Meeting) Dennis Sanders seconded the motion.

Board Polled:

Harness	Yes
Littlejohn	Yes
Ryker	Yes
Speck	Yes
Sanders	Yes

Motion carried.

ITEM 9: DISCUSSION AND POSSIBLE ACTION ON REVIEW OF SIGN ORDINANCE INCLUDING SITE TRIANGLE AND SETBACKS

City Council desire to review this has lessened.

Kenny presented draft of site triangle. Gordan has asked that this be included in markup Kenny Sullivan is working on in the Subdivision Regulations, Street Section.

Gordon Harness made the motion to strike this item from further consideration. Mike Littlejohn seconded the motion.

Board Polled:

Harness	Yes
Littlejohn	Yes
Ryker	Yes
Speck	Yes
Sanders	Yes

Motion carried.

ITEM 10: DISCUSSION AND POSSIBLE ACTION ON COMPREHENSIVE PLAN

Tony Speck made the motion to continue this Item. Nathan Ryker seconded the motion.

Board Polled:

Harness	Yes
Littlejohn	Yes
Ryker	Yes
Speck	Yes
Sanders	Yes

Motion carried.

ITEM 11: DISCUSSION AND POSSIBLE ACTION ON SETTING MEETING FOR NEXT SPECIAL MEETING

None

ITEM 12: NEW BUSINESS

None

ITEM 13: OLD BUSINESS

None

ITEM 14: ADJOURNMENT

Tony Speck made the motion to adjourn the meeting at 8:10 p.m. Nathan Ryker seconded the motion.

Board Polled:

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Harness	Yes
Littlejohn	Yes
Ryker	Yes
Speck	Yes
Sanders	Yes

Motion carried.