

**LOCAL PLANNING AND ADVISORY COMMITTEE
MINUTES**

ITEM 1: CALL TO ORDER/ROLL CALL

The June 4, 2018, meeting of the Newcastle Local Planning and Advisory Committee was called to order by Vice-Chairman Carl Rose at 6:00 p.m.

Those present were:

Tiffany Elczyn - Chairman	Absent
Carl Rose – Vice Chairman	Present
Jerry Petty, Jr.	Absent
Thaja Giles	Present
Keith Cleghorn	Present
Jeanette McNally – Ex-Officio	Absent
Gene Reid – Council Representative	Absent .

Others: Kevin Self, Todd Kennemer, Gary Norman, Gary Bogguss, Sara Bristol

ITEM 2: CONSIDER APPROVAL OF AGENDA

Thaja Giles made the motion to approve the Agenda as presented. Keith Cleghorn seconded the motion.

Board Polled:

Elczyn	Absent
Rose	Yes
Petty	Absent
Giles	Yes
Cleghorn	Yes

Motion carried.

**ITEM 3: CONSIDER APPROVAL OF MINUTES
May 7, 2018**

Keith Cleghorn made the motion to recommend approval of the minutes of the May 7, 2018, meeting. Thaja Giles seconded the motion.

Board Polled:

Elcyzyn	Absent
Rose	Yes
Petty	Absent
Giles	Yes
Cleghorn	Yes

Motion carried.

ITEM 4: CITIZENS COMMENTS

None

ITEM 5: DISCUSSION AND POSSIBLE ACTION ON CAPITAL IMPROVEMENT PLAN – continued

Sara Bristol, Communications, discussed the following items or projects for the Communications Department:

1. Computer Aided Dispatch - \$250,000 – 350,000. System used to log calls. This would benefit the Fire and Police Departments as well as Dispatch or Communications. This item could also potentially be split between Fire, Police and Communications Department. This would also prioritize calls as they come in. Check with other cities on systems being used as well as cost.

Kevin Self commented that tech (\$10)/admin (\$20) fees are being collected on each citation that goes toward equipment and technology items for Police and Dispatch.

2. Records Management System – system to monitor reports and records and to keep in compliance with the Open Records Act. This is a separate purchase from the Computer Aided Dispatch and would be electronic and paperless.
3. Dispatch Consoles - Radios
4. Wireless headsets

Gary Norman, Police Chief, discussed the following items or projects for the Police Department:

The CIP sheets show outright purchases of cars for the PD (5 each year), but financing is still an option. Budget cuts have hindered replacements paid for outright.

1. Gary Norman, commented to date there are 20 units, some with high mileage. Keith Cleghorn discussed the budget and the take-home program.

Carl Rose suggested PD car purchasing be addressed with the City Council on the next regular City Council meeting on June 11, 2018. He also suggested checking on a leasing program.

2. Body Cameras - \$1,000 each. All Officers have one now. Will need to start replacing
3. 800 MHz radios – Statewide Radio system. A grant was submitted, but not awarded.
4. Tazers – The PD has 12 active now, but are 8 years old. \$18,300 would replace all in one year.
5. Glock 40 cal. Pistols – All are City issued.
6. The Stalker 2X – Radars – replace one every year.
7. In-Car Computers – when new cars are purchased, they are installed in the cars.

Animal Control:

1. New vehicle – as of February, vehicle has 88,000 miles.
2. Dog Box for the back of the Pickup – current box does not allow tailgate to close.
3. New building for indoor Kennel.

ITEM 6: DISCUSSION AND POSSIBLE ACTION ON NEXT MEETING DATE

The next meeting will be held on July 10, 2018, at the Newcastle Storm Shelter. General Government, IT, and Emergency Management will present their items and projects to review for addition to the Capital Improvement Plan.

ITEM 7: MEMBER COMMENTS

None

ITEM 8: NEW BUSINESS

None

ITEM 9: OLD BUSINESS

None

ITEM 10: ADJOURNMENT

Thaja Giles made the motion to adjourn the meeting at 7:10 p.m. Keith Cleghorn seconded the motion.

Board Polled:

Jerry Petty, Jr.	Absent
Carl Rose	Yes
Thaja Giles	Yes
Keith Cleghorn	Yes
Tiffany Eleyzyn	Absent

Motion carried.