

**LOCAL PLANNING AND ADVISORY COMMITTEE
MINUTES**

ITEM 1: CALL TO ORDER/ROLL CALL

The April 2, 2018, meeting of the Newcastle Local Planning and Advisory Committee was called to order by Chairman, Tiffany Elczyn at 6:00 p.m.

Those present were:

Tiffany Elczyn - Chairman	Present
Carl Rose – Vice Chairman	Present
Jerry Petty, Jr.	Present
Thaja Giles	Present
Keith Cleghorn	Present
Jeanette Lore – Ex-Officio	Present
Gene Reid – Council Representative	Absent – arrived 6:40 p.m.

Others: Kevin Self, Todd Kennemer, John Canary, Joseph Dodson

ITEM 2: CONSIDER APPROVAL OF AGENDA

Carl Rose made the motion to approve the Agenda as presented. Thaja Giles seconded the motion.

Board Polled:

Elczyn	Yes
Rose	Yes
Petty	Yes
Giles	Yes
Cleghorn	Yes

Motion carried.

**ITEM 3: CONSIDER APPROVAL OF MINUTES
March 5, 2018**

Carl Rose made the motion to recommend approval of the minutes of the March 5, 2018, meeting. Tiffany Elczyn seconded the motion.

Board Polled:

Elczyn	Yes
Rose	Yes
Petty	Yes
Giles	Yes
Cleghorn	Yes

Motion carried.

ITEM 4: CITIZENS COMMENTS

None

ITEM 5: DISCUSSION AND POSSIBLE ACTION ON CAPITAL IMPROVEMENT PLAN – continued

Street Superintendent, John Canary, discussed projects for the Street Department

1. 10 wheeler Dump truck (will replace '91 Model/'93 still in service)
2. Other Equipment: New Item/Grade All – (helps with silt in ditches)
*Could research renting. This would be used with winter projects.

See Hand-out presented at meeting for specific road projects:

3. 2" Asphalt Overlays (Contract crew)
4. Chip/Seal (After 2" overlay, should be sufficient for 5 years, then would chip/seal. Chipper used from County or outside contractor)

70% of the ½ cent sales tax goes to road projects. Street Supt., John Canary would like to see 6 miles of Chip/Seal done for this year. This year's budget will include a substantial amount of Chip/Seal projects to be completed. The next fiscal year will include \$400,000 to \$500,000 of road projects.

Currently the 70% fund has approximately \$700,000. To date the 10th Street project (approximately \$200,000) and Country Club from NW 24th to Highway 37 (69,000) will be expended from the 70% fund. However, money is generated monthly to fund the 70% account.

John Canary commented that he would like to add to the project list a brush hog for right-of-way maintenance along with a New Holland Tractor. He also would like to include finish mowers for the Parks.

Gene Reid commented that the Welcome to Newcastle Sign should be included in the Project list.

Joseph Dodson, Maintenance, discussed projects for the Maintenance Department. The Maintenance Department currently services approximately 130 vehicles and equipment.

1. Air Conditioning Machine – new vehicles use different freon.
2. All diagnostic equipment and software with a yearly fee to be updated
3. Service Truck
4. Shop Exhaust System
5. Tire Balancer and Tire Machine (need to add to project list)

ITEM 6: DISCUSSION AND POSSIBLE ACTION ON NEXT MEETING DATE

The next meeting will be held on May 7, 2018, at 6:00 p.m., at the Newcastle Storm Shelter. The following Departments will be addressed: Water, Wastewater, and Fire.

ITEM 7: MEMBER COMMENTS

See above discussions.

ITEM 8: NEW BUSINESS

None

ITEM 9: OLD BUSINESS

None

ITEM 10: ADJOURNMENT

Carl Rose made the motion to adjourn the meeting at 7:50 p.m. Jerry Petty seconded the motion.

Board Polled:

Elczyn	Yes
Rose	Yes
Petty	Yes
Giles	Yes
Cleghorn	Yes

Motion carried.