

**LOCAL PLANNING AND ADVISORY COMMITTEE  
MINUTES**

**ITEM 1: CALL TO ORDER/ROLL CALL**

The March 5, 2018, meeting of the Newcastle Local Planning and Advisory Committee was called to order by Chairman, Tiffany Elczyn at 6:00 p.m.

Those present were:

Tiffany Elczyn - Chairman	Present
Carl Rose – Vice Chairman	Present
Jerry Petty, Jr.	Absent
Thaja Giles	Present
Keith Cleghorn	Present

Jeanette Lore – Ex-Officio	Present
Gene Reid – Council Representative	Absent – arrived 6:30 p.m.

Others: Kevin Self, Todd Kennemer

**ITEM 2: CONSIDER APPROVAL OF AGENDA**

Thaja Giles made the motion to approve the Agenda as presented. Carl Rose seconded the motion.

Board Polled:

Elczyn	Yes
Rose	Yes
Petty	Absent
Giles	Yes
Cleghorn	Yes

Motion carried.

**ITEM 3: CONSIDER APPROVAL OF MINUTES  
February 5, 2018**

Keith Cleghorn made the motion to recommend approval of the minutes of the February 5, 2018, meeting. Thaja Giles seconded the motion.

Board Polled:

Elczyn	Yes
Rose	Yes
Petty	Absent
Giles	Yes
Cleghorn	Yes

Motion carried.

**ITEM 4: CITIZENS COMMENTS**

None

**ITEM 5: DISCUSSION AND POSSIBLE ACTION ON CAPITAL IMPROVEMENT PLAN – continued**

Kevin Self presented an updated project listing for 2018 through 2022 from the various departments. The project listing still needs updating as some of the departments have listed projects in year 1 only. He also commented that Parks and Cemetery need to be included. The projects that have been included need to be prioritized.

The committee will discuss the following departments on the given dates:

Streets/Vehicle Maintenance	April 2, 2018
Water/Wastewater/Fire	May 7, 2018
Police/Communications	June 4, 2018
General Govt./IT/ Emerg. Mgmt.	July 10, 2018 (Tuesday)
Planning/Cemetery/Parks	August 6, 2018

Kevin discussed that some of the items listed on the project sheet will possibly be funded by the upcoming budget, or any grants that could be applied for. The Committee would like to present the completed 5 year plan to the City Council by the end of 2018.

The Committee will discuss with the Department Heads of Streets/Vehicle Maintenance at the next meeting in April.

The Committee will designate a member to input new information from the project sheets to the CIP.

**ITEM 6: DISCUSSION AND POSSIBLE ACTION ON NEXT STEP OF LPAC COMMITTEE**

See above discussion.

**ITEM 7: DISCUSSION AND POSSIBLE ACTION ON NEXT MEETING DATE**

The next meeting will be held on April 2, 2018, at 6:00 p.m., at the Newcastle Storm Shelter.

**ITEM 8: MEMBER COMMENTS**

None

**ITEM 9: NEW BUSINESS**

None

**ITEM 10: OLD BUSINESS**

None

**ITEM 11: ADJOURNMENT**

Carl Rose made the motion to adjourn the meeting at 7:00 p.m. Keith Cleghorn seconded the motion.

Board Polled:

Elczyn	Yes
Rose	Yes
Petty	Absent
Giles	Yes
Cleghorn	Yes

Motion carried.