

**MINUTES
CEMETERY BOARD
SPECIAL MEETING**

ITEM 1: CALL TO ORDER/ROLL CALL

The March 24, 2010, meeting of the Cemetery Board was called to order by Vice-Chairman Randy Corbin at 4:10 p.m.

ROLL CALL:

Pam Griffith - Chairman	Absent
Randy Corbin - Vice-Chairman	Present
Debbie Chappell	Present
Sharon Ferguson – Ex-Officio	Present

Others: Ian Crittenden, Terry Parker with Architecture Incorporated

ITEM 2: CONSIDER APPROVAL OF AGENDA

Debbie Chappell made the motion to approve the Agenda as presented. Randy Corbin seconded the motion.

Board Polled:

Corbin	Yes
Chappell	Yes
Griffith	Absent

Motion carried.

**ITEM 3: CONSIDER APPROVAL OF MINUTES
March 3, 2010, Special Meeting**

Debbie Chappell made the motion to approve the minutes of the March 3, 2010, Special Meeting. Randy Corbin seconded the motion.

Board Polled:

Corbin	Yes
Chappell	Yes
Griffith	Absent

Motion carried.

ITEM 4: CITIZENS COMMENTS

None

ITEM 5: DISCUSSION AND POSSIBLE ACTION ON CONSULTATION WITH CEMETERY PLANNER – continued

Terry Parker, Architecture Incorporated, presented two drawings. The Committee favors Master Plan Scheme "A" which uses Highway 62 entry with circle drive in the middle that then branches off to the West.

Mr. Parker will begin work on the Master Plan. He also discussed that after Master Plan is finalized and approved, an Engineering firm needs to survey the property and furnish legals for each individual lot. Mr. Parker's engineering firm gave an estimated price for the 20 acre survey of \$45-55,000.00. Ian will check on possible new law that calls for actual pinning of each lot on the survey.

Mr. Parker also presented estimates for fencing and asphalt road.

Need City Council Agenda Item for April 12 Council Meeting. Council needs to review Master Plan Scheme "A". Mr. Parker will begin to work on final master plan after City Council reviews and responds.

Continue this item to the next Special Meeting.

ITEM 6: DISCUSSION AND POSSIBLE ACTION ON CEMETERY BY-LAWS – continued

City Attorney, Ted Haxel, is still working on last revisions.

ITEM 7: DISCUSSION AND POSSIBLE ACTION ON SETTING MEETING DATE FOR NEXT SPECIAL MEETING

Debbie Chappell made the motion to schedule the next special meeting on April 14, 2010, at 4:00 p.m. Randy Corbin seconded the motion.

Corbin	Yes
Chappell	Yes
Griffith	Absent

Motion carried.

ITEM 8: NEW BUSINESS

None

ITEM 9: OLD BUSINESS

None

ITEM 10: ADJOURNMENT

Debbie Chappell made the motion to adjourn the meeting at 4:50 p.m. Randy Corbin seconded the motion.

Board Polled:

Corbin	Yes
Chappell	Yes
Griffith	Absent

Motion carried.