

**MINUTES OF A SPECIAL
MEETING OF THE NEWCASTLE PUBLIC WORKS AUTHORITY
(Opening Prayer and Flag Salute)**

DATE: September 21, 2009

TIME: 5:30 P.M.

PLACE: NEWCASTLE MULTI-PURPOSE CENTER
705 NW 10TH STREET

ITEM 1: CALL TO ORDER/ROLL CALL

PRESENT: Chairman Karl Nail
Vice-Chairman James Inskeep
Trustee Cindy Frizzell
Trustee Chris Turner

ABSENT: Trustee Linda Molsbee

OTHERS PRESENT: Nick Nazar, City Manager; Kenny Sullivan, P.E., of Glen Sullivan and Associates; Ted Haxel, City Attorney; Camille Dowers, City Clerk; Kim Brown, Executive Director, Newcastle Chamber of Commerce; Dinah Alizadeh, Administrative Assistant to the City Manager

ITEM 2: DISCUSSION AND POSSIBLE ACTION ON APPROVAL OF THE AGENDA

Motion was made by Jim Inskeep and seconded by Cindy Frizzell to approve the agenda. Board polled: Inskeep, yes; Frizzell, yes; Turner, yes; Molsbee, absent; Nail, yes. Motion carried.

ITEM 3: CITIZENS' COMMENTS

None

ITEM 4: DISCUSSION AND POSSIBLE ACTION ON RESOLUTION NO. 2009-015 FOR ADJUSTMENT OF WATER RATES AND FEES

Motion was made by Jim Inskeep and seconded by Cindy Frizzell to approve Resolution No. 2009-015 as amended. Board polled: Inskeep, yes; Frizzell, yes; Turner, yes; Molsbee, absent; Nail, yes. Motion carried.

ITEM 5: CITY MANAGER'S COMMENTS

City Manager Nick Nazar reported that rock is being spread at the sewer plant in preparation for delivery of supplies and materials for the Oklahoma City waterline project. Insurance has been purchased for \$1 million in contents coverage at the wastewater plant.

ITEM 6: TRUSTEES' COMMENTS

None

ITEM 7: OLD BUSINESS

None

ITEM 8: NEW BUSINESS

None

ITEM 9: ADJOURNMENT

Motion was made by Jim Inskip and seconded by Cindy Frizzell to adjourn. Board polled: Frizzell, yes; Turner, yes; Inskip, yes; Molsbee, absent; Nail, yes. Motion carried and the meeting was adjourned at 5:47 p.m.

Except for motions, the minutes only constitute an outline of discussion made by the Council/NPWA and legal advice by the City Attorney.

Chairman

Vice Chairman

Trustee

Trustee

Trustee

**MINUTES OF A SPECIAL
MEETING OF THE NEWCASTLE CITY COUNCIL
(Opening Prayer and Flag Salute)**

DATE: September 21, 2009

TIME: 5:30 P.M.

PLACE: NEWCASTLE MULTI-PURPOSE CENTER
705 NW 10TH STREET

ITEM 1: CALL TO ORDER/ROLL CALL

PRESENT: Mayor Karl Nail
Vice Mayor James Inskeep
Council Member Cindy Frizzell
Council Member Chris Turner
Council Member Linda Molsbee (arriving at 6:10 p.m.)

OTHERS PRESENT: Nick Nazar, City Manager; Kenny Sullivan, P.E., of Glen Sullivan and Associates; Ted Haxel, City Attorney; Camille Dowers, City Clerk; Kim Brown, Executive Director, Newcastle Chamber of Commerce; Dinah Alizadeh, Administrative Assistant to the City Manager

ITEM 2: DISCUSSION AND POSSIBLE ACTION ON APPROVAL OF THE AGENDA

Motion was made by Jim Inskeep and seconded by Cindy Frizzell to approve the agenda. Board polled: Inskeep, yes; Frizzell, yes; Turner, yes; Molsbee, absent; Nail, yes. Motion carried.

ITEM 3: CITIZENS' COMMENTS

None

ITEM 4: DISCUSSION AND POSSIBLE ACTION REGARDING ACTIVITIES OF NEWCASTLE ARTS & ENTERTAINMENT COUNCIL

No action was taken.

ITEM 5: DISCUSSION AND POSSIBLE ACTION TO APPROVE RECOMMENDATION OF THE NEWCASTLE PARKS, RECREATION AND BEAUTIFICATION BOARD FOR RENTAL OF NEWCASTLE MULTI-PURPOSE CENTER TO C.J.L.C. CLOGGERS

Cindy Frizzell reported the C.J.L.C. Cloggers had agreed to use regular shoes or a temporary floor overlay while clogging to protect the floor of the ballroom. Motion was made by Jim Inskeep and seconded by Cindy Frizzell to approve the recommendation of the Newcastle Parks, Recreation and Beautification Board for rental of the Multi-Purpose Center ballroom to the C.J.L.C. Cloggers, subject to future restrictions and requirements; and subject to requirement that regular shoes be worn and if clogging shoes are worn the clogging floor overlay will be used. Board polled: Frizzell, yes; Turner, yes; Inskeep, yes; Molsbee, absent; Nail, yes. Motion

carried.

ITEM 6: DISCUSSION AND POSSIBLE ACTION REGARDING MANDATORY USE OF CITY WATER PURSUANT TO NEWCASTLE CODE OF ORDINANCES, TIT. V, CH. 52, SEC. 50.03

No action was taken.

ITEM 7: DISCUSSION AND POSSIBLE ACTION ON RESOLUTION NO. 2009-17 FOR ADJUSTMENT OF WATER RATES AND FEES

Motion was made by Jim Inskeep and seconded by Chris Turner to adopt Resolution No. 2009-17, as amended. Board polled: Turner, yes; Inskeep, yes; Frizzell, yes; Molsbee, absent; Nail, yes. Motion carried.

ITEM 8: DISCUSSION AND POSSIBLE ACTION ON ORDINANCE TO RESTRICT THE USE OF COMPRESSION RELEASE TYPE BRAKING SYSTEMS, COMMONLY KNOWN AS "JAKE BRAKES"

Motion was made by Jim Inskeep and seconded by Chris Turner to adopt Ordinance No. 2009-647. Board polled: Inskeep, yes; Frizzell, yes; Turner, yes; Molsbee, absent; Nail, yes. Motion carried.

ITEM 9: DISCUSSION AND POSSIBLE ACTION ON APPOINTMENT OF AUTHORIZED AGENT FOR PARTICIPATION IN OKLAHOMA MUNICIPAL RETIREMENT FUND DEFINED CONTRIBUTION PLAN

Motion was made by Jim Inskeep and seconded by Cindy Frizzell to appoint Rhonda O'Connor, Deputy City Clerk, as authorized agent for participation in the OMRF defined contribution plan. Board polled: Frizzell, yes; Turner, yes; Inskeep, yes; Molsbee, absent; Nail, yes. Motion carried.

ITEM 10: DISCUSSION AND POSSIBLE ACTION ON ROAD PROGRAM FOR FY 2009-2010

City Manager Nick Nazar reported on projects included in the FY 2009-2010 road program.

(Council member Linda Molsbee arrived at the meeting at 6:10 p.m. Council member Cindy Frizzell left the meeting at 6:12 p.m.)

Motion was made by Jim Inskeep and seconded by Chris Turner to approve the Road Program for FY 2009-2010. Board polled: Turner, yes; Inskeep, yes; Molsbee, yes; Frizzell, absent; Nail, yes. Motion carried.

(Council member Cindy Frizzell returned to the meeting at 6:15 p.m.)

ITEM 11: CITY MANAGERS' COMMENTS

City Manager Nick Nazar reported the Street Dept. has been working on patching streets and trimming trees in preparation for other projects. Also, in addition to streets included in the Road Program, Glen Haynes has been identifying streets with less than 18 ft. in width for purposes of widening for addition of shoulders to improve safety. Several policy implementations have been made and H1N1 standard operating guidelines were drafted for all departments. Inserts regarding the city's H1N1 policy and prevention recommendations will be mailed out with this month's water bills. Christy Hoffman has been hired as the receptionist at city hall and began work today. The cemetery board has met again and is narrowing its choices for a planner. A meeting was held with the surveyor to mark the entryway and swap the proposed layout for the cemetery. Sales tax receipts are being closely watched. Newcastle has been approved for stimulus funding in the amount of \$225,000 for a new bridge deck project on the N. Hwy. 62 overpass. The total overpass project cost is approximately \$500,000, with the balance of funding to be provided through the ODOT engineering division in Ada.

ITEM 12: COUNCIL MEMBERS' COMMENTS

Chris Turner commented on calls regarding animal control issues that he has received from citizens and the problem of golf-cart type vehicles on city streets. Linda Molsbee commented on pothole repairs needed on 10th Street.

ITEM 13: OLD BUSINESS

None

ITEM 14: NEW BUSINESS

None

ITEM 15: A. DISCUSSION AND POSSIBLE ACTION ON ENTERING INTO AN EXECUTIVE SESSION AS PERMITTED UNDER 25 O.S. SECTION 307(B)(2) DISCUSSING NEGOTIATIONS CONCERNING EMPLOYEES AND REPRESENTATIVES OF EMPLOYEE GROUPS (TWIN CITIES LODGE #135 AND IAFF LOCAL #3910)

Motion was made by Jim Inskeep and seconded by Linda Molsbee at 6:44 p.m. to convene the regular session of the Newcastle City Council into executive session, and to include City Attorney Ted Haxel and City Manager Nick Nazar. Board polled: Turner, yes; Inskeep, yes; Molsbee, yes; Frizzell, yes; Nail, yes. Motion carried.

A five-minute recess was announced by Mayor Karl Nail after which executive session was convened.

Motion was made by Jim Inskeep and seconded by Chris Turner to adjourn executive session and reconvene the regular meeting of the Newcastle City Council. Board polled: Inskeep, yes; Molsbee, yes; Frizzell, yes; Turner, yes; Nail, yes. Motion carried and the regular session of the Newcastle City Council meeting was reconvened at 6:55 p.m.

B. DISCUSSION AND POSSIBLE ACTION ON ITEMS DISCUSSED IN EXECUTIVE SESSION

No action was taken on items discussed in executive session.

ITEM 16: ADJOURNMENT

Motion was made by Jim Inskeep and seconded by Linda Molsbee to adjourn. Board polled: Molsbee, yes; Frizzell, yes; Turner, yes; Inskeep, yes; Nail, yes. Motion carried and the meeting was adjourned at 6:56 p.m.

Except for motions, the minutes only constitute an outline of discussion made by the Council/NPWA and legal advice by the City Attorney.

Mayor

Vice Mayor

Council Member

Council Member

Council Member