

**MINUTES OF A
MEETING OF THE NEWCASTLE PUBLIC WORKS AUTHORITY
(Opening Prayer and Flag Salute)**

DATE: March 9, 2009
TIME: 6:00 P.M.
PLACE: NEWCASTLE MULTI-PURPOSE CENTER
705 NW 10TH STREET

ITEM 1: CALL TO ORDER/ROLL CALL

Chairman Karl Nail called the regular meeting of the Newcastle Public Works Authority to order at 6:00 p.m.

PRESENT: Chairman Karl Nail
Vice-Chairman James Inskeep
Trustee Cindy Frizzell
Trustee Linda Molsbee

ABSENT: Trustee Richard Holland

OTHERS PRESENT: Nick Nazar-City Manager, Ted Haxel-City Attorney, Shirley Guffey-City Clerk, Sharon Ferguson-City Treasurer

ITEM 2: DISCUSSION AND POSSIBLE ACTION ON APPROVAL OF THE AGENDA

James Inskeep made the motion to approve the agenda and Linda Molsbee seconded the motion. Board polled: Frizzell-yes, Molsbee-yes, Inskeep-yes, Holland-absent, Nail-yes. Motion carried.

ITEM 3: CITIZEN'S COMMENTS

None

ITEM 4: CONSENT DOCKET

- a. Minutes
 - February 9, 2009
 - February 17, 2009
- b. Claims
- c. Transfer of Funds
- d. Appropriation of Funds

James Inskeep made the motion to approve the consent docket and Linda Molsbee seconded the motion. Board polled: Frizzell-yes, Molsbee-yes, Inskeep-yes, Holland-absent, Nail-yes. Motion carried.

ITEM 5: DISCUSSION AND POSSIBLE ACTION ON WATER BILL ADJUSTMENT FOR NEWCASTLE ALL SPORTS ASSOCIATION

Cindy Frizzell made the motion to pay \$2,122,00 for the Newcastle All Sports Association Water bill out of the one-half (1/2) cent sales tax marked for youth. Linda Molsbee

seconded the motion. Board polled: Frizzell-yes, Molsbee-yes, Inskip-yes, Holland-absent, Nail-yes. Motion carried.

ITEM 6: DISCUSSION AND POSSIBLE ACTION ON MOVING FUNDS OUT OF THE TRUST ACCOUNT AND PUTTING INTO CERTIFICATES OF DEPOSIT

Linda Molsbee made the motion to gather more information on rates and time limits and bring back to the special City Council meeting and James Inskip seconded the motion. Board polled: Frizzell-yes, Molsbee-yes, Inskip-yes, Holland-absent, Nail-yes. Motion carried.

ITEM 7: CITY MANAGER'S COMMENTS

Mr. Nazar said the city is nearing the end of the rate study and have a few more figures to gather. Mr. Nazar said he found out the City could qualify for Two Million Dollars in stimulus money with a 70/30 split.

ITEM 8: TRUSTEE'S COMMENTS

None

ITEM 9: OLD BUSINESS

None

ITEM 10: NEW BUSINESS

None

ITEM 11: ADJOURNMENT

Linda Molsbee made the motion to adjourn at 6:20 p.m. and James Inskip seconded the motion. Board polled: Frizzell-yes, Molsbee-yes, Inskip-yes, Holland-absent, Nail-yes. Motion carried.

Except for motions, the minutes only constitute an outline of discussion made by the Council/NPWA and legal advice by the City Attorney

Chairman

Trustee

Vice Chairman

Trustee

Trustee

**MINUTES OF A MEETING OF
THE NEWCASTLE CITY COUNCIL
(Opening Prayer and Flag Salute)**

DATE: March 9, 2009

TIME: 6:00 P.M.

PLACE: NEWCASTLE MULTI-PURPOSE CENTER
705 NW 10TH STREET

ITEM 1: CALL TO ORDER/ROLL CALL

Mayor Karl Nail called the regular meeting of the Newcastle City Council to order at 6:20 p.m.

PRESENT: Mayor Karl Nail
Vice Mayor James Inskeep
Council Member Cindy Frizzell
Council Member Linda Molsbee

ABSENT: Council Member Richard Holland

OTHERS PRESENT: Nick Nazar-City Manager, Ted Haxel-City Attorney, Shirley Guffey-City Clerk, Sharon Ferguson-City Treasurer

ITEM 2: DISCUSSION AND POSSIBLE ACTION ON APPROVAL OF THE AGENDA

James Inskeep made the motion to approve the agenda and Cindy Frizzell seconded the motion. Council polled: Molsbee-yes, Inskeep-yes, Frizzell-yes, Holland-absent, Nail-yes. Motion carried.

ITEM 3: CITIZEN'S COMMENTS

None

ITEM 4: CONSENT DOCKET

- a. Minutes
 - February 9, 2009
 - February 17, 2009
- b. Claims
- c. Transfer of Funds
- d. Appropriation of Funds
- e. Lot Split/Deed Approvals

James Inskeep made the motion to approve the consent docket with payment added to AT&T in the amount of \$1743.95 and USA Mobility in the amount of \$641.34 for a total of \$217,152.37 and was seconded by Cindy Frizzell. Council polled: Molsbee-yes, Inskeep-yes, Frizzell-yes, Holland-absent, Nail-yes. Motion carried.

ITEM 5: DISCUSSION AND POSSIBLE ACTION ON REPORT FROM THE DIRECTOR OF THE PIONEER LIBRARY SYSTEM

Anne Master, the director for Pioneer Library Systems gave the annual report on the growth of the Newcastle branch and goals for 2008-2009.

ITEM 6: DISCUSSION AND POSSIBLE ACTION ON PLANNING COMMISSION RECOMMENDATIONS

**Planning Commission Item 9: (February 23, 2009 Meeting)
A PUBLIC HEARING TO CONSIDER AN APPLICATION FOR
REZONING FROM A (AGRICULTURE) TO E-1 (SUBURBAN
ESTATE RESIDENTIAL) FOR DAVID & KELLY TRUSLEY
LOCATED IN THE S/2 SW/4 NWW/4 SW/4 OF SECTION 22,
TOWNSHIP 9 NORTH, RANGE 4 WEST, I.M., MCCLAIN
COUNTY, OKLAHOMA. PROPERTY LOCATION: 1111 BELL
DRIVE, NEWCASTLE, OKLAHOMA (Case No. R2009-012)**

- a. **The Planning and Zoning Commission recommends adoption
Of Ordinance 638 rezoning from Agriculture to Suburban
Estate Residential for David & Kelly Trusley**

Linda Molsbee made the motion to adopt ordinance 638 rezoning from Agriculture to Suburban Estate Residential for David and Kelly Trusley and James Inskeep seconded the motion. Council polled: Molsbee-yes, Inskeep-yes, Frizzell-yes, Holland-absent, Nail-yes. Motion carried.

- b. **Adoption of the emergency provision for Ordinance 638**

Linda Molsbee made the motion to adopt the emergency provision for Ordinance 638 and James Inskeep seconded the motion. Council polled: Molsbee-yes, Inskeep-yes, Frizzell-yes, Holland-absent, Nail-yes. Motion carried.

ITEM 7: DISCUSSION AND POSSIBLE ACTION ON AMENDING NEWCASTLE CITY CODE PROVIDING FOR PROCESSING METHODS AND INTERNAL CONTROLS OVER MUNICIPAL PURCHASES AND CASH DISBURSEMENTS

There was no action on this item.

ITEM 8: DISCUSSION ON AMENDING THE PERSONNEL MANUAL REGARDING VACATION ACCRUAL

There was no action on this item.

ITEM 9: DISCUSSION AND POSSIBLE ACTION ON APPOINTMENT OR REAPPOINTMENT OF LOCAL PLANNING AND ADVISORY COMMITTEE MEMBERS AND ALTERNATE

There was no action on this item. Mr. Nazar is to contact members.

**ITEM 10: DISCUSSION AND POSSIBLE ACTION ON RESOLUTION 2009-003
DECLARING THAT THE CITY OF NEWCASTLE DECLARES THE
WEEK OF APRIL 13-17, 2009 TO BE NATIONAL
TELECOMMUNICATIONS WEEK**

James Inskeep made the motion to adopt Resolution 2009-003 declaring the week of April 13-17, 2009 to be “National Telecommunications Week” and Cindy Frizzell seconded the motion. Council polled: Molsbee-yes, Inskeep-yes, Frizzell-yes, Holland-absent, Nail-yes. Motion carried.

**ITEM 11: DISCUSSION AND POSSIBLE ACTION ON A MUTUAL AID
AGREEMENT BY AND BETWEEN THE CITY OF BLANCHARD
POLICE DEPARTMENT AND THE CITY OF NEWCASTLE POLICE
DEPARTMENT**

James Inskeep made the motion to approve the Mutual Aid Agreement by and between the City of Blanchard Police Department and the City of Newcastle Police Department and Linda Molsbee seconded the motion. Council polled: Molsbee-yes, Inskeep-yes, Frizzell-yes, Holland-absent, Nail-yes. Motion carried.

ITEM 12: CITY MANAGER’S COMMENTS

Mr. Nazar reported that the Street Department finished the East Fox Lane Bridge and did an excellent job. Mr. Nazar said that the employees wanted to thank the Council for the equipment they have to the work.

The Fire Department sent a truck to Taloga for the wildfire last week.

Mr. Nazar said that it has come to his attention that Lions Park was made possible with a grant and after inspection there are some improvements that need to be made.

ITEM 13: COUNCIL MEMBER’S COMMENTS

Linda Molsbee said that she was at Lions Park on Saturday and the door to the Fire Station was open.

Cindy Frizzell acknowledged boy scouts in the audience working on merit badges.

James Inskeep asked about underage drinking and finding the source of alcohol sales to minors in Newcastle. Mr. Nazar said he would put this on the agenda for the special meeting.

Cindy Frizzell asked about the Spring Cleanup if there would be a place for citizens to dump limbs. Mr. Nazar said DEQ would not allow the City to burn, but we might arrange for a chipper.

ITEM 14: OLD BUSINESS

None

ITEM 15: NEW BUSINESS

None

ITEM 16: ADJOURNMENT

James Inskip made the motion to adjourn at 7:15 p.m. and Linda Molsbee seconded the motion. Council polled: Molsbee-yes, Inskip-yes, Frizzell-yes, Holland-absent, Nail-yes. Motion carried.

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Mayor

Vice-Mayor

Council Member

Council Member

Council Member