

**MINUTES OF A
SPECIAL MEETING OF THE NEWCASTLE PUBLIC WORKS AUTHORITY
(OPENING PRAYER & FLAG SALUTE)
Amended 05/15/09**

DATE: May 18, 2009
TIME: 6:00 P.M.
PLACE: NEWCASTLE MULTI-PURPOSE CENTER
705 NW 10TH STREET

ITEM 1: CALL TO ORDER ROLL CALL

Mayor Karl Nail called the special meeting of the Newcastle Public Works Authority to order at 6:00 p.m.

PRESENT Chairman Karl Nail
Vice Chairman James Inskeep
Trustee Cindy Frizzell
Trustee Linda Molsbee
Trustee Chris Turner

OTHERS PRESENT: Nick Nazar-City Manager, Ted Haxel-City Attorney, Shirley Guffey-City Clerk, Sharon Ferguson-City Treasurer

ITEM 2: DISCUSSION AND POSSIBLE ACTION ON APPROVAL OF THE AGENDA

James Inskeep made the motion to approve the agenda and Linda Molsbee seconded the motion. Board polled: Frizzell-yes, Turner-yes, Molsbee-yes, Inskeep-yes, Nail-yes. Motion carried.

ITEM 3: CITIZEN'S COMMENTS

None

ITEM 4: DISCUSSION AND POSSIBLE ACTION ON BUDGET AMENDMENT 09-04

James Inskeep made the motion to approve budget amendment 09-04 and Cindy Frizzell seconded the motion. Board polled: Frizzell-yes, Turner-yes, Molsbee-yes, Inskeep-yes, Nail-yes. Motion carried.

ITEM 5: DISCUSSION AND POSSIBLE ACTION ON BUDGET FOR FISCAL YEAR BEGINNING 07/01/09 AND ENDING 06/30/09

Mr. Nazar said he did not have a good draft of the budget to date, but should have one by the end of the week.

ITEM 6: DISCUSSION AND POSSIBLE ACTION ON EMPLOYEE INSURANCE FOR FISCAL YEAR 2009/2010

Mr. Nazar said the last quote from United was 10% increase and he asked for direction from the Council on cutting benefits or leaving the same.

ITEM 7: DISCUSSION AND POSSIBLE ACTION ON WATER RATE STUDY

Kenny Sullivan was not present so Jams Inskeep made the motion to table this item and Linda Molsbee seconded the motion. Board polled: Frizzell-yes, Turner-yes, Molsbee-yes, Inskeep-yes, Nail-yes. Motion carried.

ITEM 8: DISCUSSION AND POSSIBLE ACTION ON AUDIT ENGAGEMENT LETTER WITH ANGEL, JOHNSTON & BLASINGAME FOR THE YEAR ENDING JUNE 30, 2009

James Inskeep made the motion to approve the audit engagement letter with Angel, Johnston & Blasingame for year ending June 30, 2009 and was seconded by Linda Molsbee. Board polled: Frizzell-yes, Turner-yes, Molsbee-yes, Inskeep-yes, Nail-yes. Motion carried.

ITEM 9: DISCUSSION AND POSSIBLE ACTION ON ENGAGEMENT LETTER WITH CRAWFORD AND ASSOCIATES CPA'S FOR FISCAL YEAR 2009/2010

James Inskeep made the motion to approve the engagement letter with Crawford and Associates CPA's for fiscal year 2009/2010 and was seconded by Chris Turner. Board polled: Frizzell-yes, Turner-yes, Molsbee-yes, Inskeep-yes, Nail-yes. Motion carried.

ITEM 10: CITY MANAGER'S COMMENTS

Mr. Nazar reported that the new loader was in and the construction crew is excited and ready to get started on the waterline.

ITEM 11: TRUSTEE'S COMMENTS

James Inskeep asked about the sewer plant with the Tribe and Mr. Nazar said Goldsby had found another source for water and the Tribe is hopeful that something can be worked out.

ITEM 12: OLD BUSINESS

None

ITEM 13: NEW BUSINESS

None

ITEM 14: ADJOURNMENT

James Inskeep made the motion to adjourn at 6:55 p.m. and Cindy Frizzell seconded the motion. Board polled: Frizzell-yes, Turner-yes, Molsbee-yes, Inskeep-yes, Nail-yes. Motion carried.

Except for motions, the minutes only constitute an outline of discussion made by the Council/NPWA and legal advice by the City Attorney

Chairman

Trustee

Vice Chairman

Trustee

Trustee

**MINUTES OF A SPECIAL
MEETING OF THE NEWCASTLE CITY COUNCIL
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PLACE: NEWCASTLE MULTI-PURPOSE CENTER
705 NW 10TH STREET

ITEM 1: CALL TO ORDER/ROLL CALL

Mayor Karl Nail called the special meeting of the Newcastle City Council to order at 6:56 p.m.

PRESENT: Mayor Karl Nail
Vice Mayor James Inskeep
Council Member Cindy Frizzell
Council Member Linda Molsbee
Council Member Chris Turner

OTHERS PRESENT: Nick Nazar-City Manager, Ted Haxel-City Attorney, Shirley Guffey-City Clerk, Sharon Ferguson-City Treasurer

**ITEM 2: DISCUSSION AND POSSIBLE ACTION ON APPROVAL OF THE
AGENDA**

Jams Inskeep made the motion to approve the agenda and Chris Turner seconded the motion. Council polled: Frizzell-yes, Turner-yes, Molsbee-yes, Inskeep-yes, Nail-yes. Motion carried.

ITEM 3: CITIZEN'S COMMENTS

None

**ITEM 4: DISCUSSION AND POSSIBLE ACTION ON BUDGET AMENDMENT
09-06**

James Inskeep made the motion to approve budget amendment 09-06 and was seconded by Cindy Frizzell. Council polled: Frizzell-yes, Turner-yes, Molsbee-yes, Inskeep-yes, Nail-yes. Motion carried.

**ITEM 5: DISCUSSION AND POSSIBLE ACTION ON BUDGET FOR FISCAL YEAR
BEGINNING 07/01/09 AND ENDING 06/30/09**

There was no action on this item.

**ITEM 6: DISCUSSION AND POSSIBLE ACTION ON ADJUSTING THE BOND
SCHEDULE FOR THE NEWCASTLE MUNICIPAL COURT**

Mr. Nazar reported that consideration is being given to raising the fine to \$500.00 on Driving under the Influence, driving under suspension, attempting to allude, drugs and paraphernalia.

After discussion there was no action on this item.

Karl Nail said the speed limit at Tri-City needs to be dropped to 35 miles per hour.

ITEM 7: DISCUSSION AND POSSIBLE ACTION ON EMPLOYEE COLLEGE REIMBURSEMENT AGREEMENT

Cindy Frizzell made the motion to approve the employee college reimbursement agreement and James Inskeep seconded the motion. Council polled: Frizzell-yes, Turner-yes, Molsbee-yes, Inskeep-yes, Nail-yes. Motion carried.

ITEM 8: DISCUSSION AND POSSIBLE ACTION ON REAPPOINTMENT OF CHERYL FERGUSON TO THE PIONEER LIBRARY SYSTEM BOARD OF TRUSTEES

James Inskeep made the motion to reappoint Cheryl Ferguson to the Pioneer Library System Board of Trustees and was seconded by Chris Turner. Council polled: Frizzell-yes, Turner-yes, Molsbee-yes, Inskeep-yes, Nail-yes. Motion carried.

ITEM 9: DISCUSSION AND POSSIBLE ACTION ON AUDIT ENGAGEMENT LETTER WITH ANGEL, JOHNSTON & BLASINGAME FOR THE YEAR ENDING JUNE 30, 2009

James Inskeep made the motion to approve the audit engagement letter with Angel, Johnston & Blasingame for year ending June 30, 2009 and was seconded by Cindy Frizzell. Council polled: Frizzell-yes, Turner-yes, Molsbee-yes, Inskeep-yes, Nail-yes. Motion carried.

ITEM 10: DISCUSSION AND POSSIBLE ACTION ON ENGAGEMENT LETTER WITH CRAWFORD AND ASSOCIATES CPA'S FOR FISCAL YEAR 2009/2010

James Inskeep made the motion to approve the engagement letter with Crawford and Associates CPA's for fiscal year 2009/2010 and was seconded by Cindy Frizzell. Council polled: Frizzell-yes, Turner-yes, Molsbee-yes, Inskeep-yes, Nail-yes. Motion carried.

ITEM 11: DISCUSSION AND POSSIBLE ACTION ON IMPROVEMENTS TO THE SPORTS COMPLEX FOR NEWCASTLE ALL SPORTS ASSOCIATION

Street Superintendent Glen Haynes said it would cost \$3,796.50 for the handicap parking t the sports complex.

Cindy Frizzell made the motion to approve the improvements to the sports complex and Chris Turner seconded the motion. Council polled: Frizzell-yes, Turner-yes, Molsbee-yes, Inskeep-yes, Nail-yes. Motion carried.

ITEM 12: CITY MANAGER'S COMMENTS

Mr. Nazar said the staff has lots of holes to patch, trees to trim and grass to mow. Mr. Nazar said the water crew is helping until the water projects kick off.

ITEM 13: COUNCIL MEMBERS COMMENTS

Cindy Frizzell asked that the Memorial Day celebration information be published in the paper.

ITEM 14: OLD BUSINESS

None

ITEM 15: NEW BUSINESS

None

ITEM 16: A. DISCUSSION AND POSSIBLE ACTION ON ENTERING INTO AN EXECUTIVE SESSION AS PERMITTED UNDER O.S. 307.B.4. FOR CONFIDENTIAL COMMUNICATIONS BETWEEN A PUBLIC BODY AND ITS ATTORNEY CONCERNING A PENDING INVESTIGATION, CLAIM, OR ACTION IF THE PUBLIC BODY, WITH THE ADVICE OF ITS ATTORNEY, DETERMINES THAT DISCLOSURE WILL SERIOUSLY IMPAIR THE ABILITY OF THE PUBLIC BODY TO PROCESS THE CLAIM OR CONDUCT A PENDING INVESTIGATION, LITIGATION, OR PROCEEDING IN THE PUBLIC INTEREST

B. DISCUSSION AND POSSIBLE ACTION ON ENTERING INTO AN EXECUTIVE SESSION AS PERMITTED ON O.S. 307 B. 1 FOR DISCUSSING THE EMPLOYMENT, HIRING, APPOINTMENT, PROMOTION, DEMOTION, DISCIPLINING OR RESIGNATION OF ANY INDIVIDUAL SALARIED PUBLIC OFFICER OR EMPLOYEE (ANNUAL REVIEW OF SHARON FERGUSON, TREASURER)

James Inskeep made the motion to enter into executive session with the City Attorney and the City Manager at 7:33 p.m. Council polled: Frizzell-yes, Turner-yes, Molsbee-yes, Inskeep-yes, Nail-yes. Motion carried.

Cindy Frizzell made the motion to come out of executive session at 8:42 p.m. and was seconded by James Inskeep. Council polled: Frizzell-yes, Turner-yes, Molsbee-yes, Inskeep-yes, Nail-yes. Motion carried.

C. DISCUSSION AND POSSIBLE ACTION ON ANY ITEMS DISCUSSED IN EXECUTIVE SESSION

There was no action on any items discussed in executive session.

ITEM 17: ADJOURNMENT

James Inskeep made the motion to adjourn at 8:42 p.m. and Linda Molsbee seconded the motion. Council polled: Frizzell-yes, Turner-yes, Molsbee-yes, Inskeep-yes, Nail-yes. Motion carried.

Except for motions, the minutes only constitute an outline of discussion made by the Council/NPWA and legal advice by the City Attorney

Mayor

Vice-Mayor

Council Member

Council Member

Council Member

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ROLL CALL: Chairman Karl Nail
Vice Chairman James Inskeep
Trustee Cindy Frizzell
Trustee Linda Molsbee
Trustee Chris Turner

ITEM 1: CALL TO ORDER ROLL CALL

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09-04

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ITEM 10: CITY MANAGER'S COMMENTS

ITEM 11: TRUSTEE'S COMMENTS

ITEM 12: OLD BUSINESS

ITEM 13: NEW BUSINESS

ITEM 14: ADJOURNMENT

DATE AND TIME POSTED: On or before 6:00 P.M., Thursday, May 14, 2009

SIGNATURE OF PERSON

POSTING NOTICE:

Shirley Guffey, Secretary

**NOTICE AND AGENDA OF A SPECIAL
MEETING OF THE NEWCASTLE CITY COUNCIL
(OPENING PRAYER & FLAG SALUTE)
Amended 05/15/09**

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TIME: 6:00 P.M.

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705 NW 10TH STREET

ROLL CALL: Mayor Karl Nail
Vice Mayor James Inskeep
Council Member Cindy Frizzell
Council Member Linda Molsbee
Council Member Chris Turner

ITEM 1: CALL TO ORDER/ROLL CALL

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09-06

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REIMBURSEMENT AGREEMENT

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C. DISCUSSION AND POSSIBLE ACTION ON ANY ITEMS DISCUSSED IN EXECUTIVE SESSION

ITEM 17: ADJOURNMENT

DATE AND TIME POSTED: On or before 6:00 P.M., Thursday, May 14, 2009

SIGNATURE OF PERSON

POSTING NOTICE: _____

TITLE: Shirley Guffey, City Clerk