

**MINUTES OF A MEETING OF THE
NEWCASTLE PUBLIC WORKS AUTHORITY
(Opening Prayer & Flag Salute)**

DATE: October 9, 2018
TIME: 6:00 P.M.
PLACE: NEWCASTLE MULTI-PURPOSE CENTER
705 NW 10TH STREET

ITEM 1: CALL TO ORDER/ROLL CALL

Gene Reid called the meeting to order at 6:00 p.m.

PRESENT: Chair Gene Reid
Vice Chair Joe Covey
Trustee Mike Fullerton
Trustee Jimmy Gurley
Trustee Karl Nail

ABSENT: None

OTHERS PRESENT: Kevin Self, Interim General Manager; Jeanie Skeen, Treasurer; Camille Dowers, NPWA Secretary; Dinah Alizadeh, Executive Administrative Assistant; Todd Kennemer, Community Development Director; Ted Haxel, City Attorney; Gordon Harness, Planning Commission Chair

ITEM 2: DISCUSSION AND POSSIBLE ACTION ON APPROVAL OF THE AGENDA

Motion was made by Mike Fullerton and seconded by Karl Nail to approve the agenda. Board polled: Joe Covey, yes; Mike Fullerton, yes; Jimmy Gurley, yes; Karl Nail, yes; Gene Reid, yes. Motion carried.

ITEM 3: CITIZENS' COMMENTS

None

ITEM 4: CONSENT AGENDA

- A. Minutes: September 10, 2018
September 24, 2018**
- B. Claims**
- C. Transfer of Funds**
- D. Appropriation of Funds**
- E. Budget Amendments**
- F. Approval of Contracts**
- G. Approval of Claims in excess of \$25,000.00**

Motion was made by Karl Nail and seconded by Mike Fullerton to approve the consent agenda. Board polled: Mike Fullerton, yes; Jimmy Gurley, yes; Karl Nail, yes; Joe Covey, yes; Gene Reid, yes. Motion carried.

ITEM 5: DISCUSSION AND POSSIBLE ACTION ON APPROVAL OF SUBMITTAL OF PLANS AND SPECIFICATIONS TO ODEQ FOR PERMITS TO CONSTRUCT WATERLINE EXTENSION AND SANITARY SEWER LINE EXTENSION FOR WYNDEMERE DUPLEXES—Tabled from 9-10-2018 NPWA Meeting

Kevin Self reported it was the recommendation of staff to table Item 5. Motion was made by Karl Nail and seconded by Mike Fullerton to table Item 5. Board polled: Jimmy Gurley, yes; Karl Nail, yes; Joe Covey, yes; Mike Fullerton, yes; Gene Reid, yes. Motion carried.

ITEM 6: REPORT OF CITY ENGINEER REGARDING WASTEWATER SYSTEM, EXPANSION OF PROJECT FOR WASTEWATER TREATMENT FACILITY AND DISCHARGE RELOCATION

An email update was delivered by City Engineer Kenny Sullivan to the council members. He was unable to appear due to a prior commitment. Kevin Self recommended Item 7 appear on the next agenda.

ITEM 7: DISCUSSION AND POSSIBLE ACTION ON APPROVAL OF INVOICE FROM CORE & MAIN FOR COUNTRY CLUB ROAD WATERLINE EXTENSION PROJECT--MATERIALS ONLY

Motion was made by Joe Covey and seconded by Karl Nail to pay the invoice to Core & Main under Item 7 with written detail to be provided by the next meeting. Board polled: Karl Nail, yes; Joe Covey, yes; Mike Fullerton, yes; Jimmy Gurley, no; Gene Reid, yes. Motion carried.

ITEM 8: MONTHLY TREASURER’S REPORT

Jeanie Skeen presented the monthly Treasurer’s Report.

ITEM 9: INTERIM GENERAL MANAGER’S COMMENTS

No report.

ITEM 10: TRUSTEES’ COMMENTS

Gene Reid requested a meeting date be scheduled for the Wastewater Treatment Facility discussion.

ITEM 11: ADJOURNMENT

Motion was made by Joe Covey and seconded by Mike Fullerton to adjourn. The motion passed unanimously and the meeting was adjourned at 6:49 p.m.

Except for motions, the minutes only constitute an outline of discussion made by the Council/NPWA and legal advice by the City Attorney.

Chair

Vice Chair

Trustee

Trustee

Trustee

**MINUTES OF A MEETING OF
THE NEWCASTLE CITY COUNCIL**

DATE: October 9, 2018
TIME: 6:00 P.M.
PLACE: NEWCASTLE MULTI-PURPOSE CENTER
705 NW 10TH STREET

ITEM 1: CALL TO ORDER/ROLL CALL

Gene Reid called the meeting to order at 6:50 p.m.

PRESENT: Mayor Gene Reid
Vice Mayor Joe Covey
Council Member Mike Fullerton
Council Member Jimmy Gurley
Council Member Karl Nail

ABSENT: None

OTHERS PRESENT: Kevin Self, Interim City Manager; Jeanie Skeen, Treasurer; Camille Dowers, City Clerk; Dinah Alizadeh, Executive Administrative Assistant; Todd Kennemer, Community Development Director; Ted Haxel, City Attorney; Gordon Harness, Planning Commission Chair

ITEM 2: DISCUSSION AND POSSIBLE ACTION ON APPROVAL OF THE AGENDA

Motion was made by Karl Nail and seconded by Mike Fullerton to approve the agenda. Council polled: Joe Covey, yes; Mike Fullerton, yes; Jimmy Gurley, yes; Karl Nail, yes; Gene Reid, yes. Motion carried.

ITEM 3: CITIZENS' COMMENTS

None

ITEM 4: CONSENT AGENDA

- A. Minutes: September 10, 2018
September 24, 2018**
- B. Claims**
- C. Transfer of Funds**
- D. Appropriation of Funds**
- E. Budget Amendments: #19-06, #19-07, #19-08**
- F. Approval of Contracts:
 - i. Renewal of Blackboard Connect for Government Unlimited Emergency and Outreach Messaging Service****
- G. Approval of Claims in excess of \$25,000.00**
- H. Approval of Waiver of Sales Tax, Penalties and Interest: OTC estimate of less than \$1.00 from Kendra Scott, LLC for City of Newcastle**

Motion was made by Karl Nail and seconded by Mike Fullerton to approve the consent agenda. Council polled: Mike Fullerton, yes; Jimmy Gurley, yes; Karl Nail, yes; Joe Covey, yes; Gene Reid, yes. Motion carried.

ITEM 5: DISCUSSION AND POSSIBLE ACTION ON PLANNING COMMISSION RECOMMENDATIONS:

- A. PUBLIC HEARING, DISCUSSION AND POSSIBLE ACTION ON APPROVAL OF PLANNING COMMISSION RECOMMENDATION TO DENY REZONING FROM “PUD” (PLANNED UNIT DEVELOPMENT) TO “PUD” (PLANNED UNIT DEVELOPMENT) FOR FOX HOLLOW DUPLEXES, APPLICANT RAUSCH COLEMAN; PROPERTY LOCATION: NW/4 OF SEC. 23, TOWNSHIP 9 NORTH, RANGE 4 WEST I.M., McCLAIN COUNTY, OKLAHOMA; (R2018-010)-Tabled from 9-10-2018 City Council Meeting**

Todd Kennemer reported the applicant requested Item 5(A) be stricken from the City Council agenda. No action was taken.

- B. DISCUSSION AND POSSIBLE ACTION ON PLANNING COMMISSION RECOMMENDATION TO DENY PRELIMINARY PLAT OF FOX HOLLOW DUPLEXES- Tabled from 9-10-2018 City Council Meeting**

No action was taken.

- C. PUBLIC HEARING, DISCUSSION AND POSSIBLE ACTION ON APPROVAL OF PLANNING COMMISSION RECOMMENDATION TO APPROVE AN APPLICATION FOR REZONING FROM E-3 (RESIDENTIAL ESTATES DISTRICT) TO C-C-2 (COMMUNITY COMMERCIAL DISTRICT) FOR JAMES & CAROLYN MITCHELL LOCATED IN A PART OF THE SE/4 NE/4 OF SECTION 7, TOWNSHIP 8 NORTH, RANGE 3 WEST, I.M., McCLAIN COUNTY, OKLAHOMA; AND FOR ADOPTION OF ORDINANCE NO. 822. PROPERTY LOCATION: 4337 S. PENNSYLVANIA, NEWCASTLE, OKLAHOMA (R2018-011)**

Todd Kennemer presented the recommendation of the Planning Commission to approve the rezoning application under Item 5(C). He stated there is an existing residence on the premises but that the appropriate zoning should be C-C-2. Laura Hawkins, 4333 S. Pennsylvania Ave., residing north of the subject property objected to the rezoning application because the surrounding area is residential. She stated it would decrease the property values of the surrounding residences. Motion was made by Joe Covey and seconded by Jimmy Gurley to table Item 5(C) to the next regular meeting. Council polled: Jimmy Gurley, yes; Karl Nail, no; Joe Covey, yes; Mike Fullerton, no; Gene Reid, yes. Motion carried.

- D. DISCUSSION AND POSSIBLE ACTION ON ADOPTION OF EMERGENCY CLAUSE OF ORDINANCE NO. 822**

No action was taken.

- E. PUBLIC HEARING, DISCUSSION AND POSSIBLE ACTION ON PLANNING COMMISSION RECOMMENDATION FOR APPROVAL OF USE PERMITTED ON REVIEW FOR ROB HOLMAN FOR THE USE OF A DOG KENNEL LOCATED IN THE NW/4 OF THE SE/4 OF SECTION 13, TOWNSHIP 9 NORTH, RANGE 4 WEST, McCLAIN COUNTY, OKLAHOMA. PROPERTY LOCATION 2221 NE 4TH STREET, NEWCASTLE, OKLAHOMA (UPOR2018-010)**

Todd Kennemer presented the recommendation of the Planning Commission to approve the subject property under Item 5(E) for use as a boarding kennel. Applicant Rob Holman appeared and responded to questions regarding the proposed use of the property. Motion was made by Karl Nail and seconded by Mike Fullerton to

approve the Planning Commission recommendation and UPOR 2018-010 under Item 5(E). Council polled: Karl Nail, yes; Joe Covey, yes; Mike Fullerton, yes; Jimmy Gurley, yes; Gene Reid, yes. Motion carried.

ITEM 6: DISCUSSION AND POSSIBLE ACTION ON PURCHASE OF THREE (3) 2019 FORD UTILITY POLICE INTERCEPTORS FROM BOB HURLEY FORD AT STATE CONTRACT PRICE

Motion was made by Mike Fullerton and seconded by Karl Nail to approve Item 6. Council polled: Joe Covey, yes; Mike Fullerton, yes; Jimmy Gurley, yes; Karl Nail, yes; Gene Reid, yes. Motion carried.

ITEM 7: DISCUSSION AND POSSIBLE ACTION ON ADOPTION OF ORDINANCE NO. 823 PROVIDING FOR AMENDMENTS TO ORDINANCE NO. 814 AND ORDINANCE NO. 815, TITLE XI (BUSINESS REGULATIONS), CH. 113 (OIL AND GAS DRILLING)

Karl Nail requested Planning Commission look at the permitting of temporary lines of any type in the city's rights-of-way. Gordon Harness commented that the BTU levels and brightness of the burn-off flares would also be addressed by Planning Commission. Motion was made by Karl Nail and seconded by Mike Fullerton to adopt Ordinance No. 823. Council polled: Mike Fullerton, yes; Jimmy Gurley, yes; Karl Nail, yes; Joe Covey, yes; Gene Reid, yes. Motion carried.

ITEM 8: DISCUSSION AND POSSIBLE ACTION ON ADOPTION OF EMERGENCY CLAUSE OF ORDINANCE NO. 823

Motion was made by Karl Nail and seconded by Mike Fullerton to adopt the emergency clause of Ordinance No. 823. Council polled: Jimmy Gurley, yes; Karl Nail, yes; Joe Covey, yes; Mike Fullerton, yes; Gene Reid, yes. Motion carried.

ITEM 9: DISCUSSION AND POSSIBLE ACTION ON ADOPTION OF ORDINANCE NO. 824 PROVIDING FOR AMENDMENTS REGARDING "PLAT REVIEW TEAM"

Kevin Self reported that the proposed ordinance was to combine the "plat review team" and "subdivision committee" as provided in the City Code into one committee, naming the necessary staff members. Joe Covey commented that a City Council member should be appointed to the committee. The proposed ordinance allows the Mayor to appoint a Council Member to the committee at his option. Karl Nail stated the Planning Commission should be relied upon for recommendations to Council. Motion was made by Gene Reid and seconded by Karl Nail to adopt Ordinance No. 824. Council polled: Karl Nail, yes; Joe Covey, yes; Mike Fullerton, yes; Jimmy Gurley, yes; Gene Reid, yes. Motion carried.

ITEM 10: DISCUSSION AND POSSIBLE ACTION ON ADOPTION OF EMERGENCY CLAUSE OF ORDINANCE NO. 824

Motion was made by Karl Nail and seconded by Mike Fullerton to adopt the emergency clause of Ordinance No. 824. Council polled: Joe Covey, yes; Mike Fullerton, yes; Jimmy Gurley, yes; Karl Nail, yes; Gene Reid, yes. Motion carried.

ITEM 11: DISCUSSION AND POSSIBLE ACTION REGARDING AUTHORIZATION OF RETURN OF ESCROW FUND FROM OMAG WORKERS COMPENSATION LOSS FUND FOR 2015-2016 PLAN YEAR

Motion was made by Karl Nail and seconded by Mike Fullerton to approve Item 11 for return to the City the escrowed amount from the OMAG Workers Compensation Loss Fund for the 2015-2016 Plan Year, to be applied to workers compensation premiums. Council polled: Mike Fullerton, yes; Jimmy Gurley, yes; Karl Nail, yes; Joe Covey, yes; Gene Reid, yes. Motion carried.

ITEM 12: DISCUSSION AND POSSIBLE ACTION ON SUPPORT/NON-SUPPORT OF COUNTY SALES TAX ELECTION

Kevin Self stated he attended a county meeting where the county sales tax election was discussed. The county sheriff's department needs jail facilities which may indicate an additional tax proposal. Reapportionment of the current tax was discussed. One more county meeting will be held. Brenda Gladney appeared and stated the half-cent tax is the only way 4-H members can participate in the McClain County Free Fair. No action was taken.

ITEM 13: INTERIM CITY MANAGER'S COMMENTS

Kevin Self submitted a written report to the Council Members. He also stated the bridge projects have received state support to be sent the Federal Highway Administration.

ITEM 14: COUNCIL MEMBERS' COMMENTS

Jimmy Gurley reported the landowner was willing to grant a right-of-way easement on the west side of Country Club Road. He also reported that Delta Public Transit needs match funds for a new vehicle. Gene Reid thanked State Representative Candidate Sherrie Conley for attending the meeting tonight. Mike Fullerton reported that a candidate for Eagle Scout will add to the community garden behind the Multi-Purpose Building.

ITEM 15: ADJOURNMENT

Motion was made by Joe Covey and seconded by Mike Fullerton to adjourn. The motion passed unanimously and the meeting was adjourned at 8:35 p.m.

Except for motions, the minutes only constitute an outline of discussion made by the Council/NPWA and legal advice by the City Attorney.

Mayor

Vice Mayor

Council Member

Council Member

Council Member