

**MINUTES OF A JOINT SPECIAL MEETING OF
THE NEWCASTLE PUBLIC WORKS AUTHORITY AND
THE NEWCASTLE CITY COUNCIL
(Opening Prayer and Flag Salute)**

DATE: September 24, 2018
TIME: 6:00 P.M.
PLACE: NEWCASTLE MULTI-PURPOSE CENTER
705 NW 10TH STREET

ITEM 1: CALL TO ORDER/ROLL CALL

Gene Reid called the meeting to order at 6:00 p.m.

PRESENT: Mayor/Chair Gene Reid
Vice Mayor/Vice Chair Joe Covey
Council Member/Trustee Mike Fullerton
Council Member/Trustee Jimmy Gurley
Council Member/Trustee Karl Nail

ABSENT: None

OTHERS PRESENT: Kevin Self, Interim City Manager/General Manager; Camille Dowers, City Clerk/NPWA Secretary; Todd Kennemer, Community Development Director; John Canary, Street Superintendent; Ted Haxel, City Attorney

ITEM 2: DISCUSSION AND POSSIBLE ACTION ON APPROVAL OF THE AGENDA

Motion was made by Karl Nail and seconded by Mike Fullerton to approve the agenda. Council/Board polled: Joe Covey, yes; Mike Fullerton, yes; Jimmy Gurley, yes; Karl Nail, yes; Gene Reid, yes. Motion carried.

ITEM 3: DISCUSSION AND POSSIBLE ACTION ON REFUNDS OF OIL AND GAS APPLICATION FEES FOR COMPANIES THAT HAVE WITHDRAWN APPLICATIONS

Kevin Self reported that two oil and gas drilling companies have requested refunds. He recommended that if notice by publication has run in the newspaper then 50% of the processing fee should be refunded; if publication has not yet run, then 100% should be refunded. Motion was made by Jimmy Gurley and seconded by Mike Fullerton to approve the recommendation of staff. Council/Board polled: Mike Fullerton, yes; Jimmy Gurley, yes; Karl Nail, yes; Joe Covey, yes; Gene Reid, yes. Motion carried.

ITEM 4: DISCUSSION AND POSSIBLE ACTION ON CITY OF NEWCASTLE RESOLUTION NO. 2018-10 REGARDING ADJUSTMENT OF OCCUPATION TAX AMOUNTS EFFECTIVE OCTOBER 1, 2018 FOR ACTIVITIES RELATED TO ALCOHOLIC BEVERAGES

Motion was made by Karl Nail and seconded by Mike Fullerton to approve Resolution No. 2018-10 under Item 4. Council/Board polled: Jimmy Gurley, yes; Karl Nail, yes; Joe Covey, yes; Mike Fullerton, yes; Gene Reid, yes. Motion carried.

ITEM 5: DISCUSSION AND POSSIBLE ACTION ON ADOPTION OF ORDINANCE NO. 821 REGARDING EXPIRATION DATE OF LOW-POINT BEER LICENSES, INTERIM HIGH POINT ALCOHOLIC BEVERAGE LICENSES ISSUED THROUGH SEPTEMBER 30, 2018 AND MAKING LICENSES ISSUED ON OR AFTER OCTOBER 1, 2018 EXPIRE SEPTEMBER 30 OF EACH YEAR THEREAFTER

Motion was made by Karl Nail and seconded by Mike Fullerton to adopt Ordinance No. 821 under Item 5. Council/Board polled: Karl Nail, yes; Joe Covey, yes; Mike Fullerton, yes; Jimmy Gurley, yes; Gene Reid, yes. Motion carried.

ITEM 6: DISCUSSION AND POSSIBLE ACTION ON ADOPTION OF EMERGENCY CLAUSE OF ORDINANCE NO. 821

Motion was made by Karl Nail and seconded by Mike Fullerton to adopt the emergency clause of Ordinance No. 821 under Item 6. Council/Board polled: Joe Covey, yes; Mike Fullerton, yes; Jimmy Gurley, yes; Karl Nail, yes; Gene Reid, yes. Motion carried.

ITEM 7: DISCUSSION AND POSSIBLE ACTION ON PURCHASE OF ROAD GRADER FOR STREET DEPARTMENT

Kevin Self reported a 2014 Volvo Road Grader has been located in San Antonio for a proposed purchase with trade of the City's old Caterpillar 140H. No financing will be necessary. Motion was made by Karl Nail and seconded by Joe Covey to purchase at the proposed price with the trade. Council/Board polled: Mike Fullerton, yes; Jimmy Gurley, yes; Karl Nail, yes; Joe Covey, yes; Gene Reid, yes. Motion carried.

ITEM 8: DISCUSSION AND POSSIBLE ACTION ON SCHEDULING DATE FOR TRICK-OR-TREAT NIGHT IN THE CITY OF NEWCASTLE

Kevin Self reported that staff recommended Trick-or-Treat Night be scheduled for Wednesday, October 31, 2018. Council/Board polled: Jimmy Gurley, yes; Karl Nail, yes; Joe Covey, yes; Mike Fullerton, yes; Gene Reid, yes. Motion carried.

ITEM 9: DISCUSSION AND POSSIBLE ACTION ON SCHEDULING DATE FOR CHRISTMAS TREE LIGHTING EVENT

After discussion, it was recommended the Christmas Tree Lighting be scheduled for Tuesday, November 27, 2018 at 7:00 p.m. with a back-up date of Tuesday, December 4, 2018 at 7:00 p.m. Council/Board polled: Karl Nail, yes; Joe Covey, yes; Mike Fullerton, yes; Jimmy Gurley, yes; Gene Reid, yes. Motion carried.

ITEM 10: EXECUTIVE SESSION:

A. DISCUSSION AND POSSIBLE ACTION ON ENTERING INTO AN EXECUTIVE SESSION AS PERMITTED UNDER 25 O.S. 307(B)(1) DISCUSSING THE EMPLOYMENT, HIRING, APPOINTMENT, PROMOTION, DEMOTION, DISCIPLINING OR RESIGNATION OF ANY INDIVIDUAL SALARIED PUBLIC OFFICER OR EMPLOYEE (CITY MANAGER POSITION)

Gene Reid called for discussion only under Item 10(A). He stated that advertising has run on the OML website and the CMAO website and that four responses have been received. The deadline is October 19,

2018. Steve Eddy has been advised of applications received to date pursuant to his agreement with the City.

B. DISCUSSION AND POSSIBLE ACTION ON ANY ITEMS DISCUSSED IN EXECUTIVE SESSION

No action was taken.

ITEM 11: ADJOURNMENT

Motion was made by Joe Covey and seconded by Mike Fullerton to adjourn. The motion unanimously passed and the meeting was adjourned at 6:32 p.m.

Except for motions, the minutes only constitute an outline of discussion made by the Council/NPWA and legal advice by the City Attorney.

Mayor/Chair

Vice Mayor/Vice Chair

Council Member/Trustee

Council Member/Trustee

Council Member/Trustee