

**MINUTES OF A JOINT SPECIAL MEETING OF
THE NEWCASTLE PUBLIC WORKS AUTHORITY AND
THE NEWCASTLE CITY COUNCIL
(Opening Prayer and Flag Salute)**

DATE: June 26, 2018
TIME: 6:00 P.M.
PLACE: NEWCASTLE MULTI-PURPOSE CENTER
705 NW 10TH STREET

ITEM 1: CALL TO ORDER/ROLL CALL

Gene Reid called the meeting to order at 6:02 p.m.

PRESENT: Mayor/Chair Gene Reid
Vice Mayor/Vice Chair Joe Covey
Council Member/Trustee Mike Fullerton
Council Member/Trustee Jimmy Gurley
Council Member/Trustee Karl Nail

ABSENT: None

OTHERS PRESENT: Kevin Self, Interim City Manager; Jeanie Skeen, City Treasurer; Camille Dowers, City Clerk; Dinah Alizadeh, Executive Administrative Assistant; Todd Kennemer, Community Development Director; Ted Haxel, City Attorney; Kenny Sullivan, P.E., City Engineer

ITEM 2: DISCUSSION AND POSSIBLE ACTION ON APPROVAL OF THE AGENDA

Motion was made by Joe Covey and seconded by Mike Fullerton to approve the agenda. Council/Board polled: Joe Covey, yes; Mike Fullerton, yes; Jimmy Gurley, yes; Karl Nail, yes; Gene Reid, yes. Motion carried.

ITEM 3: DISCUSSION AND POSSIBLE ACTION ON ENTERING INTO PARTICIPATION AGREEMENT WITH THE CHICKASAW NATION REGARDING IMPROVEMENTS TO HARVEY AVENUE NORTH OF SH-9

Kevin Self reported on the proposed participation by the City of Newcastle under Item 3. Karl Nail reported on the history of joint efforts with the Chickasaw Nation and the City of Newcastle regarding easement acquisition and safety improvements. He listed traffic flow improvements, safety considerations and revenue increases in support of approval of Item 3. Neal McCaleb, Ambassador At-Large for the Chickasaw Nation, appeared and reported on a federally funded "Build America" grant application which is ready to be submitted for improvements at the interchange of I-35 and SH-9. He requested a letter of support from the City of Newcastle be provided to Executive Director Mike Patterson at ODOT. Motion was made by Karl Nail and seconded by Mike Fullerton to approve Item 3 and to provide a letter of support. Council/Board polled: Joe Covey, yes; Mike Fullerton, yes; Jimmy Gurley, yes; Karl Nail, yes; Gene Reid, yes. Motion carried.

ITEM 4: DISCUSSION AND POSSIBLE ACTION ON APPOINTMENT OF ALIVIA SNOW AS ALTERNATE PARKS BOARD MEMBER

Motion was made by Karl Nail and seconded by Mike Fullerton to approve Item 4. Council/Board polled: Mike Fullerton, yes; Jimmy Gurley, yes; Karl Nail, yes; Joe Covey, yes; Gene Reid, yes. Motion carried.

ITEM 5: DISCUSSION AND POSSIBLE ACTION ON WATERLINE SPECIFICATIONS ALONG COUNTRY CLUB ROAD TO SERVE MEADOW CREEK, PHASE II (MARVIN HAYWORTH, DEVELOPER)

Marvin Hayworth appeared and requested the city's assistance on waterline installation for the 12 in. line on the west side of the street due to a change of plans required by the city, changing from a 6 in. line on the east side to a 12 in. line on the west side of the street. Steve Shawn with Silver Star Construction also appeared. Kevin Self stated city staff recommended the city pay for the cost of the Country Club Road bore at the quote received by the contractor, and to provide labor for installation of the upgraded line. Motion was made by Joe Covey and seconded by Karl Nail to approve the city staff recommendation and to pay for the cost of the bore to the extent of \$5,000. Council/Board polled: Jimmy Gurley, yes; Karl Nail, yes; Joe Covey, yes; Mike Fullerton, yes; Gene Reid, yes. Motion carried.

ITEM 6: DISCUSSION AND POSSIBLE ACTION ON CODE ISSUES AT 200 NW 34TH STREET (LARRY RITTER)

Kevin Self reported there has been some cleanup of the property through code enforcement efforts but it is moving slowly. Police patrol has been stepped up for crime activity but none has been seen. Larry Ritter appeared and stated there are activities occurring that can't be seen. Todd Kennemer reported on meeting with the owner and has personally inspected the property. No action was taken.

ITEM 7: DISCUSSION AND POSSIBLE ACTION ON PLANNING COMMISSION RECOMMENDATION FOR APPROVAL OF FINAL PLAT OF THE RIDGE, SECTION 2

Todd Kennemer presented the Planning Commission recommendation for approval of the Final Plat of the Ridge, Section 2. Steve Landes with Landrun Engineering Group, Shawnee, Oklahoma, appeared. Motion was made by Karl Nail and seconded by Mike Fullerton to approve the Final Plat of the Ridge, Section 2, with changes noted by Joe Covey. Council/Board polled: Karl Nail, yes; Joe Covey, yes; Mike Fullerton, yes; Jimmy Gurley, no; Gene Reid, yes. Motion carried.

ITEM 8: DISCUSSION AND POSSIBLE ACTION ON RECOMMENDATION OF THE NEWCASTLE ECONOMIC DEVELOPMENT AUTHORITY TO AUTHORIZE RENTAL OF BOTH COMMUNITY BILLBOARD SIGNS LOCATED SOUTH OF THE I-44 CANADIAN RIVER BRIDGE, WITH RENTS COLLECTED TO BE DIRECTED TO THE ECONOMIC DEVELOPMENT AUTHORITY TO BE USED FOR ECONOMIC INCENTIVES FOR FUTURE LOCAL BUSINESSES

Motion was made by Gene Reid and seconded by Karl Nail to approve Item 8, striking the language "to be used for economic incentives for future local businesses", until such time as the City Council directs the funds to be used elsewhere. Council/Board polled: Joe Covey, yes; Mike Fullerton, yes; Jimmy Gurley, yes; Karl Nail, yes; Gene Reid, yes. Motion carried.

ITEM 9: DISCUSSION AND POSSIBLE ACTION ON BUDGET AMENDMENTS

Motion was made by Mike Fullerton and seconded by Karl Nail to approve Newcastle Public Works Budget Amendment #18-07 and General Fund Budget Amendment #18-10. Council/Board polled: Joe

Covey, yes; Mike Fullerton, yes; Jimmy Gurley, yes; Karl Nail, yes; Gene Reid, yes. Motion carried.

ITEM 10: DISCUSSION AND POSSIBLE ACTION ON RENEWAL (OF) PARTICIPATION AGREEMENT FOR OMAG 2018-2019 WORKERS' COMPENSATION PLAN

Motion was made by Karl Nail and seconded by Mike Fullerton to approve Item 10. Council/Board polled: Mike Fullerton, yes; Jimmy Gurley, yes; Karl Nail, yes; Joe Covey, yes; Gene Reid, yes. Motion carried.

ITEM 11: DISCUSSION AND POSSIBLE ACTION ON ELECTION TO APPLY ESCROW CREDIT TO REDUCE 2018-2019 PREMIUM FOR RENEWAL OF PARTICIPATION IN THE OMAG WORKERS' COMPENSATION PLAN

Motion was made by Gene Reid and seconded by Mike Fullerton to approve Item 11. Council/Board polled: Jimmy Gurley, yes; Karl Nail, yes; Joe Covey, yes; Mike Fullerton, yes; Gene Reid, yes. Motion carried.

ITEM 12: DISCUSSION AND POSSIBLE ACTION ON ADOPTION OF ORDINANCE NO. 813 REGARDING TRAFFIC IMPACT FEES, AND ESTABLISHING RATES AND AN EFFECTIVE DATE

Motion was made by Karl Nail and seconded by Mike Fullerton to approve the traffic impact fees as presented and adopt Ordinance No. 813 with an effective date of July 1, 2018. Council/Board polled: Jimmy Gurley, no; Karl Nail, yes; Joe Covey, yes; Mike Fullerton, yes; Gene Reid, yes. Motion carried.

ITEM 13: DISCUSSION AND POSSIBLE ACTION ON ADOPTION OF EMERGENCY CLAUSE OF ORDINANCE NO. 813

Motion was made by Karl Nail and seconded by Mike Fullerton to adopt the emergency clause of Ordinance No. 813 with an effective date of July 1, 2018. Council/Board polled: Karl Nail, yes; Joe Covey, yes; Mike Fullerton, yes; Jimmy Gurley, no; Gene Reid, yes. Motion carried.

ITEM 14: DISCUSSION AND POSSIBLE ACTION ON APPROVAL OF ROAD PROJECTS FOR FISCAL YEAR 2018-2019

Kevin Self presented the Road Projects Plan for fiscal year 2018-2019. Motion was made by Karl Nail and seconded by Mike Fullerton to approve the 2018-2019 FY Road Projects as presented. Council/Board polled: Joe Covey, yes; Mike Fullerton, yes; Jimmy Gurley, no; Karl Nail, yes; Gene Reid, yes. Motion carried.

ITEM 15: DISCUSSION AND POSSIBLE ACTION ON EXTENDING THE TIME FOR DISCHARGE OF FIREWORKS IN THE CITY OF NEWCASTLE FROM JUNE 30, 2018 TO JULY 5, 2018 BETWEEN THE HOURS OF 8:00 A.M. AND MIDNIGHT

Motion was made by Karl Nail and seconded by Gene Reid to extend the time for discharge of fireworks from June 30, 2018 to July 7, 2018, between the hours of 8:00 a.m. and midnight. Council/Board polled: Mike Fullerton, yes; Jimmy Gurley, yes; Karl Nail, yes; Joe Covey, yes; Gene Reid, yes. Motion carried.

ITEM 16: INTERIM CITY MANAGER'S COMMENTS

Kevin Self reported the EOG Road Maintenance Agreement is in place. The Street Dept. and Water Dept. are finishing several small projects. Bids will be opened on July 5, 2018 at 11:00 a.m. The Economic Development Director will begin employment on July 2, 2018 and a meeting will be held tomorrow with the code inspector who has received a conditional offer of employment.

ITEM 17: COUNCIL MEMBERS'/TRUSTEES' COMMENTS

Mike Fullerton commented on a wrecking company dumping debris and brush on property within the city and calling for a burn permits. Some of the debris is coming from other cities. Karl Nail commented the property is not properly zoned and the company is not using the proper equipment. Kevin Self reported the Fire Chief has been notified to not issue any more burn permits for this purpose. Code Enforcement will begin the notification process to cease and desist.

Gene Reid commented on the procedural permitting process for additional oil and gas wells at single site locations as stated in Ordinance No. 814, adopted at the June 11, 2018 meeting.

ITEM 18: EXECUTIVE SESSION:

A. DISCUSSION AND POSSIBLE ACTION ON ENTERING INTO AN EXECUTIVE SESSION AS PERMITTED UNDER 25 O.S. SECTION 307(B)(2) DISCUSSING NEGOTIATIONS CONCERNING EMPLOYEES AND REPRESENTATIVES OF EMPLOYEE GROUPS (TWIN CITIES LODGE #135 AND IAFF LOCAL #3910)

Motion was made by Mike Fullerton and seconded by Karl Nail to convene the meeting of the Newcastle City Council into executive session to include the Interim City Manager, City Attorney, and City Council Members. Council polled: Jimmy Gurley, yes; Karl Nail, yes, Joe Covey, yes; Mike Fullerton, yes; Gene Reid, yes. The motion carried and the Council convened into executive session at 8:17 p.m. following a 3-minute recess.

B. DISCUSSION AND POSSIBLE ACTION ON ANY ITEMS DISCUSSED IN EXECUTIVE SESSION

Motion was made by Joe Covey and seconded by Mike Fullerton to reconvene the open meeting of the Newcastle City Council. Council polled: Mike Fullerton, yes; Jimmy Gurley, yes; Karl Nail, yes; Joe Covey, yes; Gene Reid, yes. Motion carried and the open meeting of the Newcastle City Council was reconvened at 8:37 p.m.

ITEM 19: ADJOURNMENT

Motion was made by Joe Covey and seconded by Jimmy Gurley to adjourn. The motion unanimously passed and the meeting was adjourned at 8:38 p.m.

Except for motions, the minutes only constitute an outline of discussion made by the Council/NPWA and legal advice by the City Attorney.

Mayor/Chair

Vice Mayor/Vice Chair

Council Member/Trustee

Council Member/Trustee

Council Member/Trustee