

**MINUTES OF A MEETING OF THE
NEWCASTLE PUBLIC WORKS AUTHORITY**

DATE: February 12, 2018
TIME: 6:00 P.M.
PLACE: NEWCASTLE MULTI-PURPOSE CENTER
705 NW 10TH STREET

ITEM 1: CALL TO ORDER/ROLL CALL

Gene Reid called the meeting to order at 6:00 p.m.

PRESENT: Chair Gene Reid
Vice Chair Joe Covey
Trustee Mike Fullerton
Trustee Jimmy Gurley
Trustee Karl Nail

ABSENT: None

**ITEM 2: DISCUSSION AND POSSIBLE ACTION ON APPROVAL OF THE
AGENDA**

Mike Fullerton moved to approve the agenda with the exclusion of the Consent Agenda. (Second by Jim Gurley) – Ayes (Reid, Covey, Fullerton, Gurley, Nail)

ITEM 3: CITIZENS' COMMENTS

None

ITEM 4: CONSENT AGENDA

- A. Minutes: January 8, 2017; February 1, 2018; February 6, 2018**
- B. Claims**
- C. Transfer of Funds**
- D. Appropriation of Funds**
- E. Budget Amendments: #18-03**
- F. Approval of Claims in excess of \$25,000.00**
- G. Dedication and Acceptance of Easements:**
 - i. Utility Easement from ~~McClain County Economic Development Authority~~ Newcastle Independent School District Number One, Part of NE/4 of Sec. 15-9N-4W.I.M., McClain Co., Oklahoma (Elementary School)**
 - ii. Utility Easement from McClain County Economic Development Authority, Part of the Southwest Quarter of Sec. 14-9-4W.I.M., McClain Co., Oklahoma (Fox Hollow)**

Mike Fullerton moved to approve the Consent Agenda, items A through F. (Second by Karl Nail) – Ayes (Reid, Covey, Fullerton, Gurley, Nail)

Mike Fullerton moved to amend the Consent Agenda, Item G, Part One by removing “McClain County Economic Development Authority” and inserting “Newcastle Independent School District Number One” and approve it as amended. (Second by Karl Nail) – Ayes (Reid, Covey, Fullerton, Gurley, Nail)

Mike Fullerton moved to approve the Consent Agenda, Item G, Part Two. (Second by Gene Reid) – Ayes (Reid, Covey, Fullerton, Gurley, Nail)

ITEM 5: DISCUSSION AND POSSIBLE ACTION ON ADJUSTMENT OF UTILITY ACCOUNT #02-1730-00 FOR SERVICE ADDRESS OF 3333 NW 32ND (SHERWOOD CHURCH PARSONAGE)

Gene Reid moved to adjust the Utility Account #02-1730-00 for Service Address of 3333 NW 32nd/Sherwood Church Parsonage to the prior 12-month average. (Second by Karl Nail) – Ayes (Reid, Covey, Fullerton, Gurley, Nail)

ITEM 6: DISCUSSION AND POSSIBLE ACTION ON ADJUSTMENT OF UTILITY ACCOUNT #06-1294-00 FOR SERVICE ADDRESS OF 610 N. COUNTRY CLUB (GENE GARRETT)

Karl Nail moved to adjust the Utility Account #06-1294-00 for Service Address of 610 N. Country Club/Gene Garrett to the prior 12-month average. (Second by Mike Fullerton) – Ayes (Reid, Covey, Fullerton, Gurley, Nail)

ITEM 7: DISCUSSION AND POSSIBLE ACTION ON ADJUSTMENT OF UTILITY ACCOUNT #07-2228-01 FOR SERVICE ADDRESS OF 4227 CRYSTAL LAKES ROAD (THERESA HOLMAN)

NO ACTION WAS TAKEN ON ITEM 7

ITEM 8: PUBLIC HEARING ON PURCHASE OF REAL PROPERTY FOR PROPOSED WASTEWATER TREATMENT FACILITY CONSTRUCTION PROJECT AND SYSTEM UPGRADES

Mayor Reid elaborated the guidelines for the public hearing, and after staff presented the issue, no public comments were made.

ITEM 9: DISCUSSION AND POSSIBLE ACTION ON CONTRACT TO PURCHASE REAL ESTATE FOR CONSTRUCTION OF NEW

WASTEWATER TREATMENT FACILITY AND AUTHORIZATION TO ENTER INTO FINANCING

Karl Nail moved to enter into a contract to purchase the Dolese Property as stipulated with all noted amendments. (Second by Mike Fullerton) – Ayes (Reid, Covey, Fullerton, Gurley, Nail)

ITEM 10: DISCUSSION AND POSSIBLE ACTION ON APPROVAL OF SUBMITTAL OF LETTER OF REQUEST TO OKLAHOMA WATER RESOURCES BOARD, TOGETHER WITH SUBMITTAL OF CLEAN WATER STATE REVOLVING FUND PROGRAMMATIC APPLICATION QUESTIONNAIRE, FOR PRIORITY PLACEMENT FOR OWRB LOAN INDEBTEDNESS FUNDING OF NEW WASTEWATER TREATMENT PLANT SYSTEM CONSTRUCTION AND ASSOCIATED IMPROVEMENTS AND COSTS

Gene Reid moved to submit a letter to the Oklahoma Water Resources Board, requesting priority placement for OWRB loan indebtedness funding for new wastewater treatment plant system construction and associated improvements and costs, and further moved to submit an associated questionnaire and application regarding the Clean Water State Revolving Fund program. (Second by Mike Fullerton) – Ayes (Reid, Covey, Fullerton, Gurley, Nail)

ITEM 11: TREASURER’S MONTHLY FINANCIAL REPORT

The Treasurer’s report was given by Assistant City Manager Kevin Self.

ITEM 12: ASSISTANT GENERAL MANAGER’S COMMENTS

ITEM 13: TRUSTEES’ COMMENTS

ITEM 14: ADJOURNMENT

Mike Fullerton moved to adjourn. (Second by Karl Nail) – Ayes (Reid, Covey, Fullerton, Gurley, Nail)

Except for motions, the minutes only constitute an outline of discussion made by the Council/NPWA and legal advice by the City Attorney.

Chair

Vice Chair

Trustee

Trustee

Trustee

**MINUTES OF A MEETING OF THE
THE NEWCASTLE CITY COUNCIL**

DATE: February 12, 2018
TIME: 6:00 P.M.
PLACE: NEWCASTLE MULTI-PURPOSE CENTER
705 NW 10TH STREET

ITEM 1: CALL TO ORDER/ROLL CALL

Gene Reid called the meeting to order at 7:41 p.m.

PRESENT: Mayor Gene Reid
Vice Mayor Joe Covey
Council Member Mike Fullerton
Council Member Jimmy Gurley
Council Member Karl Nail

ABSENT: None

**ITEM 2: DISCUSSION AND POSSIBLE ACTION ON APPROVAL OF THE
AGENDA**

Mike Fullerton moved to approve the agenda with the exclusion of the Consent Agenda. (Second by Joe Covey) – Ayes (Reid, Covey, Fullerton, Gurley, Nail)

ITEM 3: CITIZENS' COMMENTS

ITEM 4: CONSENT AGENDA

A. Minutes: January 8, 2017; February 1, 2018; February 6, 2018

B. Claims

C. Transfer of Funds

D. Appropriation of Funds

E. Budget Amendments: #18-06

F. Claims in excess of \$25,000

G. Dedication and acceptance of Easements:

- i. Mason and Kristie Dunn, Part of Sec. 5-8N-3W, McClain Co., Oklahoma**
- ii. Utility Easement from William Wright and Amanda Wright, Trustees of the William Wright and Amanda Wright Revocable Trust, dated November 11, 2014, Part of the SE/4 of Sec. 25-9N-4W, McClain Co., Oklahoma**
- iii. Utility Easement from ~~McClain County Economic Development Authority~~ Newcastle Independent School District Number One, Part of NE/4 OF Sec. 15-9N-4W.I.M., McClain Co., Oklahoma (Elementary School)**

**iv. Utility Easement from McClain County Economic Development Authority,
Part of the Southwest Quarter of Sec. 14-9-4W.I.M., McClain Co.,
Oklahoma (Fox Hollow)**

Mike Fullerton moved to approve the Consent Agenda in full as earlier amended in the NPWA meeting, items A through G. (Second by Joe Covey) – Ayes (Reid, Covey, Fullerton, Gurley, Nail)

ITEM 5: DISCUSSION AND POSSIBLE ACTION ON APPROVAL OF SUBMITTAL OF LETTER OF REQUEST TO OKLAHOMA WATER RESOURCES BOARD, TOGETHER WITH SUBMITTAL OF CLEAN WATER STATE REVOLVING FUND PROGRAMMATIC APPLICATION QUESTIONNAIRE, FOR PRIORITY PLACEMENT FOR OWRB LOAN INDEBTEDNESS FUNDING OF NEW WASTEWATER TREATMENT PLANT SYSTEM CONSTRUCTION AND ASSOCIATED IMPROVEMENTS AND COSTS

Gene Reid moved to submit a letter to the Oklahoma Water Resources Board, requesting priority placement for OWRB loan indebtedness funding for new wastewater treatment plant system construction and associated improvements and costs, and further moved to submit an associated questionnaire and application regarding the Clean Water State Revolving Fund program. (Second by Mike Fullerton) – Ayes (Reid, Covey, Fullerton, Gurley, Nail)

ITEM 6: DISCUSSION AND POSSIBLE ACTION ON APPROVAL OF FINAL PLAT OF MEADOW CREEK ADDITION, SECTION 2

Joe Covey moved to approve the Final Plat Of Meadow Creek Addition, Section 2 (with noted requirements and amendments to be completed not later than the end of February 2018) to be cleared and approved by the Community Development Director, going back to the original submittal with access to Country Club with NW 17th Place, moving the playground area to the interior, taking up what is shown on the plat now as Lots 9, 10, 11, and 12, adding limits of no access for the lots that site into Country Club to go around all the way to the end of the site triangle and adding limits of no access on the north line of the plat for all of block two where it accesses the private road at 10th street and additionally incorporating the red line markings from a handout provided by Joe Covey of grammatical changes on the title sheet of the plat. (Second by Mike Fullerton) – Ayes (Reid, Covey, Fullerton, Gurley, Nail)

ITEM 7: DISCUSSION AND POSSIBLE ACTION ON APPROVAL OF ENGINEERING FEES FOR SIDEWALK PROJECT FOR N. 24TH STREET AND U.S. HWY. 62

Gene Reid moved to approve Engineering Fees for the Sidewalk Project for N. 24th street and U.S. Hwy. 62. (Second by Karl Nail) – Ayes (Reid, Covey, Fullerton, Nail), Nays (Gurley)

ITEM 8: DISCUSSION AND POSSIBLE ACTION ON SCHEDULING DATE FOR ANNUAL INDEPENDENCE DAY CELEBRATION

Mike Fullerton moved to declare June 29th and 30th as the official Newcastle Independence Day Celebration with the City-Sponsored Fireworks show on the second day. (Second by Karl Nail) – Ayes (Reid, Covey, Fullerton, Gurley, Nail)

ITEM 9: ASSISTANT CITY MANAGER’S COMMENTS

Assistant City Manager Kevin Self gave various updates, including informing the Council that the final full-time day for Treasurer Kim Coffman would be February 21st.

ITEM 10: COUNCIL MEMBERS COMMENTS

ITEM 11: ADJOURNMENT

Joe Covey moved to adjourn. (Second by Mike Fullerton) – Ayes (Reid, Covey, Fullerton, Gurley, Nail)

Except for motions, the minutes only constitute an outline of discussion made by the Council/NPWA and legal advice by the City Attorney.

Mayor

Vice Mayor

Council Member

Council Member

Council Member