

**MINUTES OF A SPECIAL MEETING
OF THE NEWCASTLE PUBLIC WORKS AUTHORITY
(Opening Prayer and Flag Salute)**

DATE: July 24, 2017
TIME: 6:00 p.m.
PLACE: NEWCASTLE MULTI-PURPOSE CENTER
705 NW 10TH

ITEM 1: CALL TO ORDER/ROLL CALL

Gene Reid called the meeting to order at 6:04 p.m.

PRESENT: Chair Gene Reid
Vice Chair Joe Covey
Trustee Mike Fullerton
Trustee Jimmy Gurley

ABSENT: Trustee Karl Nail

OTHERS PRESENT: Kevin Self, Assistant General Manager; Camille Dowers, NPWA Secretary; Kenny Sullivan, P.E., City Engineer; Ted Haxel, City Attorney

ITEM 2: DISCUSSION AND POSSIBLE ACTION ON APPROVAL OF THE AGENDA

Motion was made by Joe Covey and seconded by Mike Fullerton to approve the agenda. Board polled: Joe Covey, yes; Mike Fullerton, yes; Jimmy Gurley, yes; Gene Reid, yes. Motion carried.

ITEM 3: CITIZENS' COMMENTS

None

ITEM 4: ACKNOWLEDGMENT OF REVISED ODEQ PERMIT NO. WW000044160078 FOR CONSTRUCTION OF WATER WELL FOR MUNICIPAL WATER SUPPLY

Kevin Self stated the well is replacing an existing plugged well and the project is being financed by OWRB. Acknowledgment of the permit to construct was made by Gene Reid.

ITEM 5: TRUSTEES' COMMENTS

None

ITEM 6: ADJOURNMENT

Motion was made by Mike Fullerton and seconded by Jimmy Gurley to adjourn. The motion passed unanimously and the meeting was adjourned at 6:20 p.m.

Except for motions, the minutes only constitute an outline of discussion made by the Council/NPWA and legal advice by the City Attorney.

Chair

Vice Chair

Trustee

Trustee

Trustee

**MINUTES OF A SPECIAL MEETING
OF THE NEWCASTLE CITY COUNCIL**

DATE: July 24, 2017
TIME: 6:00 p.m.
PLACE: NEWCASTLE MULTI-PURPOSE CENTER
705 NW 10TH

ITEM 1: CALL TO ORDER/ROLL CALL

Gene Reid called the meeting to order at 6:21 p.m.

PRESENT: Mayor Gene Reid
Vice Mayor Joe Covey
Council Member Mike Fullerton
Council Member Jimmy Gurley

ABSENT: Council Member Karl Nail

OTHERS PRESENT: Kevin Self, Assistant City Manager; Camille Dowers, NPWA Secretary; Kenny Sullivan, P.E., City Engineer; Ted Haxel, City Attorney

ITEM 2: DISCUSSION AND POSSIBLE ACTION ON APPROVAL OF THE AGENDA

Motion was made by Joe Covey and seconded by Mike Fullerton to approve the agenda. Council polled: Joe Covey, yes; Mike Fullerton, yes; Jimmy Gurley, yes; Gene Reid, yes. Motion carried.

ITEM 3: CITIZENS' COMMENTS

None

ITEM 4: CONSENT AGENDA:

- A. Dedication and acceptance of Easements relating to Wyndemere development:**
- i. Permanent Easement dated July 11, 2017, from Lohman Investments, LLC to the City of Newcastle for public streets and utilities in tract located in the W/2 of Sec. 15-9N-4W, McClain Co. (west portion of extension of NW 10th to Country Club Rd. and north toward NW 16th)**
 - ii. Permanent Easement dated July 11, 2017, from Meek Development, LLC to the City of Newcastle for public streets and utilities in tract located in the NW/4 of Sec. 15-9N-4W, McClain Co. (extending to NW 16th)**

- iii. **Permanent Easement dated July 11, 2017, from Meek Development, LLC to the City of Newcastle for public streets and utilities in tract located in the SW/4 of Sec. 15-9N-4W, McClain Co. (along portions of Fox Lane and Country Club Rd.)**
- iv. **Permanent Easement dated July 11, 2017, from Meek Development, LLC to the City of Newcastle for public streets and utilities in tract located in the NW/4 of Sec. 15-9N-4W, McClain Co. (along portions of NW 16th St. and Country Club Rd.)**
- v. **Permanent Easement dated July 11, 2017, from Lohman Investments, LLC to the City of Newcastle for public streets and utilities in tract located in the W/2 of Sec. 15-9N-4W, McClain Co. (along portion of Country Club Rd.)**

Ted Haxel stated that each easement had an error in the body of the easement incorrectly showing Canadian County instead of McClain County. Motion was made by Mike Fullerton and seconded by Jim Gurley to accept Easements under Item 4 A(i), A(ii), A(iii), A(iv) and A(v) with corrections to show McClain County. Council polled: Mike Fullerton, yes; Jimmy Gurley, no; Joe Covey, yes; Gene Reid, yes. Motion carried.

ITEM 5: DISCUSSION AND POSSIBLE ACTION ON PROPOSED ASPHALT ROAD PROJECTS:

- A. 8/10 mile of 1 ½ in. asphalt on N. Council Road and 6/10 mile of 3 in. asphalt paving rock section of N. Council & NW 40th**

Motion was made by Mike Fullerton and seconded by Gene Reid to approve Item 5(A). Council polled: Jimmy Gurley, yes; Joe Covey, yes; Mike Fullerton, yes; Gene Reid, yes. Motion carried.

- B. Construction of road with 6 in. asphalt for NW 10th Street extension to Country Club Road**

Kevin Self reported that \$24,328 was added to the proposal for tin horns and drainage and \$9,000 was added for bedding and concrete, for a total estimated cost of \$276,325 for extension of 10th Street to Country Club Road. Motion was made by Mike Fullerton and seconded by Gene Reid to approve the proposal as modified under Item 5(B). Council polled: Joe Covey, yes; Mike Fullerton, yes; Jimmy Gurley, no; Gene Reid, yes. Motion carried.

ITEM 6: COUNCIL MEMBERS' COMMENTS

Gene Reid commented that the previous Council committed to a lot on the park land project that many citizens were opposed to, and that they have the opportunity to make it right.

Gene Reid commented that he needs to be better informed about relocating and updating the City sewer system, possibly the Chickasaw sewer, economic development plans, major projects, financials, the City

website, training for employees, comprehensive plan and parks. He suggested having additional monthly meetings for reports from departments and study sessions.

Joe Covey commented he wants to see a base map system for water and sewer and rezoning maps. He further commented that decisions should be made on the basis of a comprehensive plan which should set the general theme for development.

ITEM 7: EXECUTIVE SESSION:

A. DISCUSSION AND POSSIBLE ACTION ON ENTERING INTO AN EXECUTIVE SESSION AS PERMITTED UNDER 25 O.S. 307 B(1) DISCUSSING THE EMPLOYMENT, HIRING, APPOINTMENT, PROMOTION, DEMOTION, DISCIPLINING OR RESIGNATION OF ANY INDIVIDUAL SALARIED PUBLIC OFFICER OR EMPLOYEE (PLANNING OF EVALUATION PROCESSES FOR THE CITY MANAGER, CITY TREASURER AND MUNICIPAL JUDGE)

Motion was made by Joe Covey and seconded by Mike Fullerton to convene the meeting of the Newcastle City Council into executive session to include the City Attorney and City Council Members. Council polled: Joe Covey, yes; Mike Fullerton, yes; Jimmy Gurley, yes; Gene Reid, yes. Motion carried. The Council recessed and reconvened into executive session at 7:12 p.m. in the conference room of the Newcastle Multi-Purpose Center.

Motion was made by Gene Reid and seconded by Joe Covey to reconvene the open meeting of the Newcastle City Council. Council polled: Mike Fullerton, yes; Jimmy Gurley, yes; Joe Covey, yes; Gene Reid, yes. Motion carried and open session of the meeting of the Newcastle City Council was reconvened at 8:44 p.m.

B. DISCUSSION AND POSSIBLE ACTION ON ANY ITEMS DISCUSSED IN EXECUTIVE SESSION

No action was taken.

ITEM 8: ADJOURNMENT

Motion was made by Mike Fullerton and seconded by Jimmy Gurley to adjourn. The motion unanimously passed and the meeting was adjourned at 8:45 p.m.

Except for motions, the minutes only constitute an outline of discussion made by the Council/NPWA and legal advice by the City Attorney.

Mayor

Vice Mayor

Council Member

Council Member

Council Member