

**MINUTES OF A MEETING OF THE  
NEWCASTLE PUBLIC WORKS AUTHORITY  
(Opening Prayer & Flag Salute)**

**DATE:** July 10, 2017  
**TIME:** 6:00 P.M.  
**PLACE:** NEWCASTLE MULTI-PURPOSE CENTER  
705 NW 10<sup>TH</sup> STREET

**ITEM 1: CALL TO ORDER/ROLL CALL**

Gene Reid called the meeting to order at 6:00 p.m.

**PRESENT:** Chair Gene Reid  
Vice Chair Joe Covey  
Trustee Mike Fullerton  
Trustee Jimmy Gurley  
Trustee Karl Nail

**ABSENT:** None

**OTHERS PRESENT:** Nick Nazar, General Manager; Kimberly Coffman, City Treasurer; Gordon Harness; Planning Commission Chair; Scott Hannan, IT Director and Acting NPWA Secretary; Kenny Sullivan, P.E., City Engineer; Ted Haxel, City Attorney.

**ITEM 2: DISCUSSION AND POSSIBLE ACTION ON APPROVAL OF THE AGENDA**

Motion was made by Joe Covey and seconded by Mike Fullerton to approve the agenda. Board polled: Joe Covey, yes; Mike Fullerton, yes; Jimmy Gurley, yes; Karl Nail, yes; Gene Reid, yes. Motion carried.

**ITEM 3: CITIZENS' COMMENTS**

Kenny Sullivan commented he liked the placement of the speaker's podium.

**ITEM 4: CONSENT AGENDA**

- A. Minutes: June 12, 2017**
- B. Claims**
- C. Transfer of Funds**
- D. Appropriation of Funds**
- E. Budget Amendments**
- F. Approval of Claims in excess of \$25,000.00**
- G. Approval of Contracts**
- H. Acknowledgment of ODEQ Permits to Construct:**
  - i. WL000044160404 (Extension of ODEQ Permit for Delta Crossing)**
  - ii. SL000044160405 (Extension of ODEQ Permit for Delta Crossing)**
- I. Dedication and Acceptance of Permanent Drainage Easement from Gregory A. Henning and Marie E. Henning in the SW/4 of Sec. 11-9N-4W, McClain Co.**

Motion was made by Mike Fullerton and seconded by Karl Nail to approve the consent agenda. Board polled: Mike Fullerton, yes; Jimmy Gurley, yes; Karl Nail, yes; Joe Covey, yes; Gene Reid, yes. Motion carried.

**ITEM 5: TREASURER’S MONTHLY FINANCIAL REPORT**

Kim Coffman presented the monthly Treasurer’s report.

**ITEM 6: DISCUSSION AND POSSIBLE ACTION ON APPROVAL OF AGREEMENT WITH CRAFTON TULL FOR PROFESSIONAL ENGINEERING SERVICES FOR PROJECT DESIGN, ENGINEERING AND INSPECTION OF STREET AND DRAINAGE PROJECTS FOR PARK LAND DEVELOPMENT FOR TRACT SITUATED IN THE WEST HALF (W/2) OF SECTION FIFTEEN (15), TOWNSHIP NINE (9) NORTH, RANGE FOUR (4) WEST OF THE INDIAN MERIDIAN, McCLAIN COUNTY, OKLAHOMA**

Motion was made by Karl Nail and seconded by Mike Fullerton to approve agreement with Crafton Tull under Item 6. Board polled: Mike Fullerton, yes; Jimmy Gurley, no; Karl Nail, yes; Joe Covey, yes; Gene Reid, yes. Motion carried.

**ITEM 7: DISCUSSION AND POSSIBLE ACTION ON APPROVAL OF AGREEMENT WITH THRU-TUBING FOR JOINT SEWER PROJECT AT 2000 N MAIN STREET**

Nick Nazar asked for authorization for the City to contribute \$30,000 to bring sewer to the property. No action was taken.

**ITEM 8: GENERAL MANAGER’S COMMENTS**

Nick Nazar reported crews were within 250 ft. of completing the water system upgrades on the Bond property. The water crossing to the Baptist church on Hwy. 76 will begin soon. Sludge from the water treatment facility is being hauled and the lime truck driver position is open for applicants.

**ITEM 9: TRUSTEES’ COMMENTS**

None

**ITEM 10: ADJOURNMENT**

Motion was made by Joe Covey and seconded by Mike Fullerton to adjourn. The motion passed unanimously and the meeting was adjourned at 6:19 p.m.

Except for motions, the minutes only constitute an outline of discussion made by the Council/NPWA and legal advice by the City Attorney.

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Chair

\_\_\_\_\_  
Vice Chair

\_\_\_\_\_  
Trustee

\_\_\_\_\_  
Trustee

\_\_\_\_\_  
Trustee

**MINUTES OF A MEETING OF  
THE NEWCASTLE CITY COUNCIL**

**DATE:** July 10, 2017  
**TIME:** 6:00 P.M.  
**PLACE:** NEWCASTLE MULTI-PURPOSE CENTER  
705 NW 10<sup>TH</sup> STREET

**ITEM 1: CALL TO ORDER/ROLL CALL**

Gene Reid called the meeting to order at 6:20 p.m.

**PRESENT:** Mayor Gene Reid  
Vice Mayor Joe Covey  
Council Member Mike Fullerton  
Council Member Jimmy Gurley  
Council Member Karl Nail

**ABSENT:** None

**OTHERS PRESENT:** Nick Nazar, City Manager; Kimberly Coffman, City Treasurer; Gordon Harness; Planning Commission Chair; Scott Hannan, IT Director and Acting City Clerk; Kenny Sullivan, P.E., City Engineer; Ted Haxel, City Attorney

**ITEM 2: DISCUSSION AND POSSIBLE ACTION ON APPROVAL OF THE AGENDA**

Motion was made by Joe Covey and seconded by Mike Fullerton to approve the agenda. Council polled: Joe Covey, yes; Mike Fullerton, yes; Jimmy Gurley, yes; Karl Nail, yes; Gene Reid, yes. Motion carried.

**ITEM 3: CITIZENS' COMMENTS**

None

**ITEM 4: CONSENT AGENDA**

- A. Minutes: June 12, 2017**
- B. Claims**
- C. Transfer of Funds**
- D. Appropriation of Funds**
- E. Budget Amendments**
- F. Approval of Claims in excess of \$25,000.00**
- G. Approval of Contracts**
- H. Dedication and Acceptance of Permanent Drainage Easement from Gregory A. Henning and Marie E. Henning in the SW/4 of Sec. 11-9N-4W, McClain Co.**

Motion was made by Mike Fullerton and seconded by Jimmy Gurley to approve the consent agenda. Council polled: Mike Fullerton, yes; Jimmy Gurley, yes; Karl Nail, yes; Joe Covey, yes; Gene Reid, yes. Motion carried.

**ITEM 5: DISCUSSION AND POSSIBLE ACTION ON APPROVAL OF FINAL PLAT OF BRADFORD VI**

Phil Hagan of Crafton Tull & Associates appeared on behalf of the developer. He presented the Final Plat with modifications previously requested by the City. Motion was made by Karl Nail and seconded by Mike Fullerton to approve the Final Plat of Bradford VI with Joe Covey's requested corrections marked on copy of the proposed Final Plat presented to the Council and agreed upon by the developer's representative. The plat will not be signed until the improvements are accepted or the performance bonds are provided and approved by staff. Council polled: Jimmy Gurley, yes; Karl Nail, yes; Joe Covey, yes; Mike Fullerton, yes; Gene Reid, yes. Motion carried.

**ITEM 6: PUBLIC HEARING, DISCUSSION AND POSSIBLE ACTION TO CONSIDER AN APPLICATION FOR REZONING FOR SAMIR AND SPINA PATEL FROM E-2 (URBAN ESTATE RESIDENTIAL TO E-3 (RESIDENTIAL ESTATE DISTRICT) LOCATED IN THE SE/4 OF SECTION 14, TOWNSHIP 9 NORTH, RANGE 4 WEST, MCCLAIN COUNTY, OKLAHOMA. PROPERTY LOCATION: 9 N PORTLAND AVENUE, NEWCASTLE, OKLAHOMA. (R2017-008—continued by Planning Commission)**

No action was taken.

**ITEM 7: DISCUSSION AND POSSIBLE ACTION ON APPROVAL OF PRELIMINARY PLAT OF THE RIDGE, SECTION II (continued by Planning Commission)**

No action was taken.

**ITEM 8: DISCUSSION AND POSSIBLE ACTION ON APPROVAL OF AGREEMENT WITH CRAFTON TULL FOR PROFESSIONAL ENGINEERING SERVICES FOR PROJECT DESIGN, ENGINEERING AND INSPECTION OF STREET AND DRAINAGE PROJECTS FOR PARK LAND DEVELOPMENT FOR TRACT SITUATED IN THE WEST HALF (W/2) OF SECTION FIFTEEN (15), TOWNSHIP NINE (9) NORTH, RANGE FOUR (4) WEST OF THE INDIAN MERIDIAN, MCCLAIN COUNTY, OKLAHOMA**

Motion was made by Karl Nail and seconded by Mike Fullerton to approve agreement under Item 8 with the necessary easements to be obtained before engineering work begins. Council polled: Karl Nail, yes; Joe Covey, yes; Mike Fullerton, yes; Jimmy Gurley, no; Gene Reid, yes. Motion carried.

**ITEM 9: DISCUSSION AND POSSIBLE ACTION ON APPROVAL OF AGREEMENT WITH THRU-TUBING FOR JOINT SEWER PROJECT AT 2000 N. MAIN STREET**

No action was taken.

**ITEM 10: DISCUSSION AND POSSIBLE ACTION ON WAIVER OF BUILDING PERMIT FEES FOR EAGLE WINGS RANCH AT 3160 LONG DRIVE**

Nick Nazar reported this is a children's home for victims of abuse with some adults and rescue horses. He reported on a request for waiver of permit fees he had received from Dr. Ken Moore. Eagle Wings Ranch board member "Erin" appeared and stated that this would primarily benefit the youth at the facility. Motion was made by Mike Fullerton and seconded by Joe Covey to transfer funds from the youth funds, collected from 30% of the ½ cent sales tax, to pay the building permit fee for Eagle Wings Ranch at 3160 Long Drive. Council polled: Joe Covey, yes; Mike Fullerton, yes; Jimmy Gurley, yes;

Karl Nail, yes; Gene Reid, yes. Motion carried.

**ITEM 11: CITY MANAGER'S COMMENTS**

Nick Nazar reported on finishing the two road projects on Portland and 24<sup>th</sup> St. The next road project planned will be at Council and NW 40<sup>th</sup>. Grigsby street improvements are planned after that. Work on the new software for different departments has been ongoing and the HR software is now running.

**ITEM 12: COUNCIL MEMBERS' COMMENTS**

Joe Covey inquired about remedies for the noise and nuisance issues caused by a motocross track off Portland Avenue. Ted Haxel stated there are other noise issues that need to be addressed in Newcastle.

Mike Fullerton commented on noise and activities on the river and an ATV park that has been built there.

Joe Covey inquired about two platted subdivisions in the city that have unopened section lines running through them. He is concerned there will be construction permit setback issues because the statutory section line rights-of-way were included in the lot sizes in violation of the City Code.

Gene Reid commented that he wants to formally recognize Keith Cleghorn, Reserve Officer for the Police Department, who has resigned his position.

**ITEM 13: ADJOURNMENT**

Motion was made by Mike Fullerton and seconded by Jimmy Gurley to adjourn. The motion passed unanimously and the meeting was adjourned at 7:20 p.m.

Except for motions, the minutes only constitute an outline of discussion made by the Council/NPWA and legal advice by the City Attorney.

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Mayor

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Vice Mayor

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Council Member

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Council Member

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Council Member