

**MINUTES OF A SPECIAL MEETING
OF THE NEWCASTLE PUBLIC WORKS AUTHORITY**

DATE: March 27, 2017
TIME: 6:00 p.m.
PLACE: NEWCASTLE MULTI-PURPOSE CENTER
705 NW 10TH

ITEM 1: CALL TO ORDER/ROLL CALL

Karl Nail called the meeting to order at 6:01 p.m.

PRESENT: Chair Karl Nail
Vice Chair Gene Reid
Trustee Tommy Clay
Tiffany Elcyzen
Trustee Mike Fullerton

ABSENT: None

OTHERS PRESENT: Nick Nazar, General Manager; Kevin Self, Assistant General Manager; Dinah Alizadeh, Executive Administrative Assistant; Camille Dowers, NPWA Secretary; Kimberly Coffman, City Treasurer; Rebecca Brewster, Community Development Director; Kenny Sullivan, P.E., Glenn Sullivan & Associates, City Engineer; Ted Haxel, City Attorney

ITEM 2: DISCUSSION AND POSSIBLE ACTION ON APPROVAL OF THE AGENDA

Motion was made by Gene Reid and seconded by Mike Fullerton to approve the agenda. Board polled: Gene Reid, yes; Tommy Clay, yes; Tiffany Elcyzyn, yes; Mike Fullerton, yes; Karl Nail, yes. Motion carried.

ITEM 3: CITIZENS' COMMENTS

None

ITEM 4: CONSENT AGENDA:
A. Approval of Claims
B. Approval of Budget Amendment #17-07

Motion was made by Tiffany Elcyzyn and seconded by Mike Fullerton to approve the consent agenda as amended to remove Budget Amendment #17-07. Board polled: Tommy Clay, yes; Tiffany Elcyzyn, yes; Mike Fullerton, yes; Gene Reid, yes; Karl Nail, yes. Motion carried.

ITEM 5: DISCUSSION AND POSSIBLE ACTION ON APPROVAL OF RESOLUTION NO. 2017-01 FOR ADJUSTMENT OF SEWER FACILITIES IMPACT FEE

Nick Nazar reported that a study is being done by City Engineer Kenny Sullivan. No action was taken.

ITEM 6: DISCUSSION AND POSSIBLE ACTION ON AUTHORIZATION TO ENTER INTO FINANCING WITH FIRST NATIONAL BANK AND TRUST COMPANY

FOR PURCHASE OF APPROXIMATELY 70 ACRES LOCATED IN THE WEST HALF (W/2) OF SECTION FIFTEEN (15), TOWNSHIP NINE (9) NORTH, RANGE FOUR (4) WEST I.M., McCLAIN COUNTY, OKLAHOMA

Nick Nazar stated that this Item was acted on previously but he put it on the agenda again for notice purposes and to get all the quotes to the Council members. Appearance was made by Jerry Petty, 3341 NW 22nd St. He inquired about the purchase price and source of funding to repay the purchase of the property described in Item 6. Danny McGee, 321 NW 14th St., appeared and inquired about street improvement plans to 14th St. Jim Gurley appeared and inquired whether the police station loan was paid. He also commented that the City should obtain roadway easements that are free and clear of mortgage liens. Karl Nail stated this land purchase is a “once-in-forever opportunity”.

Motion was made by Tommy Clay and seconded by Mike Fullerton to approve the purchase of 70 acres from Meek Development, LLC and authorize entering into financing with First National Bank and Trust Company on a 20-year term at a 3.95% fixed rate, in amounts as proposed, for expansion of Veterans Park. Board polled: Tiffany Elczyn, yes; Mike Fullerton, yes; Gene Reid, yes; Tommy Clay, yes; Karl Nail, yes. Motion carried.

ITEM 7: GENERAL MANAGER’S COMMENTS

Nick Nazar deferred his comments to the City Council meeting immediately following the NPWA meeting.

ITEM 8: TRUSTEES’ COMMENTS

None

ITEM 9: A. DISCUSSION AND POSSIBLE ACTION ON ENTERING INTO AN EXECUTIVE SESSION AS PERMITTED UNDER 25 O.S. 307 B (1) DISCUSSING THE EMPLOYMENT, HIRING, APPOINTMENT, PROMOTION, DEMOTION, DISCIPLINING OR RESIGNATION OF ANY INDIVIDUAL SALARIED PUBLIC OFFICER OR EMPLOYEE (GENERAL MANAGER’S EVALUATION)

Karl Nail announced Executive Session Items A and B will be held concurrently with Executive Session under Item 12 on the City Council agenda.

B. DISCUSSION AND POSSIBLE ACTION ON ANY ITEMS DISCUSSED IN EXECUTIVE SESSION

No action was taken.

ITEM 10: ADJOURNMENT

Motion was made by Gene Reid and seconded by Tiffany Elczyn to adjourn. The motion unanimously passed and the meeting was adjourned at 6:49 p.m.

Except for motions, the minutes only constitute an outline of discussion made by the Council/NPWA and legal advice by the City Attorney.

Chair

Vice Chair

Board Member

Board Member

Board Member

**MINUTES OF A SPECIAL MEETING
OF THE NEWCASTLE CITY COUNCIL**

DATE: March 27, 2017
TIME: 6:00 p.m.
PLACE: NEWCASTLE MULTI-PURPOSE CENTER
705 NW 10TH

ITEM 1: CALL TO ORDER/ROLL CALL

Karl Nail called the meeting to order at 6:50 p.m.

PRESENT: Mayor Karl Nail
Vice Mayor Gene Reid
Council Member Tommy Clay
Council Member Tiffany Elcyzen
Council Member Mike Fullerton

ABSENT: None

OTHERS PRESENT: Nick Nazar, City Manager; Kevin Self, Assistant City Manager; Dinah Alizadeh, Executive Administrative Assistant; Camille Dowers, NPWA Secretary; Kimberly Coffman, City Treasurer; Rebecca Brewster, Community Development Director; Kenny Sullivan, P.E., Glenn Sullivan & Associates, City Engineer; Ted Haxel, City Attorney

**ITEM 2: DISCUSSION AND POSSIBLE ACTION ON APPROVAL OF THE
AGENDA**

Motion was made by Gene Reid and seconded by Tiffany Elczyn to approve the agenda. Council polled: Gene Reid, yes; Tommy Clay, yes; Tiffany Elczyn, yes; Mike Fullerton, yes; Karl Nail, yes. Motion carried.

ITEM 3: CITIZENS' COMMENTS

None

**ITEM 4: DISCUSSION AND POSSIBLE ACTION ON APPROVAL OF DONATION TO
BOY SCOUT TROOP 231 (Dawn Lemme)**

Nick Nazar stated that a \$1,000 donation has been requested, and upon approval would be paid from the 30% sales tax. Motion was made by Tiffany Elczyn and seconded by Gene Reid to approve a \$1,000 donation to Boy Scout Troop 231. Council polled: Tommy Clay, yes; Tiffany Elczyn, yes; Mike Fullerton, yes; Gene Reid, yes; Karl Nail, yes. Motion carried.

ITEM 5: CONSENT AGENDA:
A. Approval of Claims
B. Approval of Budget Amendment #17-08

Motion was made by Tiffany Elczyn and seconded by Tommy Clay to approve the consent agenda. Council polled: Tiffany Elczyn, yes; Mike Fullerton, yes; Gene Reid, yes; Tommy Clay, yes; Karl Nail, yes. Motion carried.

ITEM 6: DISCUSSION AND POSSIBLE ACTION ON APPROVAL OR DENIAL OF FINAL PLAT OF EAGLE LAKES 2

Nick Nazar reported that Planning Commission had recommended denial of the Final Plat of Eagle Lakes 2 due to geographical reasons and that they could return to Planning Commission with a new plat if desired that probably could accommodate two lots. Motion was made by Tiffany Elczyn and seconded by Tommy Clay to deny approval of the Final Plat of Eagle Lakes 2. Council polled: Mike Fullerton, yes; Gene Reid, yes; Tommy Clay, yes; Tiffany Elczyn, yes; Karl Nail, yes. Motion carried.

ITEM 7: DISCUSSION AND POSSIBLE ACTION ON AUTHORIZATION TO FILE AN APPLICATION FOR ORDER NUNC PRO TUNC TO CORRECT THE McCLAIN COUNTY DISTRICT COURT ORDER OF PARTIAL VACATION OF PLAT OF WALNUT GROVE ADDITION, ENTERED ON FEBRUARY 26, 1992, CASE NO. C-91-359, FOR PURPOSE OF VACATING CUL-DE-SACS OMITTED FROM LEGAL DESCRIPTION IN THE ORIGINAL ORDER OF THE COURT, SAID CUL-DE-SACS BEING LOCATED ON GARRETT PROPERTY IN SECTION FIFTEEN (15), TOWNSHIP NINE (9) NORTH, RANGE FOUR (4) WEST, McCLAIN COUNTY, OKLAHOMA

Motion was made by Gene Reid and seconded by Mike Fullerton to approve Item 7. Council polled: Gene Reid, yes; Tommy Clay, yes; Tiffany Elczyn, yes; Mike Fullerton, yes; Karl Nail, yes. Motion carried.

ITEM 8: DISCUSSION AND POSSIBLE ACTION ON AUTHORIZATION TO ENTER INTO FINANCING WITH FIRST NATIONAL BANK AND TRUST COMPANY FOR PURCHASE OF APPROXIMATELY 70 ACRES LOCATED IN THE WEST HALF (W/2) OF SECTION FIFTEEN (15), TOWNSHIP NINE (9) NORTH, RANGE FOUR (4) WEST I.M., McCLAIN COUNTY, OKLAHOMA

Motion was made by Tommy Clay and seconded by Mike Fullerton to approve Item 8 on the same terms approved by the NPWA.

ITEM 9: DISCUSSION AND POSSIBLE ACTION ON APPROVAL OF RESOLUTION FOR ADJUSTMENT OF WASTEWATER FACILITIES IMPACT FEE

No action was taken.

ITEM 10: CITY MANAGER'S COMMENTS

None

ITEM 11: COUNCIL MEMBERS' COMMENTS

Gene Reid inquired about the requirement of the City that developers extend 12 in. waterlines to their developments.

ITEM 12: A. DISCUSSION AND POSSIBLE ACTION ON ENTERING INTO AN EXECUTIVE SESSION AS PERMITTED UNDER 25 O.S. 307 B (1) DISCUSSING THE EMPLOYMENT, HIRING, APPOINTMENT, PROMOTION, DEMOTION, DISCIPLINING OR RESIGNATION OF ANY INDIVIDUAL SALARIED PUBLIC OFFICER OR EMPLOYEE (CITY MANAGER’S EVALUATION)

Motion was made by Tiffany Elczyn and seconded by Gene Reid to convene the meeting of the Newcastle City Council into executive session to include the City Attorney and the City Manager (when called). Council polled: Tommy Clay, yes; Tiffany Elczyn, yes; Mike Fullerton, yes; Gene Reid, yes; Karl Nail, yes. The motion carried and the Council convened into executive session at 7:04 p.m. after a short recess.

Motion was made by Tommy Clay and seconded by Gene Reid to reconvene the open meeting of the Newcastle City Council. Council polled: Tiffany Elczyn, yes; Mike Fullerton, yes; Gene Reid, yes; Tommy Clay, yes; Karl Nail, yes. Motion carried and the open session of the meeting of the Newcastle City Council was reconvened at 9:04 p.m.

B. DISCUSSION AND POSSIBLE ACTION ON ANY ITEMS DISCUSSED IN EXECUTIVE SESSION

No action was taken.

ITEM 13: ADJOURNMENT

Motion was made by Tiffany Elczyn and seconded by Mike Fullerton to adjourn. The motion unanimously passed and the meeting was adjourned at 9:05 p.m.

Except for motions, the minutes only constitute an outline of discussion made by the Council/NPWA and legal advice by the City Attorney.

Mayor

Vice Mayor

Council Member

Council Member

Council Member