

**MINUTES OF A  
MEETING OF THE NEWCASTLE PUBLIC WORKS AUTHORITY  
(Opening Prayer & Flag Salute)**

**DATE:**            **October 10, 2011**

**TIME:**            **6:00 P.M.**

**PLACE:**           **NEWCASTLE MULTI-PURPOSE CENTER  
705 NW 10<sup>TH</sup> STREET**

**ITEM 1:**           **CALL TO ORDER/ROLL CALL**

Chairman Karl Nail called the meeting to order at 6:04 p.m.

**PRESENT:**        Chairman Karl Nail  
                  Vice Chair Linda Molsbee  
                  Trustee Cindy Frizzell  
                  Trustee Wayne McDoulett

**ABSENT:**         Trustee Chris Turner

**OTHERS PRESENT:** Nick Nazar, General Manager; Kevin Self, Assistant General Manager; Sharon Ferguson, City Treasurer; Camille Dowers, NPWA Secretary; Ian Crittenden, City Planner; Ted Haxel, City Attorney; Kenny Sullivan, P.E., City Engineer; Jon Tankersley, Deputy Emergency Manager; Gordon Harness, Planning Commission Chairman

**ITEM 2:**           **DISCUSSION AND POSSIBLE ACTION ON APPROVAL OF THE  
AGENDA**

Motion was made by Linda Molsbee and seconded by Cindy Frizzell to approve the agenda. Board polled: Linda Molsbee, yes; Cindy Frizzell, yes; Wayne McDoulett, yes; Karl Nail, yes. Motion carried.

**ITEM 3:**           **CITIZENS' COMMENTS**

None

**ITEM 4:**           **CONSENT AGENDA**

- A. Minutes:**  
                  **September 12, 2011**
- B. Claims**
- C. Transfer of funds**
- D. Appropriation of funds**
- E. Budget Amendments**
- F. OKC Connection claims**
- G. Approval of claims in excess of \$25,000.00**

Motion was made by Linda Molsbee and seconded by Wayne McDoulett to approve the consent agenda. Board polled: Cindy Frizzell, yes; Wayne McDoulett, yes; Linda Molsbee, yes; Karl Nail, yes. Motion carried.

**ITEM 5: DISCUSSION AND POSSIBLE ACTION REGARDING ADJUSTMENT TO UTILITY ACCOUNT NO. 15492-2734, SERVICE ADDRESS: 200 N. MAIN STREET, SUITE D**

No action was taken.

**ITEM 6: DISCUSSION AND POSSIBLE ACTION TO APPROVE RESOLUTION NO. 2011-04 OF THE GOVERNING BODY OF THE NEWCASTLE PUBLIC WORKS AUTHORITY CORRECTING THE ANNUAL BUDGET FOR THE FISCAL YEAR JULY 1, 2011 THROUGH JUNE 30, 2012, AND CORRECTING THE NPWA TOTAL BUDGET AMOUNT FROM \$5,836,546.00 TO \$5,838,046.00**

Motion was made by Cindy Frizzell and seconded by Linda Molsbee to approve Item 6 adopting NPWA Resolution No. 2011-04. Board polled: Wayne McDoulett, yes; Linda Molsbee, yes; Cindy Frizzell, yes; Karl Nail, yes. Motion carried.

**ITEM 7: DISCUSSION AND POSSIBLE ACTION TO APPROVE INVOICE FOR ENGINEERING SERVICES OF GLENN SULLIVAN & ASSOCIATES, INC., IN THE AMOUNT OF \$21,750.00 FOR OKC CONNECTION PHASE I, 24" WATER LINE**

Motion was made by Linda Molsbee and seconded by Cindy Frizzell to approve Item 7 in the amount of \$21,750.00. Board polled: Linda Molsbee, yes; Cindy Frizzell, yes; Wayne McDoulett, yes; Karl Nail, yes. Motion carried.

**ITEM 8: DISCUSSION AND POSSIBLE ACTION TO APPROVE INVOICE OF GLENN SULLIVAN & ASSOCIATES, INC. IN THE AMOUNT OF \$15,000.00 FOR ENGINEERING SERVICES, OKC CONNECTION PHASE II, GENERATORS**

Motion was made by Wayne McDoulett and seconded by Linda Molsbee to approve Item 8 in the amount of \$15,000.00. Board polled: Cindy Frizzell, yes; Wayne McDoulett, yes; Linda Molsbee, yes; Karl Nail, yes. Motion carried.

**ITEM 9: DISCUSSION AND POSSIBLE ACTION TO APPROVE PROFESSIONAL SERVICES AGREEMENT, AMENDMENT NO. 3, WITH GLENN SULLIVAN & ASSOCIATES, INC., FOR ENGINEERING SERVICES FOR OKC CONNECTION, PHASE II, BOOSTER STATION REHABILITATION AND SCADA SYSTEM UPGRADE**

Motion was made by Linda Molsbee and seconded by Cindy Frizzell to approve Item 9. Board polled: Wayne McDoulett, yes; Linda Molsbee, yes; Cindy Frizzell, yes; Karl Nail, yes. Motion carried.

**ITEM 10: DISCUSSION AND POSSIBLE ACTION REGARDING SUBMITTAL OF MINIMUM BID OF \$55,819.00 TO THE OKLAHOMA DEPT. OF TRANSPORTATION FOR PURCHASE OF EXCESS RIGHT-OF-WAY AND AUTHORIZATION TO SOLICIT QUOTES FOR FINANCING PURCHASE OF THE FOLLOWING DESCRIBED REAL PROPERTY: PART OF PARCELS 34, 35, 36, 37, 38, AND 39 BEING PART OF THE**

**SW ¼ OF SECTION 14, TOWNSHIP 9 NORTH, RANGE 4 W.I.M.,  
McCLAIN COUNTY, OKLAHOMA**

General Manager Nick Nazar reported that the proposed right-of-way purchase from ODOT is comprised of approximately 6 acres and is adjacent to the acreage recently purchased from ODOT. Motion was made by Linda Molsbee and seconded by Wayne McDoulett to approve Item 10. Board polled: Linda Molsbee, yes; Cindy Frizzell, yes; Wayne McDoulett, yes; Karl Nail, yes. Motion carried.

**ITEM 11: DISCUSSION AND POSSIBLE ACTION TO APPROVE CPI RATE  
ADJUSTMENT PURSUANT TO CONTRACT WITH ALLIED WASTE  
SERVICES FOR SOLID WASTE COLLECTION AND DISPOSAL AND  
APPROVAL OF NPWA RESOLUTION NO. 2011-05 FOR ADJUSTMENT  
OF MUNICIPAL RATES**

Motion was made by Linda Molsbee and seconded by Wayne McDoulett to approve NPWA Resolution No. 2011-05 adjusting the fees for municipal solid waste collection and disposal to \$12.30 per month, per polycart, beginning October 1, 2011. Board polled: Cindy Frizzell, yes; Wayne McDoulett, yes; Linda Molsbee, yes; Karl Nail, yes. Motion carried.

**ITEM 12: DISCUSSION AND POSSIBLE ACTION ON UTILITY RATE STUDY**

Kenny Sullivan, P.E., appeared and spoke to the council regarding the advantage of an updated utility rate study. Motion was made by Linda Molsbee and seconded by Wayne McDoulett to authorize a utility rate study by Glenn Sullivan & Associates, Inc. Board polled: Wayne McDoulett, yes; Linda Molsbee, yes; Cindy Frizzell, yes; Karl Nail, yes. Motion carried.

**ITEM 13: DISCUSSION AND POSSIBLE ACTION ON APPROVAL OF  
PARTICIPATION IN OKLAHOMA DRINKING WATER STATE  
REVOLVING FUND GREEN PROJECT SUBSIDIZED LOAN  
PROGRAM FOR EXPANSION OF AUTO-READ WATER METER  
SYSTEM**

Motion was made by Linda Molsbee and seconded by Cindy Frizzell to approve Item 13. Board polled: Linda Molsbee, yes; Cindy Frizzell, yes; Wayne McDoulett, yes; Karl Nail, yes. Motion carried.

**ITEM 14: DISCUSSION AND POSSIBLE ACTION FOR AUTHORIZATION TO  
ENTER INTO FINANCING IN THE AMOUNT OF \$32,400.00 WITH  
FIRST NATIONAL BANK & TRUST CO. FOR PURCHASE OF TWO (2)  
2010 FORD CROWN VICTORIA POLICE CARS**

Motion was made by Linda Molsbee and seconded by Cindy Frizzell to approve Item 14 at 3.50% interest. Board polled: Cindy Frizzell, yes; Wayne McDoulett, yes; Linda Molsbee, yes; Karl Nail, yes. Motion carried.

**ITEM 15: DISCUSSION AND POSSIBLE ACTION TO APPROVE PURCHASE OF  
AND TO AUTHORIZE SOLICITATION OF QUOTES FOR FINANCING  
THREE (3) 2011 CHEVROLET SILVERADO EXTENDED CAB  
PICKUPS IN THE TOTAL AMOUNT OF \$68,913.00**

Motion was made by Cindy Frizzell and seconded by Linda Molsbee to approve the purchase made of three (3) 2011 Chevrolet Silverado Extended Cab Pickups at State Contract price, authorize solicitation of quotes for financing, and authorize budget amendments as required under Item 15. Board polled: Wayne McDoulett, yes; Linda Molsbee, yes; Cindy Frizzell, yes; Karl Nail, yes. Motion carried.

**ITEM 16: DISCUSSION AND POSSIBLE ACTION TO APPROVE PURCHASE OF NEW VEHICLE FOR USE BY CITY MANAGER, TO SOLICIT QUOTES FOR FINANCING AND TO AUTHORIZE BUDGET AMENDMENT AS REQUIRED**

Motion was made by Cindy Frizzell and seconded by Linda Molsbee to approve Item 16 and authorize transfer of use of the City Manager's 2009 Chevrolet Tahoe to the Assistant City Manager. Board polled: Linda Molsbee, yes; Cindy Frizzell, yes; Wayne McDoulett, yes; Karl Nail, yes. Motion carried.

**ITEM 17: GENERAL MANAGER'S COMMENTS**

General Manager Nick Nazar reported bids have been taken for concrete work and tie-ins at the ends of the river bore. Water rationing has not yet ended. Three (3) city water wells are still surging.

**ITEM 18: TRUSTEES' COMMENTS**

None

**ITEM 19: ADJOURNMENT**

Motion was made by Linda Molsbee and seconded by Cindy Frizzell to adjourn. The motion unanimously passed and the meeting was adjourned at 6:28 p.m.

Except for motions, the minutes only constitute an outline of discussion made by the Council/NPWA and legal advice by the City Attorney.

\_\_\_\_\_  
Chairman

\_\_\_\_\_  
Vice Chair

\_\_\_\_\_  
Trustee

\_\_\_\_\_  
Trustee

\_\_\_\_\_  
Trustee

**MINUTES OF A  
MEETING OF THE NEWCASTLE CITY COUNCIL**

**DATE:**           **October 10, 2011**

**TIME:**           **6:00 P.M.**

**PLACE:**          **NEWCASTLE MULTI-PURPOSE CENTER**  
                      **705 NW 10<sup>TH</sup> STREET**

**ITEM 1:**         **CALL TO ORDER/ROLL CALL**

Mayor Karl Nail called the meeting to order at 6:29 p.m.

**PRESENT:**       Mayor Karl Nail  
                  Vice Mayor Linda Molsbee  
                  Council Member Cindy Frizzell  
                  Council Member Wayne McDoulett

**ABSENT:**        Council Member Chris Turner

**OTHERS PRESENT:** Nick Nazar, City Manager; Kevin Self, Assistant City Manager; Sharon Ferguson, City Treasurer; Camille Dowers, City Clerk; Ian Crittenden, City Planner; Ted Haxel, City Attorney; Kenny Sullivan, P.E., City Engineer; Jon Tankersley, Deputy Emergency Manager; Gordon Harness, Planning Commission Chairman

**ITEM 2:**         **DISCUSSION AND POSSIBLE ACTION ON APPROVAL OF THE  
AGENDA**

Motion was made by Cindy Frizzell and seconded by Linda Molsbee to approve the agenda. Council polled: Linda Molsbee, yes; Cindy Frizzell, yes; Wayne McDoulett, yes; Karl Nail, yes. Motion carried.

**ITEM 3:**         **CITIZENS' COMMENTS**

None

**ITEM 4:**         **CONSENT AGENDA**

- A. Minutes:**  
                  **September 12, 2011**
- B. Claims**
- C. Transfer of Funds**
- D. Appropriation of Funds**
- E. Budget Amendments**
- F. OKC Connection Claims**
- G. Approval of claims in excess of \$25,000.00**

Sharon Ferguson added a claim for \$1,700.00 from Scott Hannan for IT services. Motion was made by Linda Molsbee and seconded by Cindy Frizzell to approve the consent agenda, as

amended, adding a \$1,700.00 claim for Scott Hannan. Council polled: Cindy Frizzell, yes; Wayne McDoulett, yes; Linda Molsbee, yes; Karl Nail, yes. Motion carried.

**ITEM 5: DISCUSSION AND POSSIBLE ACTION ON APPROVAL OR DENIAL OF TORT CLAIM OF KASIN H. SMALL, A MINOR, BY AND THROUGH KATHRYN AND MICHAEL SMALL**

Motion was made by Linda Molsbee and seconded by Cindy Frizzell to deny tort claim described under Item 5. Council polled: Wayne McDoulett, yes; Linda Molsbee, yes; Cindy Frizzell, yes; Karl Nail, yes. Motion carried.

**ITEM 6: DISCUSSION AND POSSIBLE ACTION ON MEMORANDUM OF UNDERSTANDING BETWEEN THE CITY OF NEWCASTLE AND 9-1-1 ACOG REGARDING PARTICIPATION IN HOSTED RECORDING THROUGH AT&T AND VOICE PRINT, INC.**

Assistant City Manager Kevin Self stated that more immediate recordings of 9-1-1 calls will be made at no additional cost to the city. Motion was made by Cindy Frizzell and seconded by Linda Molsbee to approve Item 6. Council polled: Linda Molsbee, yes; Cindy Frizzell, yes; Wayne McDoulett, yes; Karl Nail, yes. Motion carried.

**ITEM 7: DISCUSSION AND POSSIBLE ACTION ON RECOMMENDATIONS OF PLANNING COMMISSION**

**Planning Commission Agenda Item 8 (September 26, 2011 Meeting):**  
**A PUBLIC HEARING TO CONSIDER AN APPLICATION FOR REZONING FROM A (AGRICULTURE) TO E-3 (RESIDENTIAL ESTATES DISTRICT) FOR JIMMY GERALD GURLEY, JAMES MARK MOSES, LISA MOSES, PAIGE MOSES, CAITIE MOSES, JERRY WICKERSHAM, JODY WICKERSHAM, ABBIE WICKERSHAM, WILLIAM L. CRAWFORD, AND SHARON J. CRAWFORD LOCATED IN THE S/2 SW/4 SW/4, S/2 N/2 SW/4 SW/4 AND THE S/2 NW/4 SE/4 SW/4 OF SECTION 16, TOWNSHIP 9 NORTH, RANGE 4 WEST, MCCLAIN COUNTY, OKLAHOMA. PROPERTY ADDRESS: NORTH SIDE OF THE 2200-2300 BLOCK OF HIGHWAY 130, NEWCASTLE, OK AND SOUTH OF THE 2100-2200 BLOCK OF NW 3<sup>RD</sup> STREET, NEWCASTLE, OK (R#2011-003)**

**A. The Planning and Zoning Commission recommends approval of Ordinance No. 668 rezoning property from A (Agriculture) to "E-2" (Urban Estate Residential)**

Planning Commission Chairman Gordon Harness appeared and reported the original re-zoning request was amended from E-3 to E-2. He presented the recommendation of the Planning and Zoning Commission to rezone the property to E-2 (Urban Estate Residential). Council Member Wayne McDoulett inquired whether it was proper for the City to rezone the subject property due to document purporting to contain homeowner covenants which was filed with the records of the McClain County Clerk. Jim Gurley appeared individually and on behalf of the applicants. Steve Saunders, 2104 NW 4<sup>th</sup> and owner of Lot 28, appeared and objected to the rezoning. Motion was made by Cindy Frizzell and seconded by Linda Molsbee to approve the recommendation of the Planning Commission to adopt Ordinance No. 668 rezoning the above described property from A

(Agriculture) to E-2 (Urban Estate Residential). Council polled: Cindy Frizzell, yes; Wayne McDoulett, no; Linda Molsbee, yes; Karl Nail, yes. Motion carried.

**B. Adoption of the Emergency Clause for Ordinance No. 668**

Motion was made by Cindy Frizzell and seconded by Linda Molsbee to adopt the Emergency Clause for Ordinance No. 668. Council polled: Wayne McDoulett, no; Linda Molsbee, yes; Cindy Frizzell, yes; Karl Nail, yes. Motion carried.

**Planning Commission Agenda Item 9 (September 26, 2011 Meeting):**  
**A PUBLIC HEARING TO CONSIDER AN APPLICATION FOR REZONING FROM A (AGRICULTURE) TO E-1 (SUBURBAN ESTATE RESIDENTIAL) FOR BEVERLY J. GRIMES LOCATED IN A PART OF THE EAST 13.8 ACRES OF GOVERNMENT LOT 2, SECTION 7, TOWNSHIP 8 NORTH, RANGE 3 WEST OF THE I.M., MCCLAIN COUNTY, OKLAHOMA. PROPERTY ADDRESS: 2511 SE 44<sup>TH</sup>, NEWCASTLE, OK (R#2011-007)**

**C. The Planning and Zoning Commission recommends approval of Ordinance No. 669 rezoning property from A (Agriculture) to “E-1” (Suburban Estate Residential)**

Gordon Harness presented the recommendation of the Planning and Zoning Commission. Motion was made by Cindy Frizzell and seconded by Linda Molsbee to approve the recommendation of the Planning Commission and adopt Ordinance No. 669 rezoning the above described property from A (Agriculture) to E-1 (Suburban Estate Residential). Council polled: Linda Molsbee, yes; Cindy Frizzell, yes; Wayne McDoulett, yes; Karl Nail, yes. Motion carried.

**D. Adoption of the Emergency Clause for Ordinance No. 669**

Motion was made by Cindy Frizzell and seconded by Linda Molsbee to adopt the Emergency Clause for Ordinance No. 669. Council polled: Cindy Frizzell, yes; Wayne McDoulett, yes; Linda Molsbee, yes; Karl Nail, yes. Motion carried.

**ITEM 8: DISCUSSION AND POSSIBLE ACTION ON RECOMMENDATIONS OF LOCAL EMERGENCY PLANNING COMMITTEE**

**LEPC Agenda Item 4 (October 10, 2011 Meeting):**  
**DISCUSSION AND POSSIBLE ACTION ON APPROVAL OF THE CITY OF NEWCASTLE EMERGENCY SOG (STANDARD OPERATING GUIDELINES)**

**A. Report on recommendation of LEPC for Agenda Item 4**

Karl Nail reported the Newcastle Emergency Standard Operating Guidelines were not recommended for approval at LEPC Meeting held immediately prior to the NPWA/City Council meeting. No action was taken.

**LEPC Agenda Item 5 (October 10, 2011 Meeting):**  
**DISCUSSION AND POSSIBLE ACTION ON APPROVAL OF THE CITY OF NEWCASTLE EVACUATION PLAN**

**B. Report on recommendation of LEPC for Agenda Item 5**

Karl Nail reported the LEPC recommended approval of the City of Newcastle Evacuation Plan. Motion was made by Wayne McDoulett and seconded by Cindy Frizzell to approve Item 8(B) adopting the City of Newcastle Evacuation Plan. Council polled: Wayne McDoulett, yes; Linda Molsbee, yes; Cindy Frizzell, yes; Karl Nail, yes. Motion carried.

**ITEM 9: DISCUSSION AND POSSIBLE ACTION REGARDING ADOPTION OF AMENDMENTS TO CITY OF NEWCASTLE PERSONNEL MANUAL SEC. 107—EMPLOYEE TRAINING AND DEVELOPMENT; SEC. 201—EMPLOYEE CLASSIFICATIONS; AND SEC. 500—DISCIPLINARY ACTIONS**

Motion was made by Cindy Frizzell and seconded by Wayne McDoulett to approve Item 9. Council polled: Linda Molsbee, yes; Cindy Frizzell, yes; Wayne McDoulett, yes; Karl Nail, yes. Motion carried.

**ITEM 10: DISCUSSION AND POSSIBLE ACTION TO APPROVE INVOICE FOR ENGINEERING SERVICES OF GLENN SULLIVAN & ASSOCIATES, INC., IN THE AMOUNT OF \$21,750.00 FOR OKC CONNECTION PHASE I, 24" WATER LINE**

Motion was made by Linda Molsbee and seconded by Cindy Frizzell to approve Item 10. Council polled: Cindy Frizzell, yes; Wayne McDoulett, yes; Linda Molsbee, yes; Karl Nail, yes. Motion carried.

**ITEM 11: DISCUSSION AND POSSIBLE ACTION TO APPROVE INVOICE OF GLENN SULLIVAN & ASSOCIATES, INC. IN THE AMOUNT OF \$15,000.00 FOR ENGINEERING SERVICES, OKC CONNECTION PHASE II, GENERATORS**

Motion was made by Linda Molsbee and seconded by Cindy Frizzell to approve Item 11. Council polled: Wayne McDoulett, yes; Linda Molsbee, yes; Cindy Frizzell, yes; Karl Nail, yes. Motion carried.

**ITEM 12: DISCUSSION AND POSSIBLE ACTION TO APPROVE PROFESSIONAL SERVICES AGREEMENT, AMENDMENT NO. 3, WITH GLENN SULLIVAN & ASSOCIATES, INC., FOR ENGINEERING SERVICES FOR OKC CONNECTION, PHASE II, BOOSTER STATION REHABILITATION AND SCADA SYSTEM UPGRADE**

Motion was made by Linda Molsbee and seconded by Cindy Frizzell to approve Item 12. Council polled: Linda Molsbee, yes; Cindy Frizzell, yes; Wayne McDoulett, yes; Karl Nail, yes. Motion carried.

**ITEM 13: DISCUSSION AND POSSIBLE ACTION TO APPROVE PURCHASE OF AND SOLICITATION OF QUOTES FOR FINANCING THREE (3) 2011 CHEVROLET SILVERADO EXTENDED CAB PICKUPS IN THE TOTAL AMOUNT OF \$68,913.00**

Motion was made by Linda Molsbee and seconded by Wayne McDoulett to approve Item 13. Council polled: Linda Molsbee, yes; Cindy Frizzell, yes; Wayne McDoulett, yes; Karl Nail, yes. Motion carried.

**ITEM 14: DISCUSSION AND POSSIBLE ACTION FOR AUTHORIZATION TO ENTER INTO FINANCING IN THE AMOUNT OF \$32,400.00 WITH FIRST NATIONAL BANK & TRUST CO. FOR PURCHASE OF TWO (2) 2010 FORD CROWN VICTORIA POLICE CARS**

Motion was made by Cindy Frizzell and seconded by Linda Molsbee to approve Item 14 at 3.5% interest. Council polled: Linda Molsbee, yes; Cindy Frizzell, yes; Wayne McDoulett, yes; Karl Nail, yes. Motion carried.

**ITEM 15: DISCUSSION AND POSSIBLE ACTION TO APPROVE PURCHASE OF NEW VEHICLE FOR USE BY CITY MANAGER, TO SOLICIT QUOTES FOR FINANCING AND TO AUTHORIZE BUDGET AMENDMENT AS REQUIRED**

Motion was made by Cindy Frizzell and seconded by Linda Molsbee to approve the purchase made of three (3) 2011 Chevrolet Silverado Extended Cab Pickups at state contract price in the total amount of \$53,898.00, authorize solicitation of quotes for financing, and authorize budget amendments as required under Item 15. Council polled: Cindy Frizzell, yes; Wayne McDoulett, yes; Linda Molsbee, yes; Karl Nail, yes. Motion carried.

**ITEM 16: DISCUSSION AND POSSIBLE ACTION APPROVING ESTIMATES RECEIVED FROM AMERICAN LEGAL PUBLISHING CORPORATION FOR SUPPLEMENTAL RE-CODIFICATION OF THE CODE OF ORDINANCES FOR THE CITY OF NEWCASTLE AND AUTHORIZATION FOR BUDGET AMENDMENT**

Motion was made by Cindy Frizzell and seconded by Wayne McDoulett to approve Item 16 in the estimated amount of \$5,600 to \$6,600 for supplemental recodification of the Code of Ordinances for the City of Newcastle including the Zoning Code and Subdivision Regulations, purchase of internet editing for \$500 and 15 binders for approximately \$80 each, and authorization for budget amendment. Council polled: Wayne McDoulett, yes; Linda Molsbee, yes; Cindy Frizzell, yes; Karl Nail, yes. Motion carried.

**ITEM 17: DISCUSSION AND POSSIBLE ACTION ON APPROVAL OF PARTICIPATION IN OKLAHOMA DRINKING WATER STATE REVOLVING FUND GREEN PROJECT SUBSIDIZED LOAN PROGRAM FOR EXPANSION OF AUTO-READ WATER METER SYSTEM**

Motion was made by Linda Molsbee and seconded by Wayne McDoulett to approve Item 17. Council polled: Linda Molsbee, yes; Cindy Frizzell, yes; Wayne McDoulett, yes; Karl Nail, yes. Motion carried.

**ITEM 18: DISCUSSION AND POSSIBLE ACTION REGARDING SUBMITTAL OF MINIMUM BID OF \$55,819.00 TO THE OKLAHOMA DEPT. OF TRANSPORTATION FOR PURCHASE OF EXCESS RIGHT-OF-WAY AND AUTHORIZATION TO SOLICIT QUOTES FOR FINANCING THE FOLLOWING DESCRIBED REAL PROPERTY: PART OF PARCELS 34,**

**35, 36, 37, 38, AND 39 BEING PART OF THE SW ¼ OF SECTION 14,  
TOWNSHIP 9 NORTH, RANGE 4 W.I.M., McCLAIN COUNTY,  
OKLAHOMA**

Motion was made by Cindy Frizzell and seconded by Linda Molsbee to approve Item 18.  
Council polled: Cindy Frizzell, yes; Wayne McDoulett, yes; Linda Molsbee, yes; Karl  
Nail, yes. Motion carried.

**ITEM 19: DISCUSSION AND POSSIBLE ACTION TO APPROVE  
INTERGOVERNMENTAL CONTRACT BETWEEN THE  
ASSOCIATION OF CENTRAL OKLAHOMA GOVERNMENTS AND  
THE CITY OF NEWCASTLE FOR CANADIAN RIVER WASTELOAD  
ALLOCATION STUDY, PHASE 2**

City engineer Kenny Sullivan stated this is a renewal contract. Motion was made by Wayne  
McDoulett and seconded by Linda Molsbee to approve Item 19. Council polled: Wayne  
McDoulett, yes; Linda Molsbee, yes; Cindy Frizzell, yes; Karl Nail, yes. Motion carried.

**ITEM 20: DISCUSSION AND POSSIBLE ACTION TO APPROVE  
PARTICIPATION IN FEMA-1917-DR-OK HAZARD MITIGATION  
GRANT PROGRAM FOR CITY OF NEWCASTLE HAZARD  
MITIGATION PLAN UPDATE PROJECT #006 IN THE AMOUNT OF  
\$34,263.00 INCLUDING 25% LOCAL MATCH**

Motion was made by Cindy Frizzell and seconded by Wayne McDoulett to approve Item 20.  
Council polled: Linda Molsbee, yes; Cindy Frizzell, yes; Wayne McDoulett, yes; Karl Nail, yes.  
Motion carried.

**ITEM 21: DISCUSSION AND POSSIBLE ACTION ON APPROVAL OF  
AGREEMENT FOR PLANNING SERVICES WITH FLANAGAN &  
ASSOCIATES, LLC, FOR MULTI-HAZARD MITIGATION PLAN  
UPDATE**

Motion was made by Linda Molsbee and seconded by Cindy Frizzell to approve Item 21.  
Council polled: Cindy Frizzell, yes; Wayne McDoulett, yes; Linda Molsbee, yes; Karl Nail, yes.  
Motion carried.

**ITEM 22: DISCUSSION AND POSSIBLE ACTION REGARDING EFFECTIVE  
DATE OF PAY INCREASE FOR CITY TREASURER SHARON  
FERGUSON APPROVED AT CITY COUNCIL MEETING ON  
SEPTEMBER 12, 2011.**

Motion was made by Cindy Frizzell and seconded by Linda Molsbee to declare July 1, 2011, the  
effective date of pay increase for City Treasurer Sharon Ferguson under Item 22. Council polled:  
Wayne McDoulett, yes; Linda Molsbee, yes; Cindy Frizzell, yes; Karl Nail, yes. Motion carried.

**ITEM 23: DISCUSSION AND POSSIBLE ACTION TO APPROVE CPI RATE  
ADJUSTMENT PURSUANT TO CONTRACT WITH ALLIED WASTE  
SERVICES FOR SOLID WASTE COLLECTION AND DISPOSAL AND  
APPROVAL OF CITY OF NEWCASTLE RESOLUTION NO. 2011-13  
FOR ADJUSTMENT OF MUNICIPAL RATES**

Motion was made by Linda Molsbee and seconded by Cindy Frizzell to approve Resolution No. 2011-13 adjusting the fees for municipal solid waste collection and disposal to \$12.30 per month, per polycart, beginning October 1, 2011. Council polled: Linda Molsbee, yes; Cindy Frizzell, yes; Wayne McDoulett, yes; Karl Nail, yes. Motion carried.

**ITEM 24: CITY MANAGER'S COMMENTS**

City Manager Nick Nazar reported response has been made to Notice of Violation received from ODEQ. A sewer line crossing bypass was retro-fitted and the sewer jetter unit recently purchased by the City has been put into service. City engineer Kenny Sullivan stated an explanation and pro-active response letter has been submitted to ODEQ. Assistant City Manager reported on the storm shelter assistance grant meeting held at the city storm shelter.

**ITEM 25: COUNCIL MEMBERS' COMMENTS**

Council member Wayne McDoulett commented on application of the zoning regulations and procedures that are in place for plat approval. Council member Cindy Frizzell inquired whether the entrance and exit for Newcastle Acres was at the top of the hill. She also requested the flag be replaced at the Community Center and made inquiry about the new school auditorium set-backs on Hwy. 130.

**ITEM 26: A. DISCUSSION AND POSSIBLE ACTION ON ENTERING INTO AN EXECUTIVE SESSION AS PERMITTED UNDER 25 O.S. SECTION 307(B)(2) DISCUSSING NEGOTIATIONS CONCERNING EMPLOYEES AND REPRESENTATIVES OF EMPLOYEE GROUPS (IAFF LOCAL #3910)**

Motion was made at 8:23 by Linda Molsbee and seconded by Wayne McDoulett to enter into executive session under Item 26(A) to include the City Manager, Assistant City Manager and City Attorney. Council polled: Cindy Frizzell, yes; Wayne McDoulett, yes; Linda Molsbee, yes; Karl Nail yes. Motion carried and the Council convened into executive session following a five-minute recess. At 8:32 p.m. motion was made by Cindy Frizzell and seconded by Linda Molsbee to adjourn executive session and reconvene the open meeting of the Newcastle City Council. Council polled: Cindy Frizzell, yes; Wayne McDoulett, yes; Linda Molsbee, yes; Karl Nail yes. Motion carried.

**C. DISCUSSION AND POSSIBLE ACTION ON ANY ITEMS DISCUSSED IN EXECUTIVE SESSION**

At 8:32 p.m. motion was made by Cindy Frizzell and seconded by Linda Molsbee to adjourn executive session and reconvene the open meeting of the Newcastle City Council. Council polled: Cindy Frizzell, yes; Wayne McDoulett, yes; Linda Molsbee, yes; Karl Nail yes. Motion carried.

Motion was made by Linda Molsbee and seconded by Wayne McDoulett to approve contract between the City of Newcastle and IAFF Local #3910 for fiscal year 2011-2012. Council polled: Wayne McDoulett, yes; Linda Molsbee, yes; Cindy Frizzell, yes; Karl Nail yes. Motion carried.

**ITEM 27: ADJOURNMENT**

10-10-11 NPWA/CC

Motion was made by Linda Molsbee and seconded by Wayne McDoulett to adjourn. The motion unanimously passed and the meeting was adjourned at 8:33 p.m.

Except for motions, the minutes only constitute an outline of discussion made by the Council/NPWA and legal advice by the City Attorney.

\_\_\_\_\_  
Mayor

\_\_\_\_\_  
Vice Mayor

\_\_\_\_\_  
Council Member

\_\_\_\_\_  
Council Member

\_\_\_\_\_  
Council Member